

SAN RAFAEL CITY SCHOOLS  
**HSD BUDGET DEVELOPMENT CALENDAR**  
 2015-2016 (2016-17 Budget Year)

Timeline	Key Dates	Meeting	Information/Action
October to January-16	<b>Continue to adjust current year budget based on updated information</b>		
	October, 2015	Leadership Team Meeting	Provide Overview LCAP Planning & Implementation
	October/November	Community Outreach	Communications - LCAP (Range of communications tools)
	<b>October 21, 2015</b>	<b>Budget Committee Meeting</b>	<b>Review Details of LCFF/LCAP &amp; Annual Update</b>
	October 26, 2015	<b>Board Meeting</b>	Provide Overview LCAP Planning & Implementation
	<b>November 18, 2015</b>	<b>Budget Committee Meeting</b>	<b>Review Details of LCFF/LCAP &amp; Annual Update</b>
	November/December	<b>Community Forum</b> <b>DELAC/Parent Advisory forums</b> <b>Principal Meetings</b> <b>SRFT/CSEA</b>	<b>Review Details of LCFF &amp; LCAP &amp; Gather Public Input</b> <b>Review Details of LCFF &amp; LCAP &amp; Gather Public Input</b> <b>Review Details of LCFF &amp; LCAP &amp; Gather Public Input</b> <b>Review Details of LCFF &amp; LCAP &amp; Gather Public Input</b>
	December 14, 2015	Board Meeting	First Interim and Budget Revision/ LCAP
	<b>December 16, 2015</b>	<b>Budget Committee Meeting</b>	
January to March-16	<b>Develop preliminary enrollment projections; staffing projections, and budget assumptions for 2016-17 based on information available.</b>		
	January 9, 2016	None	Governor's 2015-16 Budget Proposal Available
	January 11, 2016	Board Meeting	Financial Audit Report
	<b>January 20, 2016</b>	<b>Budget Committee Meeting</b>	Review Information in Governor's Budget Proposal
	January 25, 2016	Board Meeting	Present Information on Governor's Budget Proposal
	January/February	<b>Community Forum</b> <b>DELAC/Parent Advisory forums</b> <b>Principal Meetings</b> <b>SRFT/CSEA</b> <b>Community Communications</b>	<b>Continue to Review/Discuss LCFF/LCAP &amp; Student Data</b> <b>Continue to Review/Discuss LCFF/LCAP &amp; Student Data</b> <b>Continue to Review/Discuss LCFF/LCAP &amp; Student Data</b> <b>Continue to Review/Discuss LCFF/LCAP &amp; Student Data</b> <b>Provide Update on LCAP</b>
	February 8, 2016	Board Meeting	Present Information on Governor's Budget Proposal
	<b>February 10, 2016</b>	<b>Budget Committee Meeting</b>	
March to April-16	<b>Develop preliminary enrollment projections; staffing projections, and budget assumptions for 2016-17 based on any new information available</b>		
	March 7, 2016	Board Meeting	Second Interim & Budget Revision
	March 13, 2016	Deadline for preliminary notice of reduction of certificated staff	
	<b>March 16, 2016</b>	<b>Budget Committee Meeting</b>	
	March 21, 2016	Board Meeting	

	March/April	Community Forum DELAC/Parent Advisory forums Principal Meetings SRFT/CSEA Community Communications	Review Recommendations for LCAP Review Recommendations for LCAP Review Recommendations for LCAP Review Recommendations for LCAP Provide Update on LCAP
	April 18, 2016	Board Meeting	
	April 20, 2016	Budget Committee Meeting	
May-16	Complete preliminary budget and make adjustments for information in May revise and other new information available		
	May 10, 2016	Board Meeting	
	May 13, 2016	Governor's May Revise	
	May 15, 2016	Deadline for final notices of reduction of certificated staff	
	May 18, 2016	Budget Committee Meeting	Final
	May 23, 2016	Board Meeting	Present Major Budget Assumptions Review Draft LCAP Program Recommendations
	May-16	Community Communications	Provide Update on LCAP
June-16	Prepare final budget for presentation to the Board of Education and the Marin County Office of Education		
	June 13, 2016	Board Meeting	Preliminary Local Control Accountability Plan (LCAP) Preliminary Budget 2016-17
	June 27, 2016	Board Meeting (Public Hearing)	Approve Local Control Accountability Plan (LCAP) 2015-16 Adopted Budget 2016-17

*\*Please note this calendar maybe subject to change.*

09/01/15 mp