

MEMORANDUM OF UNDERSTANDING

**San Mateo Middle College High School,
Operated by San Mateo Union High School District
At College of San Mateo**

2019-20

This Memorandum of Understanding reflects the agreement between San Mateo Union High School District (SMUHSD) and the Cabrillo Unified School District (CUSD) regarding the San Mateo Middle College High School program at College of San Mateo.

Whereas SMUHSD operates an alternative program, San Mateo Middle College High School, at College of San Mateo; and

Whereas CUSD wishes for its students to be able to participate in this alternative program; and

Whereas there is a mutual benefit to both districts from operating a single program rather than operating duplicate programs.

Now therefore, SMUHSD and CUSD agree to continue this partnership for the 2019-20 year, with the following understanding:

CUSD may enroll up to a maximum of 7 students at any given time in the San Mateo Middle College High School program.

It is anticipated that no more than 7 of the 150 students enrolled in the Middle College program will be from CUSD. The 7 students are returning students from the 2018-19 school year. An increase in enrollment is possible, if both parties agree to the additional student(s) and costs.

CUSD may enroll eligible students in the San Mateo Middle College High School program on a space-available basis, after priority registration is given to SMUHSD students. CUSD will follow the same enrollment/application process as SMUHSD students. The SMUHSD will notify the CUSD throughout the application and interview process. CUSD will have the right to deny a student's participation in the program.

The fee for San Mateo Middle College High School is \$7,200 per student for the school year. This will be payable in two equal installments due in January 2020 and June 2020. This amount represents a proportional share of the cost to operate this program.

CUSD may not increase the number of students enrolled in Middle College without changing this MOU.

Students are admitted to the Middle College program for the fall semester and the spring semester. Should a CUSD student not complete a full semester, the CUSD will pay the full annual cost per student.

SMUHSD will notify CUSD of anticipated costs projected for the next school year by May, 2019.

If CUSD wishes to continue or expand participation in this partnership in subsequent years, then SMUHSD shall be notified by February 15, 2020 to allow time for staffing adjustments.

This agreement is subject to annual review by both parties.

Dr. Kevin Skelly
Superintendent
San Mateo Union High School District

date

Sean McPhetridge
Superintendent
Cabrillo Unified School District

date

7/22/2019