



GOVERNING BOARD

**Regular Meeting
June 13, 2019**

**Closed Session - 6:00 P.M.
Regular Session - 7:00 P.M.**

**Administration Building
155 North Third Street
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Attendance Taken at 6:00 PM:

Present:

Pablo Beltran
Danielle Cohen
Chris Miller
Richard Nguyen
Michael Snyder

1. CALL TO ORDER

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Michael L. Snyder, called the meeting to order at 6:00 p.m.

2. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address Closed Session items.

The Governing Board convened to Closed Session at 6:01 p.m.

1. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
2. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2)) One matter
3. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)
4. Public Employee Performance Evaluation: Superintendent
5. Consideration Of Student Expulsion (Ed. Code 48918(c))- Case #2018-19-03

3. REGULAR SESSION

Minutes: The Governing Board reconvened to regular session at 7:05 p.m.

4. FLAG SALUTE

Minutes: The flag salute was led by Capri Elementary students Ahram Choi, Amelia Masson and Izzie Toledo.

5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

Motion Passed: Adopt the agenda as presented.

Passed with a motion by Danielle Cohen and a second by Chris Miller.

Yes Pablo Beltran
Yes Danielle Cohen
Yes Chris Miller
Yes Richard Nguyen
Yes Michael Snyder

6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: There was no action taken in closed session.

7. REPORTS OF THE GOVERNING BOARD

1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on meetings and events attended on behalf of the district.

2. Subcommittee Reports

Rationale: The Governing Board will report on the following subcommittees: Budget

Minutes: The Governing Board reported on the following subcommittee meetings:
Budget

8. ACTION ITEM: Student Expulsion - CASE 2018-19-03

Rationale: Student Expulsion - Case 2018-19-03 The Governing Board will consider and approve the administrative recommendations on case # 2018-19-03 during closed session. Final action will be taken during open session.

Motion Passed: Motion to uphold the decision of the Administrative Hearing Panel held on May 30, 2019, that student #2018-19-03 be expelled for the remainder of the 2018-2019 school year and placed in a non-comprehensive school setting through the first semester of the 2019-2020 school year.

Passed with a motion by Richard Nguyen and a second by Danielle Cohen.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Chris Miller

Yes Richard Nguyen

Yes Michael Snyder

9. REPORTS OF THE SUPERINTENDENT

Minutes: The Superintendent reported on the following events and meetings attended on behalf of the district:

Superintendents Executive Leadership Forum Final Meeting

ACSA Region 8 Leadership Awards Dinner

Faculty Senate Meeting

Superintendent's Parent Advisory Committee Meeting

Superintendent's Student Advisory Committee Meeting

CUSD Innovation Committee Meeting

CUSD Writing Faire Reception

SELPA III Executive Council Meeting

School Services May Budget Revision Workshop

CUSD Recognition Event

9. REPORTS OF THE SUPERINTENDENT (continued)

CUSD Retirement Event

Sherman Oaks Exhibitions

Lyhaven Elementary School Living Classroom and STEAM Showcase

Castlemont Elementary School Certification of Completion EL Class For Parents

Promotion Ceremonies at Capri, Lynhaven, Rolling Hills Middle and Monroe Middle Schools

San Jose Tech Museum of Innovation Announcement Event

San Jose Learns Press Conference

City of San Jose Commendation Ceremony for Rosemary Elementary School Principal,

Brian Schmaedick

Project Hope Cadillac Neighborhood Cleanup Event

10. COMMUNICATIONS

1. Written Communications

Minutes:

Email from Santa Clara County Office of Education Director of Data Governance, Marcy Lauck, recognizing the Campbell Union School District Preschool for the most complete data capture using iPinwheel in the county.

Letter from President and CEO, Karen Garza, of BattelleforKids thanking Campbell Union School District for being a visionary leader for educational transformation.

2. Oral Communications

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Motion Passed: Motion to reopen Item 10.2 Oral Communications to appear after Item 12.3.

Passed with a motion by Pablo Beltran and a second by Richard Nguyen.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Chris Miller

Yes Richard Nguyen

Yes Michael Snyder

Minutes: Initially there were no oral communications.

After closing Item 10.2 oral communications, a community member asked to address the Governing Board on a non-agendized item.

The Governing Board made a motion to reopen Item 10.2 Oral Communications to appear after Item 12.3.

Community member, Sue McBride, addressed the Governing Board regarding the Campbell Union School District Home School Program.

11. PUBLIC HEARING/ACTION ITEM

1. Public Hearing For The Proposed Campbell Union School District (CUSD) 2019-2020 Budget

Rationale: In accordance with Education Code Section 42127 and AB 1200 (Statutes of 1991, Chapter 1213), a public hearing of the proposed 2019-20 Budget will be held before its adoption by the Governing Board. The Budget will be available for review June 10, 2019 through June 27, 2019: Campbell Union School District - Superintendent's Office 155 North Third Street, Campbell, CA 95008

1. Community Input

Rationale: Community input will be received by the Board on the Campbell Union School District (CUSD) 2019-2020 proposed budget.

Minutes: Governing Board President, Michael Snyder, opened the public hearing at 7:31 p.m. in order to receive comments from the public regarding the Campbell Union School District proposed Budget for the 2019-2020 school year.

There being no comments, President Snyder declared the public hearing closed at 7:32 p.m.

2. Overview Of The Campbell Union School District (CUSD) Proposed 2019-20 Budget

Rationale: Assistant Superintendent of Administrative Services, Nelly Yang, and Director of Fiscal Services, Maria Liu, will present an overview of the proposed 2019-20 Budget to the Governing Board.

Minutes: Director Fiscal Services, Maria Liu presented the proposed CUSD Budget for the 2019-2020 school year.

2. Public Hearing for Campbell Union School District (CUSD) Local Control Accountability Plan (LCAP) Proposal for 2019-2020

Rationale: In accordance with Education Code 52062 a public hearing of the proposed Local Control Accountability Plan (LCAP) update shall be held before its adoption by the Governing Board. The public hearing shall be held at the same meeting as the public hearing required prior to the adoption of the district budget in accordance with Education Code 42127 and AR 3100 - Budget. The LCAP will be available for review from June 3, 2019 through June 27, 2019: Campbell Union School District - Superintendent's Office 155 North Third Street Campbell, CA 95008 and online at https://www.campbellusd.org/lcap_hearing

2. Public Hearing for Campbell Union School District (CUSD) Local Control Accountability Plan (LCAP) Proposal for 2019-2020 (continued)

1. Community Input

Rationale: Community input will be received by the Board on the Campbell Union School District (CUSD) 2019-2020 proposed Local Control Accountability Plan.

Minutes: Governing Board President, Michael Snyder, opened the public hearing at 7:57 p.m. in order to receive comments from the public regarding the proposed Campbell Union School District Local Control Accountability Plan for the 2019-2020 school year.

There being no comments, President Snyder declared the public hearing closed at 7:58 p.m.

12. INFORMATION AND POSSIBLE ACTION ITEMS

1. Strategic Plan - LCAP Presentation - Capri Elementary School

Rationale: Principal, Heather Wellendorf and Assistant Principal, Xyzzy Godfrey will present an update of the Local Control and Accountability Plan goals for Capri Elementary School to the Governing Board.

Minutes: Principal, Heather Wellendorf, Assistant Principal, Xyzzy Godfrey presented an update on the Capri Elementary School Local Control Accountability Plan for the 2018-2019 school year to the Governing Board.

Capri Elementary students Ahram Choi, Amelia Masson and Izzie Toledo presented information on their Wax Museum project to the Governing Board.

2. Department Update - Extensions Program

Minutes: The following people presented an update on the CUSD Extensions Program to the Governing Board.

Director Extensions Program - Liz Gonzalez

Assistant Director Extensions Program - Martha Reynoso

Program Manager Extensions Program - Edgar Romero

San Jose State University Community Engagement & Project Coordinator, Andrea Tully

San Jose State University STEM Education Program - Jay Pinson

California State University STEM VISTA - Joanna Solis

CUSD Sherman Oaks student - Lyla Sanchez

12. INFORMATION AND POSSIBLE ACTION ITEMS (continued)

3. Web To One Update

Rationale: Kami Thordarson, Director of Innovation and Digital Learning, and Trevor Walker, Manager Technology Integration will present an end of the year summary of the Web To One launch to the Governing Board.

Minutes: Director Innovation and Digital Learning, Kami Thordarson and Manager Technology Integration, Trevor Walker presented a summary on the Web To One Launch at Monroe Middle School for the 2018-2019 school year and information on the Web To One Launch at Rolling Hills Middle School for the 2019-2020 school year.

13. Discussion Item - Science Camp

Minutes: Superintendent, Shelly Viramontez led a discussion with the Governing Board on 5th/6th grade science camp costs, attendance and scheduling challenges. The Governing Board agreed to continue with science camp for Campbell Union School District students and directed the Superintendent to begin conversation with site administrators and 5th/6th grade teaching staff to determine the appropriate grade level to attend in the future.

14. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

Motion Passed: Approve the consent agenda with the following change: to postpone Item 14.12 and place it on the Action Items-Regular Agenda at the June 27, 2019 Governing Board Meeting.

Passed with a motion by Pablo Beltran and a second by Danielle Cohen.

Yes Pablo Beltran
Yes Danielle Cohen
Yes Chris Miller
Yes Richard Nguyen
Yes Michael Snyder

Motion Passed: Remove Item 14.3 from the Action Items - Consent Agenda and move it to follow Item 11.2.1 Public Hearing For Campbell Union School District Local Control Accountability Plan Proposal for 2019-2020 Community Input

Passed with a motion by Pablo Beltran and a second by Chris Miller.

Yes Pablo Beltran
Yes Danielle Cohen
Yes Chris Miller
Yes Richard Nguyen
Yes Michael Snyder

14. ACTION ITEMS - CONSENT AGENDA (continued)

1. Donations

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation. \$2,399.94 donated from Village School PTA to Village School to be used for Art and Poetry.

Minutes: Accept the donations as presented.

\$2,399.94 donated from Village School PTA to Village School to be used for Art and Poetry.

2. Minutes Regular Session May 9, 2019

Minutes: Approve the minutes of the regular session of May 9, 2019.

3. Minutes Special Session May 23, 2019

Minutes: Approve the minutes of the Special Session May 23, 2019.

4. Proposed Revised Board Policies And Administrative Regulations- Second Reading

Rationale: The Governing Board will review the following Board Policy, Administrative Regulation and Exhibits as presented for a second reading:

BP/E 0420.41 - Charter School Oversight

BP/AR 1312.3 - Uniform Complaint Procedures

AR/E 1312.4 - Williams Uniform Complaint Procedures

AR 1340 - Access to District Records

BP/AR 3100 – Budget

BP/AR 3260 - Fees and Charges

BP/AR 3515.4 - Recovery for Property Loss or Damage

BP/AR 4030 - Nondiscrimination in Employment

AR 4161.1/4361.1 - Personal Illness/Injury Leave

AR 4261.1 - Personal Illness/Injury Leave

BP/AR 5117 - Interdistrict Attendance

AR 5125.2 - Withholding Grades, Diploma and Transcripts

E 5145.6 - Parental Notifications

AR 5148 - Child Care and Development

BP/AR 6158 Independent Study

BB/E 9323.2 - Actions by the Board

Minutes: Approved the revised Board Policies and Administrative Regulations as presented for a second reading.

14. ACTION ITEMS - CONSENT AGENDA (continued)

5. Resolution 2018-19-47, Rescinding Previously Submitted Notice of Withdrawal From SELF Excess Liability Program

Rationale: At the November 15, 2018 meeting, we submitted Resolution 2018-19-25 to withdraw from SELF's excess liability coverage as required by our insurance carrier while we examined alternative sources of coverage. It was a preliminary notice that was not binding. After conducting the search, SELF continues to be the most competitive option, so we will remain with them and rescind our previously notice of withdrawal.

Minutes: Adopt Resolution 2018-19-47, Rescinding Previously Submitted Notice of Withdrawal From SELF Excess Liability Program.

6. Resolution 2018-19-46, Disposition of Surplus Property

Rationale: Attached is a Resolution and an itemized list of obsolete property that is no longer needed for school purposes and will be sold at a public and private auction in accordance with Education Code Sections 17545 and 17546.

Minutes: Adopt Resolution 2018-19-46, Disposition of Surplus Property.

7. Resolution 2018-19-45 Education Protection Account

Rationale: Voters approved Proposition 55, an amendment to Proposition 30, extending the income tax increase on high-income tax payers from ending in 2019 to continue on through 2030. There are specific requirements governing the use of these funds. Per Article XIII, 36 of the Constitution of the State of California, the use of EPA funds must be determined by the Governing Board at an open public meeting. For Fiscal Year 2019-20, the amount is projected to be \$1,399,877.00. It is recommended that EPA funds be allocated to teacher salaries in the same way that they have been previously funded by our Local Control Funding Dollars. In terms of cash flow planning, EPA funds are disbursed quarterly in September, December, March, and June of each year.

Minutes: Adopt Resolution 2018-19-45, Education Protection Account.

8. Expenditure And Purchase Order Reports April 2019

Minutes: Ratify the General Fund and Building Funds Expenditure Reports and the Purchase Order contracts that were issued during the periods listed:

Payroll Report for April 2019

Warrant Report for April 2019

Purchase Order Report for April 2019

14. ACTION ITEMS - CONSENT AGENDA (continued)

9. Investment Report For The Month Ending March 31, 2019

Rationale: Enclosed is a detail listing of all Santa Clara County Treasury Investments and a list of all bank balances of Campbell Union School District as of September 30, 2018. The average County pool yield on March 31, 2019 was 2.22%. The prior quarter yield was 2.13%.

Minutes: Receive and file the March 31, 2019 Detailed Investment Portfolio Listing.

10. Convergence One-Telephone And Voicemail Systems

Rationale: As the current version of our telephone/voicemail communication platform is no longer supported, the District will work with Convergence One, technology provider, to install necessary hardware and software upgrades at all District locations in order to maintain system integrity and bring current manufacturer software revisions up to date.

Financial Impact: SOURCE OF FUNDS: Stimulus
IMPACT TO BUDGET:\$119,670.58

Minutes: Approve Convergence One sole source telephone and voicemail system upgrade solutions to existing districtwide telecommunications platforms at the cost of \$119,670.58.

11. Award of Bid District Office Keyless Entry System

Rationale: The District will be replacing the keyless entry and badging system at the District Office as we cannot maintain the service of the system because the company that installed the system is no longer in business.

Bidders	Amount
Edgeworth Security	\$99,777.00W.
Bradley Electric, Inc.	\$99,118.00W.

Bradley Electric, Inc. contractor license was checked and found in good standing. In addition, the contractor's insurance was checked and found that they are registered with the State of California.

Financial Impact: SOURCE OF FUNDS: Measure CC
IMPACT TO BUDGET: \$99,118.00.

Minutes: Award the bid for District Office Keyless Entry System to W. Bradley Electric, Inc. with the low bid of \$99,118.00.

14. ACTION ITEMS - CONSENT AGENDA (continued)

12. Declaration of Need for Fully Qualified Educators for the 2019-2020 School Year

Rationale: Section 80026 of the Title 5 Regulations that governs emergency permits and/or limited assignment permits requires school districts to submit a Declaration of Need for Fully Qualified Educators on an annual basis. This is a prerequisite for school districts to have in order for the Commission on Teacher Credentialing to issue any permits. The purpose of the form is to indicate the types of permits the school district anticipates may be needed if fully qualified educators are not available. Attached is the Declaration of Need for Fully Qualified Educators.

Financial Impact: none

Minutes: Item 14.12 Declaration of Need for Fully Qualified Educators for the 2019-2020 School Year was postponed to the June 27, 2019 Governing Board Meeting to be placed on the Action Items-Regular Agenda.

13. Personnel Report

Rationale: It is recommended that the Governing Board approve the Personnel Report and Addendum as submitted.

Motion Passed: Approve the Personnel Report and Addendum as submitted. Passed with a motion by Pablo Beltran and a second by Richard Nguyen.

Yes Pablo Beltran
Yes Danielle Cohen
Yes Chris Miller
Yes Richard Nguyen
Yes Michael Snyder

Minutes: Item 14.13 was removed from the Action Items - Consent Agenda and placed after Item 12.3 to be acted upon separately.

15. UPCOMING CALENDAR DATES

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

June 27/July 11 (if needed)

August 15

September 5

September 19

October 3

October 24

November 7

December 12

Minutes: Upcoming calendar dates were reviewed:

June 27

July 11 (if needed)

August 15

September 5

September 19

October 3

October 24

November 7

December 12

16. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS

Rationale:

TBD Mental Health Supports In Our Schools

TBD Review of Brown Act Requirements - Public Comment

TBD English Learner Update

TBD AVID Excel - Student/Teacher Perspective

Minutes: Future agenda items were reviewed:

TBD Mental Health Supports In Our Schools

TBD Review of Brown Act Requirements - Public Comment

TBD English Learner Update

TBD AVID Excel - Student/Teacher Perspective

Add Innovation Committee Update

17. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: Governing Board President, Michael Snyder, announced the Governing Board would reconvene to closed session upon adjournment of the regular session at 10:25 p.m. in order to review items listed under agenda Item 2.

18. ADJOURNMENT

Minutes: The meeting was adjourned at 11:30 p.m.

Submitted by:

Shelly Viramontez, Ed.D., Superintendent

Pablo A. Beltran, Clerk