



## **GOVERNING BOARD**

### **Regular Meeting**

**May 09, 2019**

**Closed Session - 6:00 P.M.  
Regular Session - 7:00 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

#### **Attendance Taken at 6:00 PM:**

##### Present:

Danielle Cohen  
Chris Miller  
Richard Nguyen  
Michael Snyder

##### Absent:

Pablo Beltran

## **1. CALL TO ORDER**

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Michael Snyder, called the meeting to order at 6:00 p.m.

## **2. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address Closed Session items.

The Governing Board convened to Closed Session at 6:01 p.m.

1. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
2. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2)) One matter
3. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)
4. Public Employee Performance Evaluation: Superintendent

## **3. REGULAR SESSION**

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:05 p.m.

## **4. FLAG SALUTE**

Minutes: The flag salute was led by Blackford Elementary School students Jackson Weaver and Stuart Pavlovic.

## **5. ADOPT AGENDA**

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion Passed:** Adopt the agenda as presented.

Passed with a motion by Danielle Cohen and a second by Chris Miller.

Absent Pablo Beltran

Yes Danielle Cohen

Yes Chris Miller

Yes Richard Nguyen

Yes Michael Snyder

## **6. REPORT OF ACTION TAKEN IN CLOSED SESSION**

Minutes: There was no action taken in closed session.

## **7. REPORTS OF THE GOVERNING BOARD**

### **1. Reports on visits to schools, conferences/meetings attended and other activities.**

Minutes: The Governing Board reported on meetings and activities that they attended on behalf of the district.

### **2. Subcommittee Reports**

Minutes: The Governing Board reported on the following subcommittees:

Facilities & Technology  
Teaching & Learning

## **8. REPORTS OF THE SUPERINTENDENT**

Minutes: The Superintendent reported on the following activities and meetings attended on behalf of the District:

Santa Clara University Accreditation Interview  
2019-2020 Back To School Event Filming  
Castlemont Elementary Art Vistas Showcase  
Rosemary Elementary Better World Day Event at Merrill Gardens  
ACSA Mental Wellness Task Force Meeting  
ACSA Region 8 Women's Leadership Network Event  
Santa Clara County Superintendent's Association Meeting  
Campbell Union School District Wellness Committee Meeting

## **9. COMMUNICATIONS**

### **1. Written Communications**

Minutes: Certificate of Recognition from Santa Clara County Office of Education to Campbell Union School District for continued leadership for Pathway and Biliteracy Awards through opportunities for students to become bilingual/multilingual.

Certificate of Recognition from California Legislature District 25 Assemblymember Kansen Chu to Campbell Union School District for our strong vision and commitment to support bilingual and multilingual learners.

Certificate of Recognition from Santa Clara County Office of Education to Campbell Union School District for valuing and respecting students' names and identities and establishing a model of respect to prepare students to be effective communicators with others.

## **9. COMMUNICATIONS (continued)**

### **1. Written Communications (continued)**

Certificate of Recognition from California Legislature District 25 Assemblymember Kansan Chu to Campbell Union School District for our commitment to supporting bilingual and multilingual learners by adopting the "My Name, My Identity" board policy that builds a culture of respect and inclusiveness.

### **2. Oral Communications**

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes:

Jasmine Leyva, Communications Aide from the office of County of Santa Clara Board Supervisor Susan Ellenberg, presented a resolution to Benny Calderon, Campbell Union School District Child Nutrition Department Supervisor, for the department's commitment to serving, representing and advocating on behalf of the children of Santa Clara County.

## **10. INFORMATION AND POSSIBLE ACTION ITEMS**

### **1. Strategic Plan -Local Control and Accountability Plan (LCAP) Presentation – Blackford Elementary School**

Rationale: Principal, Corrine Frese and Assistant Principal, Jen Jasper will present an update on their Local Control and Accountability Plan goals to the Governing Board.

Minutes: Principal, Corrine Frese and Assistant Principal Jennifer Jasper presented an update on the Blackford Elementary Local Control and Accountability Plan goals to the Governing Board.

### **2. Annual Report: Citizens' Bond and Parcel Tax Oversight Committee**

Rationale: Michael Foulkes, the Citizens' Bond and Parcel Tax Oversight Committee Chairman, will present the Committee's Annual Report. Proposition 39 requires that the Oversight Committee issue an annual report of the activities and findings of the Committee. This report is presented to the District Governing Board and published for the community.

Minutes: Michael Foulkes, chairman of the Citizens Bond and Parcel Tax Oversight Committee presented the 2017-2018 Annual Report to the Governing Board.

## **10. INFORMATION AND POSSIBLE ACTION ITEMS (continued)**

### **3. Addressing Student Food Insecurity**

Rationale: The Child Nutrition Manager will present an overview of the programs the District provides to address student food insecurity.

Minutes: Campbell Union School District Child Nutrition Department Supervisor, Benny Calderon, presented information on food insecurity in Santa Clara County and the programs that Campbell Union School District provides to our students to address this need.

### **4. Budget Revenue Sources And Limitations/Restrictions On Usage**

Rationale: The Assistant Superintendent of Administrative Services will present on budget revenue sources and the limitations and restrictions on the usage of funds.

Minutes: Assistant Superintendent Administrative Services, Nelly Yang, presented an overview of the Campbell Union School District accounting structure, revenue sources, limitations and restrictions for each fund and resources for current district budget information.

### **5. Proposed Revised Board Policies And Administrative Regulations-First Reading**

Rationale: The Governing Board will review the following Board Policy, Administrative Regulation and Exhibits as presented for a first reading no action required:

BP/E 0420.41 - Charter School Oversight  
BP/AR 1312.3 - Uniform Complaint Procedures  
AR/E 1312.4 - Williams Uniform Complaint Procedures  
AR 1340 - Access to District Records  
BP/AR 3100 – Budget  
BP/AR 3260 - Fees and Charges  
BP/AR 3515.4 - Recovery for Property Loss or Damage  
BP/AR 4030 - Nondiscrimination in Employment  
AR 4161.1/4361.1 - Personal Illness/Injury Leave  
AR 4261.1 - Personal Illness/Injury Leave  
BP/AR 5117 - Interdistrict Attendance  
AR 5125.2 - Withholding Grades, Diploma and Transcripts  
E 5145.6 - Parental Notifications  
AR 5148 - Child Care and Development  
BP/AR 6158 Independent Study  
BB/E 9323.2 - Actions by the Board

Minutes: The Governing Board reviewed the following Board Policy, Administrative Regulation and Exhibits as presented for a first reading. No action was taken.

BP/E 0420.41 - Charter School Oversight  
BP/AR 1312.3 - Uniform Complaint Procedures  
AR/E 1312.4 - Williams Uniform Complaint Procedures  
AR 1340 - Access to District Records  
BP/AR 3100 – Budget  
BP/AR 3260 - Fees and Charges  
BP/AR 3515.4 - Recovery for Property Loss or Damage  
BP/AR 4030 - Nondiscrimination in Employment  
AR 4161.1/4361.1 - Personal Illness/Injury Leave  
AR 4261.1 - Personal Illness/Injury Leave  
BP/AR 5117 - Interdistrict Attendance  
AR 5125.2 - Withholding Grades, Diploma and Transcripts  
E 5145.6 - Parental Notifications  
AR 5148 - Child Care and Development  
BP/AR 6158 Independent Study  
BB/E 9323.2 - Actions by the Board

## **11. ACTION ITEMS - CONSENT AGENDA**

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

**Motion Passed:** Approve the consent agenda as follows:

Passed with a motion by Richard Nguyen and a second by Chris Miller.

Absent Pablo Beltran

Yes Danielle Cohen

Yes Chris Miller

Yes Richard Nguyen

Yes Michael Snyder

### **1. Donations**

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation.

\$1,000.00 from an anonymous donor donated to Rosemary Elementary School to be used for educational programs.

Minutes: Accept the donations as presented.

\$1,000.00 from an anonymous donor donated to Rosemary Elementary School to be used for educational programs.

### **2. Minutes Special Session May 2, 2019**

Minutes: Approve the minutes of the Special Session May 2, 2019.

### **3. Minutes Regular Session April 25, 2019**

Minutes: Approve the minutes of the Regular Session April 25, 2019.

### **4. Resolution 2018-19-44 Compensation Of Board Member For Absence Due To Hardship**

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

Minutes: Adopt Resolution 2018-19-44 Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence.

## **11. ACTION ITEMS - CONSENT AGENDA (continued)**

### **5. Inspection Services For Campbell School Of Innovation (CSI) And Rosemary Elementary**

Rationale: As required by the Department of State Architect (DSA), the District needs to have ongoing inspections of current construction projects by a DSA certified project inspector. DFH will provide inspection services for the CSI fire alarm upgrade project and the Rosemary Elementary School playground project.

Financial Impact: SOURCE OF FUNDS: Measure CC

IMPACT TO BUDGET:

CSI	\$52,000
Rosemary	\$78,000
Total	\$130,000

Minutes: Authorize the inspections services with DFH Inspections, Inc. for the CSI fire alarm upgrade project and the Rosemary Elementary School playground project.

### **6. Authorization to Purchase Computers**

Rationale: The District will be replacing the computers for staff at the District Office and at various school sites. It is recommended that the Governing Board authorize the purchase of 60 Dell computers and monitors from CDW-G through the National IPA Technology Solutions Contract 2018011-01 and CalSave Technology, (Contract 527683), which are joint purchasing cooperatives.

Financial Impact: SOURCE OF FUNDS: Technology

BUDGET: \$63,047.44

Minutes: Authorize Administration to purchase 60 Dell computers and monitors from CDW-G in an amount estimated at \$63,047.44

### **7. Personnel Report**

Minutes: Approve the Personnel Report and Addendum as submitted.

### **8. Field Trip Request: Village School 4th Grade Students to State Capitol, Sacramento, California**

Rationale: Michele Goetowski and Andy Carbone, 4th grade teachers at Village School, are requesting permission for a field trip to the State Capitol in Sacramento, California. The students have been studying California and American History. Their visit to the State Capitol, Sutter's Fort, Old Town Sacramento, and the California Railroad Museum will be the culminating activities for this unit. They plan to learn about the political processes and the historical significance of Sacramento and its surrounding environments. Transportation: The school will use a chartered bus for this trip. Ratio: 1:10

Minutes: Approve the field trip request for approximately forty-five 4th grade students from Village School to participate in a field trip to the State Capitol in Sacramento, California on May 31, 2019.

## 12. ACTION ITEMS - REGULAR AGENDA

### 1. Award Of Bid: Fire Alarm Upgrades At Campbell School Of Innovation

Rationale: The District will be upgrading the fire alarm system at CSI.

**Motion to Amend Passed:** To amend the motion from: "It is recommended that the Governing Board award the bid for Fire Alarm System Upgrades at Campbell School of Innovation to the lowest responsive and responsible bidder. The bids will be presented to the Board on May 9, 2019." to:

"Award the bid for Fire Alarm System Upgrades at Campbell School of Innovation to Commercial Plumbing & Building Inc. with the low bid of \$449,800.00."

Passed with a motion by Danielle Cohen and a second by Richard Nguyen.

Absent Pablo Beltran

Yes Danielle Cohen

Yes Chris Miller

Yes Richard Nguyen

Yes Michael Snyder

Financial Impact: SOURCE OF FUNDS: Measure CC

### 2. Award Of Bid: Modernization Phase 1B At Campbell School Of Innovation

Rationale: The District will be renovating the B-Wing and the front office at CSI.

**Motion to Amend Passed:** To amend the motion from: "It is recommended that the Governing Board award the bid for Modernization Phase 1b at Campbell School of Innovation to the lowest responsive and responsible bidder. The bids will be presented to the Board on May 9, 2019." to:

"Motion to pull Item 12.2 from the May 9, 2019 agenda due to no bids received and to be placed on the May 23, 2019 Special Session Agenda."

Passed with a motion by Chris Miller and a second by Richard Nguyen.

Absent Pablo Beltran

Yes Danielle Cohen

Yes Chris Miller

Yes Richard Nguyen

Yes Michael Snyder

Financial Impact: SOURCE OF FUNDS: Measure CC

Minutes: Item 12.2 was pulled from the May 9, 2019 agenda and will be brought back at the May 23, 2019 Special Session for action.



### **13. UPCOMING CALENDAR DATES**

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

May 23, 2019 (Special Session: Recognition Event)

June 13, 2019

June 27, 2019

July 11, 2019 (If needed)

August 15, 2019

September 5, 2019

September 19, 2019

October 3, 2019

October 24, 2019

November 7, 2019

December 12, 2019

Minutes: Upcoming calendar dates were reviewed.

May 23, 2019 (Special Session: Recognition Event)

June 13, 2019

June 27, 2019

July 11, 2019 (If needed)

August 15, 2019

September 5, 2019

September 19, 2019

October 3, 2019

October 24, 2019

November 7, 2019

December 12, 2019

### **14. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS**

Rationale:

June 13 Web To One Update

TBD Mental Health Supports In Our Schools

TBD Review of Brown Act Requirements - Public Comment

TBD English Learner Update

Minutes: Future agenda items were reviewed:

June 13 Web To One Update

TBD Mental Health Supports In Our Schools

TBD Review of Brown Act Requirements - Public Comment

TBD English Learner Update

TBD AVID Excel Update Student/Teacher Perspective

### **15. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under Item 15.

## **16. ADJOURNMENT**

Minutes: The meeting was adjourned at 9:28 p.m.

Submitted by:

---

Shelly Viramontez, Ed.D., Superintendent

---

Pablo A. Beltran, Clerk