



**Minutes of Regular Meeting of the Board of Education
June 11, 2019
(UNADOPTED)**

Attendance Taken at 4:03 PM:

Present:

Daniel Bobay
Hon Lien
Chris Norwood
Kelly Yip-Chuan

Absent:

Jeda Aspiras
Vivek Chotai
Michael Tsai

Updated Attendance:

Michael Tsai was updated to present at: 4:33 PM
Vivek Chotai was updated to present at: 7:00 PM

1. CALL MEETING TO ORDER

Minutes:

Board President Chris Norwood called the meeting to order at 4:03 p.m.

2. ROLL CALL

3. REVIEW AND APPROVE THE STUDY SESSION AGENDA

Motion Passed: Passed with a motion by Daniel Bobay and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

4. COMMENTS FROM THE PUBLIC REGARDING THE STUDY SESSION AGENDA

Minutes:

There were no comments from the public.

5. BUDGET STUDY SESSION

Minutes:

Wendy Zhang, Assistant Superintendent of Business Services, and her team gave a Budget Study Session presentation, sharing some of the highlights in

the 2019-20 budget. As the general fund is the District's major fund at \$120,282,346 in revenue and \$125,939,502 in expenditures, the majority of the presentation focused on that source.

"It's important that we first share with you our budget development process," Zhang said, then walked members through the Budget Adoption Book.

"Every year we rewrite the narrative, but one thing we do not change is we always start with our District Mission, Vision, and Strategic Goals," she said. "That is the foundation of what we do daily. So I encourage each of you every day, when you are about to make a decision, ask yourself how it will connect with our District Strategic Goals and what might be the financial impact. Because every decision made will have an impact, whether directly or indirectly."

Based on current planning, the District will need to implement a budget reduction starting in the 2020-21 fiscal year of \$1,077,746, the adoption book details, adding that cumulatively there will be \$2,155,492 in savings created by the end of 2021-22.

A large topic of discussion for generating more dollars was the need to work with school site teams to improve the average daily attendance rate. Known as Average Daily Attendance (ADA), this money is factored into the Local Control Funding Formula, which also includes dollars from Cost of Living Adjustment (COLA), high needs students, and additional revenue.

Linh Le, Director of Business Services, did an overview of enrollment and attendance, and spoke about how it has impacted the District throughout the years.

He began by referencing the 2016-17 school year. At that time, the District had its highest attendance rate at 97.87 percent. In the 2018-19 school year, the attendance rate dropped to 97.39 percent. He added that the school district receives approximately \$9,500 annually per student through ADA. Parents and guardians will need to work with the District's students to ensure that they are at school every day in order to increase attendance and, in turn, dollars for the District.

6. REVIEW AND APPROVE THE CLOSED SESSION AGENDA

Motion Passed: Passed with a motion by Daniel Bobay and a second by Kelly Yip-Chuan.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

7. COMMENTS FROM THE PUBLIC REGARDING THE CLOSED SESSION AGENDA

8. CLOSED SESSION

Minutes:

The Board convened to Closed Session at 5:48 p.m.

9. RECONVENE IN OPEN SESSION

Minutes:

The Board reconvened in Open Session at 7:07 p.m.

Board President Norwood asked Clerk Bobay to lead the meeting, since it will be his final one in 11 years. He will be attending the June 25 meeting via Google Hangouts.

10. CLOSED SESSION ANNOUNCEMENT

Minutes:

Bobay announced that during Closed Session, the Board accepted the resignation of a certificated manager elementary principal and a reassignment of an assistant principal back to the classroom.

He added that the Board will reconvene to Closed Session after Open Session.

11. REVIEW AND APPROVE THE OPEN SESSION AGENDA

Motion Passed: Passed with a motion by Chris Norwood and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

12. FLAG SALUTE

Minutes:

Isaac Jones from Thomas Russell Middle School led the flag salute.

13. COMMENTS FROM THE PUBLIC

Minutes:

Robert Jung, former Board Member and founder of the Milpitas Community Educational Endowment, said the endowment has exceeded its expectations. As such, they have a \$5,000 grant available for the District starting September 10. He informed them about how to apply.

Former Board Member Gunawan Alisantosa gave a brief history about why he created the annual Board Scholarship with former Board Member Bob Nunez. He said that it was intended for every Board Member to contribute every year, and shared his disappointment that there was a Board Member this year who said instead they would donate \$500 worth of tutoring services. Alisantosa was worried this would create a precedent for future Boards.

14. MUSD 2018-2021 STRATEGIC GOALS

Minutes:

The Strategic Goals are for the Board and audience's ready reference, as a reminder about what the work of MUSD is focused around.

15. STATE OF THE DISTRICT

**A. State of the District: 2018-21 Strategic Goals Update
(Superintendent)**

Minutes:

In 2018, Superintendent Cheryl Jordan and the Board set five Strategic Goals to act as the guiding principles of how Milpitas Unified School District staff would focus their efforts and work. They were created after a review with the MUSD team and community stakeholders in 2017 "to determine what the priorities were of our constituents," she said.

They include:

- Build a Culture of We that engages parents, staff, and community partners in supporting student success.
- Improve communication systems for better outreach to parents, students and staff.
- Develop educational pathways that allow students to apply their passion in learning for their future careers.
- Focus services and support systems to ensure that all students are engaged in their learning and are making social, emotional and academic gains.
- Identify creative, student-focused strategies to accommodate enrollment growth and ensure healthy learning environments.

"So it's my great pleasure to share with you our progress in achieving these goals and what's next," Jordan said during her State of the District update.

Before starting her presentation, Jordan referenced an agenda item attachment that lists in depth details about the Strategic Goals accomplishments and progress since 2017-18.

She then went into the presentation, with each slide representing one Strategic Goal. For example, the first slide "represents how we have worked to build a Culture of We by engaging with our parents, staff, and community partners in supporting student success."

Examples included team building, visitors from Taiwan at Sinnott Elementary School and Thomas Russell Middle School, and Manufacturing Day, where high school students from Milpitas and Calaveras Hills high schools learned about career opportunities with local high tech manufacturers. The event was co-sponsored by the District, City of Milpitas, and Milpitas Economic Development Commission.

"The Culture of We has many different facets to it," Jordan explained. "It's everywhere from each of our team members feeling that he or she contributes to what we do as a team to ensuring that each and every one of our students feels that their cultural experiences and learning experiences and everything that makes them who they are is valued."

After her presentation, Norwood acknowledged Jordan's work on the Strategic Goals and shared out that at the urging of Bobay a few years ago the work began. He credited the hard work of Jordan and District staff for bringing it to fruition in order to better serve the students.

"As this Board comes and goes, as these parents come and go, as these students come and go, the Strategic Goal direction that we've set for this District is strong," Norwood said. "You'll see it in our children, you'll see it in our community partners, and you'll see it in the leadership of this Board."

16. SUPERINTENDENT'S REPORT

Minutes:

-Superintendent Jordan and the Board of Education recognized Milpitas Unified School District's Science Olympiad team, who had a successful year, which began in January.

Jordan invited coaches Letta Meyer and Roberto Alvelais forward to explain Science Olympiad, and introduce the students.

Meyer said Milpitas Unified acts as a District within the Science Olympiad team, so the two middle schools and high school attended and competed at seven different tournaments, including one of the high school teams attending the state tournament.

She explained that Science Olympiad is a team competition where 15 students compete with partners in 23 different science oriented events. These events fit into two basic categories, building or knowledge, with some events being a blend of the two. In a building event students are required to build a device to a detailed specification that accomplishes a task while knowledge events have the students study a specific subject area at a higher level than their typical grade level and take a test to demonstrate their knowledge.

Members of the team came up to share four different build projects, including a mouse trap car, xylophone from scratch, a balsa wood plane that is powered by a rubber band, and a Rube Goldberg machine. They were able to demonstrate the last three projects, which wowed members of the audience.

As a "small tally" of their seven competitions, Meyer said they placed in at least 95 different events.

-Milpitas High School sophomore Shivali Gulati created "Girl Genius Magazine", a student-run magazine that connects women in STEAM from over 18 different locations.

The Board of Education and Superintendent Jordan honored Gulati along with other contributors to the magazine, which included Priyanshi Nigam, Karen Hyunh, Rajvee Patel, Catherine Navalta, Jasmine Serna, Esther Duong, Aashna Gajaria, Chloe Wang, Nyla Choates, Ayushi Malhotra, Kauther Almamori, Queenie Luc, and Alaniah Cabradilla.

-Trustees and Superintendent Jordan recognized student organizers who put on a successful 2019 TEDxMilpitasHighSchool conference May 25, which had approximately 125 people in attendance.

The TEDx team included Luke Ren, Vivian Tsang, Maansi Maskai, Ayushi Malhotra, Tamrin Bains, Anvi Brahmhatt, Hana Noory, Rajvee Patel, Esther Duong, Kush Brahmhatt, Maya Mannan, Shreedhar Jangam, Dana Nguyen, Rushil Patel, and Ashley Noory. Speakers at the event, including Board President Norwood, talked around the event theme, "Bursting Bubbles", symbolic of the stereotypes and societal constructs that we, as members of society, often feel limited by.

-Milpitas students Jose Cabrera and Vincent Gonzales were two of 3,000 students at 300 high schools across the country that participated in the first ever National Signing Day May 8 at Silicon Valley Career Technical Education.

Similar to "National Signing Day" events for high school student athletes, SVCTE seniors went up in groups of 10 to sign letters of intent (a promissory note to themselves) and announce their career plans to pursue a career in the skilled trades.

-Trustees and Superintendent Jordan honored Curtner student Aiden Trieu Khai Tiet. He was one of 10 boys (11-12 years old) that were National Finalists at the 2019 Drive, Chip, and Putt National Finals held on April 7 at Augusta National Golf Club site of the PGA Tour Masters Tournament, whereby he had an opportunity to meet former US Secretary of State Ms. Condoleezza Rice, among other dignitaries. In his age group, Tiet earned first place in the Chipping portion of the competition and earned third place overall.

-Superintendent Jordan and the Board of Education honored Vivek Chotai, who served as Milpitas High School's Student Board Representative for the 2018-19 school year.

"When you came onto the Board and expressed your opinions during the Board Meetings, it really set a standard that will be hard for future Student Board Representatives to beat," Bobay said. "You asked hard questions and you asked timely questions and you took positions, and that was exactly what we were looking for, so congratulations."

Chotai shared his gratitude at serving Milpitas Unified School District.

"It has just been an honor to serve this community," he said. "All of the students, teachers, staff, parents, this is for you, it's not for me."

-Superintendent Cheryl Jordan and Board Members (present and some past) thanked Bobay for his hard work through the years.

"We want to thank you for all of your service, and the 11 years that you've been here supporting our students and our staff," Jordan said. "Thank you for all your insights and coaching, and really pulling us together. I think we've come a long way because of your leadership, so thank you."

Board President Chris Norwood noted that Bobay has been a "staple in the community for a very long time." This has included visiting the different school campuses for events through the years, serving on PTAs, advocating for career technical education, and meeting with elected officials so they "never forget about our schools, our children, and our community as a whole," Norwood said.

"I will be forever grateful for your mentorship and leadership of this Board, and I just hope that myself and other Board Members can live up to the high standards that you've left," Norwood said.

17. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS

Minutes:

Executive Cabinet Reports were skipped in the interest of time.

18. BOARD GROUP AGREEMENTS

Minutes:

Board Group Agreements are provided for the Board's ready reference as a reminder of Board Member's conduct as elected officials.

19. BOARD COMMUNICATIONS/REQUESTS

Minutes:

This item was moved to after Action Items, in consideration of the time.

-Student Board Representative Chotai said it was emotional to say goodbye to a lot of his friends during graduation.

-Board Member Tsai said he scratched his cornea recently and his pupils had to be dilated, which is why he is wearing glasses. He attended graduations in addition to a helicopter landing at Sinnott Elementary School, Dan's going away party, and the MUSD employee recognition event.

-Board Member Yip-Chuan said she attended the employee recognition, Sinnott helicopter landing, Cal Hills graduation, was a presenter at Burnett, Adult Ed graduation, ESL graduation, promotion ceremonies, Dan's going away party. She said she has enjoyed having Dan on the Board and he has acted as a mentor to her, which she appreciates.

-Board President Norwood said he attended the Rancho and Russell promotion ceremonies, Cal Hills graduation, MHS graduation, and Adult Education graduation. He gave a keynote address at Spangler's sixth grade promotion ceremony, and he talked about how "It takes a healthy village to raise a healthy child." He said he will miss working with Dan.

-Board Clerk Lien said she attended all the same events as Yip-Chuan and said she is going to miss Bobay as well.

"I gotta say that this Board's strength is in what you do together," Bobay said, referring to attending graduation ceremonies and other events throughout the community.

"It's been an honor to serve on this Board as it has been an honor to serve past Boards, and even past staff and this staff."

Lien said she misses Bobay already, but knows he is going to watch from afar.

Chotai said that even though Bobay won't be here physically, the work that he's done is going to be felt in Milpitas for more than a lifetime.

20. REPORTS

A. Essential aspects of Series A Bond transaction May 8, 2019, \$75 million (Superintendent)

Minutes:

District voters approved Measure AA in November 2018 for a total authorization amount of \$284 million to fund districtwide facility projects. The first series of bonds from the election were successfully sold via competitive sale on April 25. Blake Boehm from KNN Public Finance shared out about the transaction. He said the District received a total of 8 bids, and Raymond James and Associates, Inc. submitted the winning bid with a TIC at 2.9313

percent. He explained that there are issuance costs paid in connection with the Series A bonds, which amounts to \$600,000. In giving context, Boehm said the results were similar to San Diego and outperformed other districts selling that week, which includes Morgan Hill. He attributes this to the District's strong fiscal standing and exceptional business model.

B. Accept the Parcel Tax Oversight Committee Annual Report (Assistant Superintendent, Business Services)

Minutes:

Parcel Tax Oversight Committee Chair William Lam gave the annual report about the parcel tax that was approved June 3, 2014, and extended eight years, beginning July 2015. For the 2018-19 school year, the total parcel tax revenue is estimated at \$1,543,117.

C. School Linked Services Coordinator update (Assistant Superintendent, Learning and Development)

Minutes:

Nicole Steward, School Linked Services Coordinator, gave a presentation about the work that she provides for Milpitas Unified School District, and the many lives she's touched. Among her efforts is collaboration with the Santa Clara County Board of Supervisors and Behavioral Health; bi-monthly meetings with County service providers and peers; service referrals for students and families in need; and monthly Community Collaborative meetings.

Steward said she meets with service providers every other month, and she did 220 student referrals this quarter alone.

In addition to her collaborative efforts, Steward provides mindfulness and stress reduction workshops. This year she provided them at Pomeroy and Curtner elementary schools, Thomas Russell Middle School, ninth grade Life Management Class, and Travel and Tourism Academy, among others. Also during the year, she hosted screenings of documentaries focused on social media and mental health.

A highlight of the presentation was when Steward shared success stories about those students she has worked with in addition to how her work has allowed students and teachers to connect. One student only attended her English class because they offered "circle up" time, "which meant that teacher saw her, wanted to know more about her, and made sure that class wasn't just about academics, and I think that's powerful," Steward said.

She then referenced a screenshot from a student report card.

"If you can see this, you can see this is a student who has straight As and perfect attendance," Steward said, explaining that he has been able to make great achievements despite having many life difficulties.

"You bring hope to the hopeless," Board Clerk Daniel Bobay said after hearing her presentation.

D. 2019-2024 Technology Plan (Superintendent)

Minutes:

Chin Song, Director of Technology Services gave a presentation about the 2019-2024 Technology Plan, with many team members in attendance.

"I remember standing here eight years ago," he said, reminiscing that it was just Bobay, Jordan, and himself. "And I think at that time, I made a longitudinal commitment to the system, not only to bring the best of class technology, but also the willingness to put my own children in our schools."

He continued: "And so, with that as the guiding light, we're always thinking about innovation, how can we do it better and how do we make people's lives just simply easier, and then how do we increase learning."

Song said Technology Services is committed to ensuring that every person within the District feels connected online and to each other, in the spirit of we. The purpose of the plan, he explained, is to give a guide for 2019-2024 knowing that it's a living document, so as technology shifts, the plans will shift with it.

Below are the eight things leading indicators on emerging trends in education that the department is focused on:

- Collaborative classrooms
- Computational thinking
- Connecting parents/guardians and schools
- Digital responsibility
- Emerging technologies
- Innovating pedagogy
- Life skills and workforce preparation
- Student-led learning

21. ACTION ITEMS

A. Consider readmittance for the student listed in Confidential Report 2018.2a

Motion Passed: Readmit the student listed in Confidential Report 2018.2a. Passed with a motion by Chris Norwood and a second by Kelly Yip-Chuan.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

B. 2017-2018 LCAP Public Hearing (Assistant Superintendent, Learning and Development)

Motion Passed: Open the public hearing on the 2019-20 LCAP. Passed with a motion by Chris Norwood and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Motion Passed: Close the public hearing on the 2019-20 LCAP. Passed with a motion by Chris Norwood and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

The item should read 2018-19 LCAP Public Hearing. Norma Rodriguez, Assistant Superintendent of Learning and Development, said she submitted the LCAP draft to the Santa Clara County Office of Education. Their response was, "WOW. Great work One of the finest in the county." The only update they suggested is including expulsion metrics. Added to the beginning of the LCAP was a budget overview for parents.

During the public hearing, resident Robert Jung said he is pleased at how the LCAP continues to improve, especially in the areas of family engagement and communication. He added there are still tremendous opportunities for growth and he challenges the Board and Executive Cabinet members to challenge themselves so students have the best opportunities possible.

C. Conduct a public hearing on the District's Proposed Budget Adoption for 2019-20 (Assistant Superintendent, Business Services)

Motion Passed: Open the public hearing on the District's Proposed Budget Adoption for 2019-20. Passed with a motion by Chris Norwood and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Motion Passed: Close the public hearing on the District's Proposed Budget Adoption for 2019-20. Passed with a motion by Chris Norwood and a second by Kelly Yip-Chuan.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

Information about the 2019-20 budget was shared during a Study Session earlier in the day. Wendy Zhang, Assistant Superintendent of

Business Services, opened up a public hearing regarding the budget. There were no comments from the public. The public hearing was closed, however she said anyone who wants to make comments about the budget can view it in Building 200 at the District Office before the next Board Meeting, on July 25.

D. Conduct a public hearing on the District's General Fund Excess Reserve (Assistant Superintendent, Business Services)

Motion Passed: Close the public hearing on the District's General Fund Excess Reserve. Passed with a motion by Hon Lien and a second by Kelly Yip-Chuan.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Motion Passed: Open the public hearing on the District's General Fund Excess Reserve. Passed with a motion by Chris Norwood and a second by Kelly Yip-Chuan.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

Zhang explained this is part of the budget adoption process, which explains we do not have any excess reserves in the budget. There were no comments from the public.

E. Adopt Resolution 2019.49 to approve the 2019-20 Education Protection Account Spending Plan (Assistant Superintendent, Business Services)

Motion Passed: Adopt Resolution 2019.49 to approve the 2019-20 Education Protection Account Spending Plan. Passed with a motion by Chris Norwood and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

Zhang explained this item is also part of the budget adoption process. It was created in 2012 to ensure money is not spent on

administrators.

F. MetroED Master Business Relationship Agreement for Annual Operating Funds and Apportionments (Superintendent)

Motion Passed: Approve the Master Business Relationship Agreement for Annual Operating Funds and Apportionments between Education District and Participating Districts. Passed with a motion by Chris Norwood and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

At the May 14 Board Meeting, the Board approved Metropolitan Education District's Addendum #1 to the Master Agreement for Programs and Services. The term of the Master Agreement shall be extended for one year incorporating the 2019-20 school year. This addendum was created while a final agreement was created for all districts of the JPA to sign. It was approved, and Board Clerk Daniel Bobay will take it to the MetroED Board Meeting, which he attended the next day.

G. Award Blue Skies Painting for Milpitas High School Buildings D, E, F, G, H, J Painting Project (Assistant Superintendent, Business Services)

Motion Passed: Award Blue Skies Painting for Milpitas High School Buildings D, E, F, G, H, and J painting project. Passed with a motion by Kelly Yip-Chuan and a second by Chris Norwood.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

Zhang explained that the District rejected all bids for the Milpitas High School Buildings D, E, F, G, H, and J painting project. The rebid was held on June 3, and a post-bid interview was conducted with Blue Skies Painting. They will begin the exterior painting project this summer.

22. CONSENT ITEMS

Motion Passed: Approve the Consent Agenda. Passed with a motion by Hon Lien and a second by Kelly Yip-Chuan.

Absent Jeda Aspiras

Yes Daniel Bobay

Yes Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

- A. Approve the Personnel Report of June 11, 2019 (Assistant Superintendent, Human Relations)
- B. Approve the Purchase Order Report of June 11, 2019 (Assistant Superintendent, Business Services)
- C. Approve the regular Board Meeting minutes of May 28, 2019 (Superintendent's Office)
- D. Approve the Superintendent's authority to execute contracts from mid-June through end of August 2019 (Assistant Superintendent, Business Services)
- E. Renew the Newsela License Agreement for the 2019-2020 school year (Assistant Superintendent, Learning and Development)
- F. Approve the Middle School history and social sciences curriculum (Assistant Superintendent, Learning and Development)
- G. Approve the AP Environmental Science curriculum (Assistant Superintendent, Learning and Development)
- H. Approve the elementary school (K-6) history and social sciences curriculum (Assistant Superintendent, Learning and Development)
- I. Approve services with Northwest Evaluation Association (Assistant Superintendent, Learning and Development)
- J. Approve the Istation renewal for Randall Elementary School (Assistant Superintendent, Learning and Development)
- K. Approve the Dannis Woliver Kelley Agreement for Professional Services (Assistant Superintendent, Human Relations)
- L. Adopt the Declaration of Need for Fully Qualified Educators (Assistant Superintendent, Human Relations)
- M. Approve the Memorandum of Understanding between Milpitas Adult Education programs and Vision Literacy (Assistant Superintendent, Learning and Development)
- N. Approve the Exploring New Horizons science camp agreement for Pomeroy Elementary School (Assistant Superintendent, Business Services)
- O. Approve Sanchez Electric to install occupancy sensors at Pomeroy, Curtner, Zanker and Russell (Assistant Superintendent, Business Services)
- P. Approve the 2019-20 Consolidated Application & Reporting System (CARS) Application for Funding (Assistant Superintendent, Learning and Development)
- Q. Approve Inspector of Record - Furman Construction Inspector, Inc.'s (FCI) Proposal for Spangler HVAC and piping project (Assistant Superintendent, Business Services)

R. Approve Inspector Services - Furman Construction Inspector, Inc.'s (FCI) proposal for summer painting projects (Assistant Superintendent, Business Services)

S. Accept donations to the Milpitas Unified School District

T. Approve the following field trip request

23. DATES OF FUTURE BOARD MEETINGS

24. ANNOUNCEMENTS/REMINDERS

Minutes:

Superintendent Jordan announced that June 18 will be Shannon Carr's last day working for MUSD. Jordan said she has enjoyed working with Carr, who was the Board Support and Communications Specialist, and she will be missed. Carr said it has been a pleasure to work beside Jordan and will miss Milpitas, as it was where she worked as an education reporter for the Milpitas Post.

25. ADJOURNMENT

Minutes:

The Board reconvened to Closed Session at 10:18 p.m.

The Board convened to Open Session at 10:54 p.m. Board Clerk Bobay said in Closed Session, no action was taken.

The Board Meeting adjourned at 10:54 p.m.

Respectfully submitted,

Attested:

Cheryl Jordan
Superintendent

Daniel Bobay, Clerk of the Board

Minutes prepared by Shannon Carr