

Field Trip Request

(Overnight and/or Out-of-State/Foreign Field Trips must be approved by the Board)

Instructor/Advisor/Coach: Kim Taylor # of Students: 28

School: Piedmont High School Grade/Class: Acting 3/4

Destination: Oregon Shakes Fest. Depart Date: 5/27/16 Return Date: 5/30/16
 Depart Time: 10:45am Return Time: 4:00pm estimated

Describe the objectives of the proposed activity and how they relate to the course/grade/program

Students will watch four plays and learn about different styles of theater together.

Friday, May 27 through Monday, May 30 (students only missing 2 school periods)

Transportation: ☐ Private Vehicle(s) ☐ Rental Vehicle(s) ☐ Bus(es) ☐ Walking ☐ Flight

Cost:

☒ Substitute Coverage Needed (Teachers ... please use AESOP to record absence after approval)

Estimated Cost: \$ 650.00 Funding Source: Parent Donations
Transportation/Lodging/Meals

Additional Information Needed Once Approved:

- ☐ PUSD Field Trip: Permission/Waiver/Accident Form (for each student)
- ☐ PUSD Field Trip: Itinerary Form
- ☐ PUSD Field Trip: Personal Vehicle Use Form (if using private vehicle(s) – for each driver)
- ☐ PUSD Field Trip: Staff Notification and Student Roster Form
- ☐ PUSD Field Trip: Out-of-state/Foreign Travel Agreement (only if traveling out-of-state)
- ☐ PUSD Field Trip: Medical Information Form (for each student needing medication)
- ☐ PUSD Volunteer Clearance Form (for each adult volunteer)

Approval:

Principal

9/22/15

Date _____

Governing Board (Overnight/Out-of State only)

Date _____