

## 04 / FEES

LA CANADA UNIFIED SCHOOL DISTRICT  
FACILITIES MASTER PLAN SERVICES PROPOSAL  
LPA, INC.



### FMP ESTIMATED COST

The following is the LPA team's suggested compensation for the La Canada Unified School District's proposed Facilities Master Plan project. The fees are flexible and open to negotiation once a more specific scope of work has been finalized in consultation with the District during the initial "Plan the Plan" meeting. At this time we have developed the fee based upon a schedule to complete the planning process by the end of April 2017. This schedule would facilitate a November 2017 or June/November 2018 election cycles should the District desire to move in that direction. The fees proposed have also been based upon the scope-of-work outlined in this proposal and the quantity of District facilities at (3) Elementary, (1) 7/8 School, (1) High School and (1) District Support Facilities sites.

LPA has found over the past 20 years that our team has been developing Facilities Master Plans, that no two school districts are the same. An advantage that LPA brings to the La Canada Unified Valley School District is our local history and experience in working collaboratively with clients and their community stakeholders to develop a similar Master Plan, 21st Century Educational Program Vision and Implementation Plan recommendations for California public school districts.

### BASIC SERVICES FEE PROPOSAL

1 & 2. Process Facilitation & Stakeholder Outreach: (District & Community Engagement)	\$ 24,500
3. District Data Review: (Data Collection & Demographics Review)	\$ 10,000
4. Facilities Assessments: (3 ES, 1 7/8, 1 HS, 1 District Support Sites)	\$ 12,000
5. Educational Standards: (Program Vision & Spaces Characteristics)	\$ 24,500
6. School Site Master Plan Diagrams: (3 ES, 1 7/8, 1 HS, 1 District Support Sites))	\$ 18,500
7. Cost Estimating: (LPA & Cumming Cost)	\$ 15,000
8. Capital Improvement Plan: (Collaboration w/ Financial Advisor)	\$ 5,000
9 & 10. Presentations & FMP Deliverable (FMP Documentation & Board Engagement)	\$ 15,000

**LPA FMP Services Fee Proposal: \$ 124,500**

The above fees are inclusive of the full range of tasks required to complete a compressive Facilities Master Plan process for the La Canada Unified School District.

### HOURLY RATE SCHEDULE

Principal	\$ 245.00
Director	\$ 215.00
Discipline Director	\$ 205.00
Project Director	\$ 185.00
Project Leader	\$ 165.00
Manager	\$ 145.00
Design Coordinator II	\$ 125.00
Senior Specialist	\$ 120.00
Design Coordinator I	\$ 115.00
Designer III	\$ 105.00
Designer II	\$ 95.00
Specialist	\$ 90.00
Designer I	\$ 85.00
Intern	\$ 70.00

Note: These rates become effective January 1, 2016 and are subject to change annually.

### REIMBURSABLE COSTS

Reimbursable expenses are in addition to compensation and typically add approximately 10% to the total Facilities Master Plan basic services fee. They include costs for reproduction, final binder printing, plotting, express mailing, delivery charges, mileage, travel and overhead on consultant invoices. These expenses are invoiced as incurred at cost times at 1.10 rate until the maximum allowance is reached. For the La Canada Unified School District's proposed Facilities Master Plan project these reimbursable costs could total a maximum of approximately \$12,450.

"Our approach is an inherent ability to establish a close working relationship – a partnership with the client to develop goals, program parameters, facility solutions and management strategies in a highly collaborative framework."



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## PROPOSED SCHEDULE

Below is a schedule for the La Canada Unified School District's proposed Facilities Master Plan project. LPA has a long history of success meeting deadlines having completed 50+ similar master plan processes often on an accelerated schedule. The schedule proposed would facilitate either a November 2017 or June/November 2018 local bond election cycles should the District desire to move in that direction.

### La Canada Unified School District Facilities Master Plan – Proposed Program Schedule (June 2016 – May 2017 Timeline)

