

Dublin USD

Administrative Regulation

Interdistrict Attendance

AR 5117
Students

Interdistrict Attendance Agreements

The Superintendent or designee may approve interdistrict attendance permits for the following reasons:

1. To meet the child care needs of a student (Education Code 46601.5)
2. To meet a child's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel

(cf. 6159 - Individualized Education Program)
3. When a student has a sibling(s) attending school in the receiving district, to avoid splitting the family's attendance
4. To allow a student to complete a school year when his/her parents/guardians have moved out of the district during that year
5. To allow students to remain with a class graduating that year from an elementary, junior, or senior high school
6. To let high school seniors attend the same school they attended as juniors, even if their families moved out of the district during the junior year
7. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district
8. When a student will be living out of the district for one year or less
9. When recommended by the School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence

(cf. 5113.1 - Truancy)
10. When there is valid interest in a particular educational program not offered in the district of residence

11. To provide a change in school environment for reasons of personal and social adjustment

Interdistrict attendance permits or applications shall not be required for students enrolling in a regional occupational center or program. (Education Code 52317)

Every interdistrict attendance permit shall stipulate the terms and conditions under which the permit may be revoked. (Education Code 46600)

The Superintendent or designee may deny initial requests for interdistrict attendance agreements if the school's facilities are overcrowded at the relevant grade level and based on other considerations that are not arbitrary. However, once a student is admitted based on child care needs, his/her continued attendance may not be denied because of overcrowding.

The Superintendent or designee shall notify the parents/guardians of a student who is denied interdistrict attendance regarding the process for appeal to the County Board of Education as specified in Education Code 46601.

(cf. 5145.6 - Parental Notifications)

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending, or during the term of the expulsion. (Education Code 46601)

(cf. 5119 - Students Expelled from Other Districts)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Process for Incoming Interdistrict Transfer (Allow at least two weeks for completion-no requests will be processed on a walk through basis)

* The interdistrict transfer is to be initiated by the parent/guardian in their district of residence. The form may be obtained from the school site or Student Services Department at the district office.

* A completed form must be signed by the resident district granting permission to release the student from his/her home school. The form is submitted to the desired school.

* The principal then approves or denies the request.

* The school site then submits (not the parent) the request to Student Services at the district office for final decision.

* The parent/guardian is contacted by phone or letter of the status of the request.

* If approved, a transfer contract is signed and an approval letter is sent to family by Student Services Department.

Regulation DUBLIN UNIFIED SCHOOL DISTRICT
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