



## **GOVERNING BOARD**

**Regular Meeting  
April 25, 2019**

**Closed Session - 6:00 P.M.  
Regular Session - 7:00 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

### **Attendance Taken at 6:01 PM:**

#### Present:

Danielle Cohen  
Chris Miller  
Richard Nguyen  
Michael Snyder

#### Absent:

Pablo Beltran

## **1. CALL TO ORDER**

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Michael Snyder called the meeting to order at 6:01 p.m.

## **2. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address Closed Session items.

The Governing Board convened to Closed Session at 6:02 p.m.

1. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A.  
CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
2. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2))  
Two Matters
3. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)
4. Public Employee Performance Evaluation: Superintendent

## **3. REGULAR SESSION**

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:03 p.m.

## **4. FLAG SALUTE**

Minutes: The flag salute was led by the City of Campbell Youth Commission members.

## 5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion to Amend Passed:** To amend the motion from: "It is recommended that the Governing Board adopt the agenda as presented." to: "Adopt the agenda with the following change: Remove Item 11.8 from the Consent Agenda and place it before Item 10 Information and Possible Action to be acted upon separately. Move Item 10.2 City of Campbell Youth Commission to precede Item 10.1 LCAP Presentation Marshall Lane." Passed with a motion by Richard Nguyen and a second by Chris Miller.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Chris Miller
Yes	Richard Nguyen
Yes	Michael Snyder

## 6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: There was no action taken in closed session.

## 7. REPORTS OF THE GOVERNING BOARD

### 1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on meetings and events attended on behalf of the district.

### 2. Subcommittee Reports

Minutes: The Governing Board reported on the following subcommittees:  
Intergovernmental City of Campbell  
Policy

## 8. REPORTS OF THE SUPERINTENDENT

Minutes: The Superintendent reported on the following meetings and events attended:

Blackford Elementary After School Program  
Rosemary Elementary Better World Day Interview  
Intergovernmental City of Campbell  
STEAM Showcase  
ILT Meetings - Blackford Elementary, Lyhaven Elementary  
Special Olympics - Forest Hill Elementary, Lyhaven Elementary, Rolling Hills Middle School  
Apple Computers Innovators Cohort  
Carnegie Summit  
City of Campbell Library Design Challenge Presentations  
Assistance League Los Gatos-Saratoga Meeting  
Superintendent Student Advisory Council Meeting

## **9. COMMUNICATIONS**

### **1. Written Communications**

Minutes:

Second Harvest Food Bank Thank You card regarding our continuing partnership.

Letter from Santa Clara County Superintendent of Schools, Dr. Mary Ann Dewan, regarding the Campbell Union School District positive certification of the District's Second Interim Report.

Email from San Jose State University Community Engagement & Project Coordinator, Andrea Tully, regarding the nomination of Liz Gonzalez, CUSD Director Extensions, for the SJSU Service-Learning & Community Engagement Community Partner Award.

### **2. Oral Communications**

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: Member of the public, Susan Price, addressed the Governing Board regarding the Living Classroom program at Campbell Union School District.

## **10. INFORMATION AND POSSIBLE ACTION ITEMS**

### **1. Strategic Plan - Local Control and Accountability Plan (LCAP) Presentation – Marshall Lane Elementary School**

Rationale: Principal, Priscilla Spencer will present an update of the Local Control and Accountability Plan goals for Marshall Lane Elementary School to the Governing Board.

Minutes: Marshall Lane Elementary Principal, Priscilla Spencer and staff members Bindi Gill, Cindy Howard and Kristen Osterkamp presented an update on the Local Control and Accountability Plan goals to the Governing Board.

### **2. City of Campbell Youth Commission**

Rationale: The City of Campbell has a fifteen-member Youth Commission that acts in an advisory capacity to Campbell City Council on matters relating to youth and teens. City of Campbell Recreation Specialist, Jenny Bybee, and members of the Youth Commission will present an update on activities for the 2018-19 school year to the Governing Board.

Minutes: Item 10.2 was moved to precede Item 10.1.

City of Campbell Recreation Manager, Natasha Bissell and Youth Commission members; Kaitlyn Bender, Manasi Nekkar, Naveen Sastri and Connor Wolf presented an update on the City of Campbell Youth Commission activities for the 2018-19 school year to the Governing Board.

### 3. Home School Program

Rationale: Director Curriculum & Instruction, Edna Laskin, will present information on the Home School Program for the 2019-20 school year.

Minutes: Director Curriculum & Instruction, Edna Laskin, presented an update on the Campbell Union School District Home School Program for the 2019-2020 school year.

The following members of the public addressed the Governing Board regarding the Home School Program: Jessica Sendyo, Burk, Andras Ijin, Andrea Callaghan, Adam George.

The following Campbell Union School District employee addressed the Governing Board regarding the Home School Program: Sharon Martin.

### 4. Department Update - dStudio

Rationale: Director of Innovation and Digital Learning, Kami Thordarson, will present information on the purpose and uses of the dStudio at the Campbell School Of Innovation.

Minutes: Director Innovation & Digital Learning, Kami Thordarson, presented an update on the purpose and uses of the Campbell School Of Innovation dStudio to the Governing Board.

Campbell Union School District employee, Catherine Hodge, addressed the Governing Board regarding the dStudio use.

## 11. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

**Motion Passed:** Approve the consent agenda as follows:

Passed with a motion by Danielle Cohen and a second by Chris Miller.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Chris Miller
Yes	Richard Nguyen
Yes	Michael Snyder

Minutes: Item 11.8 was removed from the Action Items Consent Agenda and placed before Item 10 to be acted upon separately.

## **11. ACTION ITEMS - CONSENT AGENDA (continued)**

### **1. Donations**

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation.

\$1,541.20 donated by Bright Funds to Marshall Lane Elementary to be used for educational programs.

\$3,683.31 donated by Village School PTA to Village School to be used for poetry and art programs.

\$5,000.00 donated by Village School PTA to Village School to be used for office supplies.

Minutes: Accept the donations as presented.

\$1,541.20 donated by Bright Funds to Marshall Lane Elementary to be used for educational programs.

\$3,683.31 donated by Village School PTA to Village School to be used for poetry and art programs.

\$5,000.00 donated by Village School PTA to Village School to be used for office supplies.

### **2. Minutes Special Session March 26, 2019**

Minutes: Approve the minutes of the Special Session March 26, 2019.

### **3. Resolution 2018-19-42 Campbell Union School District Employee Appreciation Week May 20-24, 2019**

Rationale: The week of May 20-24, 2019 has been designated as the Campbell Union School District Employee Appreciation Week. Representatives from Management will visit the various sites during that week.

Minutes: Adopt Resolution 2018-19-42 Campbell Union School District Employee Appreciation Week May 20-24, 2019.

### **4. Resolution 2018-19-39 Disposition Of Surplus Property**

Rationale: According to Education Code 17546, if the Board, by a unanimous vote of those members present, finds that the property is: 1) of insufficient value to defray the cost of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board, or disposed of in the local public dump on order of any employee of the District empowered for that purpose by the Board. Whitney Holton, Assistant Superintendent Instructional Services, has determined that the items on the attached list to the resolution to be obsolete or unrepairable and suitable for donation or disposal as the property is of insufficient value.

Minutes: Adopt Resolution 2018-19-39, Disposition of Surplus Property.

## **11. ACTION ITEMS - CONSENT AGENDA (continued)**

### **5. Award Of Bid: Roofing Renovations At Village Elementary School**

Rationale: The District will recoat the modular roof buildings of the following rooms: classrooms 1-12 and front office.

Bidders	Amount
Pacific Polymers dba American Foam Expert	\$204,750

Pacific Polymer dba American Foam Expert's contractors license was checked and found in good standing. In addition, the contractor's insurance was checked and found that they are registered with the State of California.

Financial Impact: IMPACT TO BUDGET: \$204,750  
SOURCE OF FUNDS: Deferred Maintenance Proposition 39

Minutes: Award the bid for Roofing at Village Elementary School to Pacific Polymers (dba American Foam Experts) with the low bid of \$204,750.00.

### **6. Award Of Bid: Roofing Renovations At Blackford Elementary School**

Rationale: The District will recoat the modular roof buildings of the following classrooms: rooms 34, 35, 36, 37, 38, and 39.

Bidders	Amount
Pacific Polymers dba American Foam Expert	\$109,005

Pacific Polymer dba American Foam Expert's contractors license was checked and found in good standing. In addition, the contractor's insurance was checked and found that they are registered with the State of California.

Financial Impact: IMPACT TO BUDGET: \$109,005  
SOURCE OF FUNDS: Deferred Maintenance Proposition 39

Minutes: Award the bid for Roofing at Blackford Elementary School to Pacific Polymers (dba American Foam Experts) with the low bid of \$109,005.00.

### **7. Expenditure And Purchase Order Reports March 2019**

Minutes: Ratify the General Fund and Building Funds Expenditure Reports and the Purchase Order contracts that were issued during the periods listed:

Payroll Report for March 2019  
Warrant Report for March 2019  
Purchase Order Report for March 2019

## 11. ACTION ITEMS - CONSENT AGENDA (continued)

### 8. Personnel Report

**Motion Passed:** Approve the Personnel Report and Addendum as submitted.  
Passed with a motion by Richard Nguyen and a second by Danielle Cohen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Chris Miller
Yes	Richard Nguyen
Yes	Michael Snyder

Minutes: Item 11.8 was removed from the Action Items Consent Agenda and placed before Item 10 Information and Possible Action Items.

### 9. Overnight Field Trip Request: Sherman Oaks Elementary School 5th Grade Students to Camp Campbell, YMCA of the Redwoods, Boulder Creek

Rationale: BACKGROUND INFORMATION: This trip will support our intermediate grade studies of ecosystems native to California, addressing California State science and science standards. Trip activities include the study of a redwood/mixed evergreen natural community, environmental life cycles (photosynthesis, succession, erosion and natural selection), our solar system (via night hike), interdependence of organisms, and human impact on natural resources. The YMCA provides trained staff to serve as cabin leaders and ecosystem teachers.

FUNDING SOURCE: Fees will be paid by the Parent Teacher Committee.

TRANSPORTATION: School bus CHAPERONE TO STUDENT RATIO: 1:10

IMPACT TO GENERAL FUND: None

Minutes: Approve the request for approximately seventy-five students from Sherman Oaks Elementary School to participate in an overnight field trip to YMCA of the Redwoods, Camp Campbell Outdoor Science Program in Boulder Creek from March 3-6, 2020.

### 10. Overnight Field Trip Request: Sherman Oaks Elementary School 6th Grade Students to the Yosemite Institute, Yosemite National Park

Rationale: BACKGROUND INFORMATION: This trip will teach the students about the natural world in experiential, interdisciplinary ways and use the earth sciences as a model for the pursuit of knowledge in other fields. It will provide opportunities for the students to observe and describe features of the natural world while building community and a sense of citizenship. It will also guide them to develop their own conclusions about how global environmental stewardship fosters the continued existence of the natural world and the sustainability of resource use.

FUNDING SOURCE: Fees will be paid by student and family contributions, donations and school fundraisers.

TRANSPORTATION: Chartered bus CHAPERONE TO STUDENT RATIO: 1:10

IMPACT TO GENERAL FUND: None

Minutes: Approve the request for approximately seventy-six 6th grade students from Sherman Oaks Elementary School to participate in an overnight field trip to Yosemite Institute in Yosemite National Park from May 11-15, 2019.

## 11. ACTION ITEMS - CONSENT AGENDA (continued)

### 11. Instructional Materials - Williams Uniform Complaint Quarterly Report

Rationale: As stated in Education Code 35186: (a) A school District shall use the uniform complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. Campbell Union School District reports that there were no complaints filed with any school in the district during the January 1 through March 31, 2019 quarter.

Minutes: Approve the Quarterly Report on Williams Uniform Complaints during the January 1 through March 31, 2019 quarter.

## 12. ACTION ITEMS - REGULAR AGENDA

### 1. 2019 CSBA Delegate Assembly Run-Off Election

Rationale: The members of the Delegate Assembly Election Committee met on March 22 to count and certify the ballots for election to the Delegate Assembly. A tie for a seat on the Delegate Assembly occurred in Region 20 resulting in a need for a run-off election to be held. The Board may select one (1) candidate as CSBA Delegate Assembly Representative to fill one (1) vacancy in Region 20. \*denotes incumbent Melissa Baten Caswell (Palo Alto USD) George Sanchez (Franklin McKinley SD)\*

**Motion Passed:** Select the following candidate as CSBA Delegate Assembly representative for Region 20:

George Sanchez (Franklin McKinley SD)\*

Passed with a motion by Chris Miller and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Chris Miller
Yes	Richard Nguyen
Yes	Michael Snyder

## 12. ACTION ITEMS - REGULAR AGENDA (continued)

### 2. Resolution 2018-19-40 Compensation Of Board Member For Absence Due To Hardship

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

**Motion Passed:** Adopt Resolution 2018-19-40 Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence. Passed with a motion by Richard Nguyen and a second by Chris Miller.

Absent	Pablo Beltran
Abstain	Danielle Cohen
Yes	Chris Miller
Yes	Richard Nguyen
Yes	Michael Snyder

### 3. Resolution 2018-19-41 Compensation Of Board Member For Absence Due To Hardship

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

**Motion Passed:** Adopt Resolution 2018-19-41 Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence. Passed with a motion by Danielle Cohen and a second by Chris Miller.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Chris Miller
Abstain	Richard Nguyen
Yes	Michael Snyder

### 4. Minutes Regular Session March 28, 2019

**Motion Passed:** Approve the minutes of the Regular Session of March 28, 2019. Passed with a motion by Chris Miller and a second by Richard Nguyen.

Absent	Pablo Beltran
Abstain	Danielle Cohen
Yes	Chris Miller
Yes	Richard Nguyen
Yes	Michael Snyder

## 12. ACTION ITEMS - REGULAR AGENDA (continued)

### 5. Minutes Special Session April 4, 2019

**Motion Passed:** Approve the minutes of the special session April 4, 2019.  
Passed with a motion by Chris Miller and a second by Danielle Cohen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Chris Miller
Yes	Richard Nguyen
Yes	Michael Snyder

## 13. UPCOMING CALENDAR DATES

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

May 2, 2019 (Special Session: Data Study)

May 9, 2019

May 23, 2019 (Special Session: Recognition Event)

June 13, 2019

June 27, 2019

July 11, 2019 (If needed)

August 15, 2019

September 5, 2019

September 19, 2019

October 3, 2019

October 24, 2019

November 7, 2019

December 12, 2019

Minutes: Upcoming calendar dates were reviewed:

May 2, 2019 (Special Session: Data Study)

May 9, 2019

May 23, 2019 (Special Session: Recognition Event)

June 13, 2019

June 27, 2019

July 11, 2019 (If needed)

August 15, 2019

September 5, 2019

September 19, 2019

October 3, 2019

October 24, 2019

November 7, 2019

December 12, 2019

#### **14. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS**

Rationale: Future Agenda Items:

May 9 Addressing Student Food Insecurity

June 13 Web To One Update

TBD Mental Health Supports In Our Schools

TBD Overview of Budget Revenue Sources - Use, Limitations, Restrictions

TBD Review of Brown Act Requirements - Public Comment

TBD English Learner Update

Minutes: Future Agenda Items were reviewed:

May 9 Addressing Student Food Insecurity

May 9 Overview of Budget Revenue Sources - Use, Limitations, Restrictions

June 13 Web To One Update

TBD Mental Health Supports In Our Schools

TBD Review of Brown Act Requirements - Public Comment

TBD English Learner Update

#### **15. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under Item 15.

#### **16. ADJOURNMENT**

Minutes: The meeting was adjourned at 9:37 p.m.

Submitted by:

---

Shelly Viramontez, Ed.D., Superintendent

---

Pablo A. Beltran, Clerk