



GOVERNING BOARD

Regular Meeting

September 05, 2019

**Closed Session - 6:00 P.M.
Regular Session - 7:00 P.M.**

**Administration Building
155 North Third Street
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Attendance Taken at 6:02 PM:

Present:

Pablo Beltran
Danielle Cohen
Chris Miller
Richard Nguyen
Michael Snyder

1. CALL TO ORDER

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Michael Snyder, called the meeting to order at 6:02 p.m.

2. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address Closed Session items.

The Governing Board convened to Closed Session at 6:03 p.m.

1. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A.
CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
2. Conference with Legal Counsel - Anticipated Litigation
(Govt. Code 54956.9(d)(2)) One matter
3. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)
4. Public Employee Performance Evaluation: Superintendent

3. REGULAR SESSION

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:06 p.m.

4. FLAG SALUTE

5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

Motion Passed: Adopt the agenda as presented.

Passed with a motion by Chris Miller and a second by Pablo Beltran.

Yes Pablo Beltran
Yes Danielle Cohen
Yes Chris Miller
Yes Richard Nguyen
Yes Michael Snyder

6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: There was no action taken in closed session.

7. REPORTS OF THE GOVERNING BOARD

1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on activities and meetings attended on behalf of the District.

2. Subcommittee Reports

Minutes: There were no Subcommittee reports

8. REPORTS OF THE SUPERINTENDENT

Minutes: The Superintendent reported on the following meetings and events attended:

Back To School Night - Blackford, CSI, Lynhaven, Monroe Middle School, Marshall Lane, Rosemary
Quality Matters Executive Cabinet Meeting
CASCD Board Meeting
Santa Clara County Office Of Education Improvement Science Meeting
Santa Clara County Superintendents Retreat
Caitrin Wright - Managing Partner of Silicon Schools Fund

9. COMMUNICATIONS

1. Written Communications

Minutes: There were no written communications.

2. Oral Communications

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: There were no oral communications.

10. INFORMATION AND POSSIBLE ACTION ITEMS

1. 2018-19 Unaudited Actuals

Rationale: The Assistant Superintendent of Administrative Services and the Director of Fiscal Services will present the 2018-19 Unaudited Actuals.

Minutes: Director of Fiscal Services, Bharathi Lakshmanan, presented the Unaudited Actuals for 2018-2019 to the Governing Board.

10. INFORMATION AND POSSIBLE ACTION ITEMS (continued)

1. 2018-19 Unaudited Actuals

Rationale: Pursuant to AB 1200, the Governing Board must receive and review the annual report for the period ending June 30, 2019. The attached report addresses the current status of the District's operating funds for the period ending June 30, 2019. Unrestricted Ending Fund Balance is \$12,131,518.

This includes reserves for:

Revolving Cash	\$10,000
Prepaid Expenditures	\$29,829
Economic Uncertainties	\$2,739,420
One Time Stimulus	\$2,605,800
Schools Unrestricted Carry-over	\$1,070,069
Parcel Tax Carry-over	\$111,553
Total Reserves	\$6,566,671

The Undesignated General Fund Balance is \$5,564,847.

All funds outside of the general fund have maintained a positive ending fund balance for the period ending June 30, 2019 as reported below.

OTHER FUNDS

Fund 12 Child Development Fund Positive ending fund balance of \$1,716,176.19

Fund 13 Cafeteria Fund: Positive ending fund balance of \$1,166,764.23

Fund 17 Special Reserve Fund: Positive ending fund balance of \$52,449.24

Fund 21 Building Fund: Positive ending fund balance of \$20,608,986.75

Fund 25 Capital Facilities Fund: Positive ending fund balance of \$270,882.25

Fund 51 Bond Interest and Redemption Fund: Positive ending fund balance of \$21,807,701.76

Fund 56 Debt Service Fund: Positive ending fund balance of \$9,426,628.22

Fund 63 Other Enterprise Fund (RTI): Positive ending fund balance of \$0

Fund 67 Self-Insurance Fund: Positive ending fund balance of \$5,547.60

Fund 71 Retiree Benefit Fund: Positive ending fund balance of \$7,726,313.21

Motion Passed: Receive the 2018-19 Unaudited Actuals; and authorize the Secretary of the Governing Board to sign the certification.

Passed with a motion by Richard Nguyen and a second by Danielle Cohen.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Chris Miller

Yes Richard Nguyen

Yes Michael Snyder

11. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

Motion Passed: Approve the consent agenda as follows:

Passed with a motion by Pablo Beltran and a second by Chris Miller.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Chris Miller

Yes Richard Nguyen

Yes Michael Snyder

11. ACTION ITEMS - CONSENT AGENDA (continued)

1. Resolution 2019-20-06, Resolution For Adopting The Gann Limit

Rationale: The Gann Amendment (Proposition 4, 1979) limits the growth allowed in appropriations made by State and local governments, including school districts. According to State law, the Gann Amendment requires that districts establish an appropriation limit (commonly called the Gann Limit) each fiscal year by Board resolution.

Financial Impact: IMPACT TO GENERAL FUND: None

Minutes: Adopt Resolution 2019-20-06, Resolution for Adopting the Gann Limit.

2. Resolution 2019-20-07, Resolution Authorizing District Personnel To Sign District Orders

Rationale: Pursuant to Education Code Sections 42632-42633, the Governing Board must authorize specific employees to sign orders to draw on funds of the District. Personnel previously authorized remain in effect as named in the Resolution and as follows: Shelly Viramontez, Ed.D., Superintendent Biling Yang, Assistant Superintendent, Administrative Services Whitney Holton, Assistant Superintendent, Instructional Services Lena Bundtzen, Assistant Superintendent, Human Resources Bharathi Lakshmanan, Director II, Fiscal Services Margaret Tushak, Assistant to Superintendent

Minutes: Adopt Resolution 2019-20-07, Resolution Authorizing District Personnel to Sign District Orders.

3. Resolution 2019-20-08, State Of California Office Of Public School Construction Authorized District Signatories

Rationale: This resolution is adopted in order to certify the approval of the CUSD Governing Board to authorize the designated personnel to sign State of California Office of Public School Construction documents.

Minutes: Adopt Resolution 2019-20-08 naming Superintendent Shelly Viramontez, Assistant Superintendent of Administrative Services Biling Yang, and Director II of Fiscal Services Bharathi Lakshmanan as the authorized signatories for transactions with the State of California Office of Public School Construction.

4. Award of Bid: CUSD District Office Hamilton Room Modernization

Rationale: The District will be renovating the Hamilton Room, which will also include redoing the plumbing for the building.

Bidders	Amount
WestCal Design Build	\$1,200,000
Omni Construction	\$1,038,000
CWS Construction Group	\$997,000

CWS Construction Group's contractor license was checked and found in good standing. In addition, the contractor's insurance was checked and found that they are registered with the State of California.

Financial Impact: SOURCE OF FUNDS: Measure CC
IMPACT TO BUDGET:\$997,000

Minutes: Award the bid for CUSD District Office Hamilton Room Modernization to CWS Construction Group with the low bid of \$997,000.

11. ACTION ITEMS - CONSENT AGENDA (continued)

5. Investment Report For The Month Ending June 30, 2019

Rationale: Enclosed is a detail listing of all Santa Clara County Treasury Investments and a list of all bank balances of Campbell Union School District as of June 30, 2019. The average County pool yield on June 30, 2019 was 2.27%. The prior quarter yield was 2.22%.

Minutes: Receive and file the June 30, 2019 Detailed Investment Portfolio Listing.

6. Personnel Report

Minutes: Approve the Personnel Report as submitted.

7. Minutes Special Closed Session August 8, 2019

Minutes: Approve the minutes of the Special Closed Session August 8, 2019.

8. Minutes Regular Session August 15, 2019

Minutes: Approve the minutes of the Regular Session August 15, 2019.

9. Reclassification Criteria

Rationale: There are four required criteria identified by the California State Department of Education that must be used for reclassification of English Learners to Fluent English Proficiency. They are: Assessment of language proficiency, using an objective instrument (ELPAC) Comparison of student performance in basic skills against an empirically established range of performance in basic skills based on the performance of English proficient students of the same age, Teacher evaluation/recommendation, Parent consultation Campbell Union School District's reclassification criteria have been updated. New wording was changed for the basic skills and teacher evaluation/recommendation criteria. The basic skills criterion was changed to reflect foundational skills requirements and new grade level expectations. The teacher evaluation/recommendation criterion was changed to reflect the use of a reclassification rubric for all grade levels.

Minutes: Approve the reclassification criteria.

10. Memorandum of Understanding - Agreement between Foothill-De Anza Community College District and Campbell Union School District

Rationale: The project agreement scope of work consists of delivering noncredit parenting classes and professional development in grades TK-5th Grade at Blackford Elementary School, Lynhaven Elementary School, Rosemary Elementary School, Sherman Oaks Elementary School, and Monroe Middle School focused on effective strategies of Family Engagement to develop and implement a district - aligned, school-site-specific coordinated plan of systemic, integrated and sustainable family engagement, designed to build leadership and improve educational outcomes for low-income children in Agency. The FEI, Agency program, noncredit parenting classes, and professional development are founded in evidence-based practices and involve multiple phases of delivery. In partnership with Foothill College, FEI provides educational materials and faculty to our partner organizations through Noncredit Parenting courses whereby the registered family members become Foothill College students. Registered students receive a Certificate of Participation and a Foothill College student ID that entitles them to college resources and services during the term of their enrollment.

Minutes: Approve the MOU Agreement Between the Foothill - De Anza Community College District and Campbell Union School District for the 2019-2020 school year.

12. ACTION ITEMS: REGULAR AGENDA

1. CSBA Nominations Directors-At-Large

Rationale: Nominations and two letters of recommendation for CSBA Director-at-Large African American, American Indian and County are currently being accepted through Saturday, October 5, 2019. All information and forms related to the election process are available online at www.csba.org. The elections will take place at CSBA's Delegate Assembly meeting in San Diego. Directors-at-Large serve two-year terms and take office immediately upon the close of CSBA's Annual Education Conference. Nominations for Director-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education. Only a CSBA member County Board of Education may submit a nomination for the Director-at-Large, County seat. A completed, signed, dated nomination form is due to CSBA by Saturday, October 5, 2019. The signed and dated candidate form completed by the nominee and two letters of recommendation are due to CSBA by Friday, October 11, 2019. The completed candidate form and two letters of recommendation will be included in the Delegate Assembly agenda packet - exactly as submitted. Governing Board President, Michael Snyder, will call for nominations for CSBA Directors-At-Large, African American, American Indian and County.

Minutes: No nominations were received.

13. UPCOMING CALENDAR DATES

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

September 19

October 3

October 24

November 7

December 12

Possible special session date addition: November 21 or December 2

Minutes: Upcoming Calendar Dates were reviewed.

September 19

October 3

October 24

November 7

December 12

Possible special session date addition: November 21 or December 2

14. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS

Rationale:

TBD Mental Health Supports

TBD Review of Brown Act Requirements - Public Comment

TBD English Learner Update

TBD AVID Excel - Student/Teacher Perspective

TBD Innovation Committee Update

TBD 2020-2021 PLC Plan Update

Minutes: Future Agenda Items were reviewed:

TBD Mental Health Supports

TBD Review of Brown Act Requirements - Public Comment

TBD English Learner Update

TBD AVID Excel - Student/Teacher Perspective

TBD Innovation Committee Update

TBD 2020-2021 PLC Plan Update

15. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: Governing Board President, Michael Snyder, announced the Governing Board would reconvene to closed session upon adjournment of the regular session at 8:10 p.m. in order to review items listed under agenda Item 2.

16. ADJOURNMENT

Minutes: The meeting was adjourned at 8:51 p.m.

Submitted by:

Shelly Viramontez, Ed.D., Superintendent

Pablo A. Beltran, Clerk