

District Advisory Committee
Board of Education Annual End-of-Year Written Report
2018-2019

District English Learners Advisory Committee – DELAC

President/Chair: Laura Hernandez

District Administrator: Dr. Irene Gonzalez-Castillo

Staff Liaison: Dr. Freda Rossi

Board Liaison: Maria Leon-Vasquez

Responsibilities:

The purpose of the DELAC is to provide guidance and advice to the Board of Education on the needs of students who are learning English as a second language. In achieving this purpose, the DELAC provides advice and assistance in:

1. Development of a district master plan for educational programs and services for ELs that takes into consideration the Single Plan for Student Achievement. (5 CCR 11308[c][1])
2. Conducting of a district-wide needs assessment on a school-by-school basis. (5 CCR 11308[c][2])
3. Establishment of district program, goals, and objectives for programs and services for ELs. (5 CCR 11308[c][3])
4. Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements. (5 CCR 11308[c][4])
5. Review and comment on the California Department of Education Language Detail by Grade report. (5 CCR 11308[c][5])
6. Review and comment on the District's reclassification procedures. (5 CCR 11308[c][6])
7. Review and comment on the written notifications required to be sent to parents and guardians. (5 CCR 11308[c][7])

Accomplishments to date:

DELAC launched the school year with its annual training. Throughout the year, DELAC engaged in topics aligned with its purpose (see below) with opportunities for site reports and public comments. The DELAC invested much time in supporting parent leadership development through DELAC Officer training to ensure it is a parent-led committee; engaged in dialogues around English Learner progress; and made recommendations through various opportunities (surveys, focus groups) related to English Learner programs; and attended the CABE conference and participated in the Parent/Guardian District-wide Conference and Community Resource Fair. Additionally, the DELAC maintained a webpage with agendas, minutes and handouts so that these may be accessed by our community:

<http://www.smmusd.org/DAC/DELACmeetings.html>.

Date	DELAC Responsibilities and Presentations
10/12/18	<ul style="list-style-type: none"> • DELAC Purpose & Bylaws • Parent Notifications • Welcome and introduction: New Family Engagement Coordinator, Dr. Freda Rossi
10/23/18	<ul style="list-style-type: none"> • ELAC/DELAC Training for site Administrators, Bilingual Community Liaisons and ELAC members
11/16/18	<ul style="list-style-type: none"> • DELAC Calendar • Nominations/Voting • Overview of Family Engagement Framework • ESL Parent Classes: Parent Interest Input Form • Parent Survey for Parent Education
12/20/18	<ul style="list-style-type: none"> • DELAC Holiday Breakfast
01/18/19	<ul style="list-style-type: none"> • Language Justice Presentation
12/15/19	<ul style="list-style-type: none"> • English Learner Master Plan • Reclassification • Language Science Academy Presentation • Nominations/Elections of DELAC Officers
3/19-23/19	<ul style="list-style-type: none"> • CABE Conference
04/05/19	<ul style="list-style-type: none"> • DELAC Bylaws (Article II, Purpose) • Attendance and DELAC Representation • Staff Certification for English Learner Authorization • Program Evaluation
04/23/19	<ul style="list-style-type: none"> • DELAC Recommendations for LCAP
05/17/19	<ul style="list-style-type: none"> • English Learner Program Evaluation • English Learner Parent Focus Group • Annual Board Education DELAC Report • Approval of DELAC Meeting Calendar for 19-20 • Recognition Certificates for DELAC members

Recommendations 2019-2020

The DELAC recommends the following actions and expenditures for the 2019-20 school year:

DELAC recommends the *continuance* of the following action steps and/or expenditures:

- ✓ Attend CABE Conference
- ✓ English classes for parents in Santa Monica

DELAC recommends the following *new* action steps and/or expenditures

- ✓ English classes in Malibu for parents
- ✓ Reclassification workshops for parents of English Learners
- ✓ Include English program surveys at the time of registration
- ✓ Math support for English Learners
 - Summer Academy to include Math support for English Learners

- Consultation with sites re: strategies to best support English Learners' achievement in mathematics

The SMMUSD DELAC will launch the 19-20 school year with an ELAC training including site ELAC representatives, Bilingual Community Liaisons and site administrators. The focus of the training will continue to focus on: 1) Calibrating practices for ELAC recommendations to Site Council, 2) Continue to build parent leadership within the advisory committees.

Submitted to the SMMUSD Board of Education June 27, 2019