

TO: Board of Education

FROM: Randall Booker, Superintendent  
Song Chin-Bendib, Assistant Superintendent, Business Services

SUBJECT: **REVIEW FACILITIES MASTER PLANNING PROCESS**

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I. **SUPPORT INFORMATION**

Now that the District has completed seismic strengthening of all facilities and upgraded technology infrastructure, the District is developing a Facilities Master Plan (FMP). The purpose of the FMP is to assess the adequacy of facilities to *support current and future educational programs*. For example: Are the District's Science classrooms and labs adequate to support instruction of the Next Generation Science Standards, which the District will implement over the next several years? Can the District accommodate increasing enrollment across the District?

The process for developing the FMP is to make a comprehensive assessment of: the current and future educational needs of students; classroom and other facility functionality and capacity; compliance with accessibility and safety codes; and capacity to accommodate increasing enrollment.

Educators, students, families, and the broader Piedmont community are encouraged to participate and provide input into development of the FMP, which will establish priorities for facilities improvements going forward. These improvements may be relatively modest (such as the introduction of flexible furniture to create flexible learning spaces), or more substantial (such as classroom renovation).

See the September 9, 2015 [PUSD Board Background on Facilities Master Planning](#) for more information.

**PUSD Site Tours – Secondary Campuses**

In order to provide context to the many conversations regarding the adequacy of PUSD Secondary facilities to support current and future educational programs, the District will host public tours of various buildings at Piedmont High School, Millennium High School, and Piedmont Middle School. All members of the public are welcome to attend.

The PUSD Site Tours – Secondary Campuses:

*(Meet at the Piedmont High School flagpole in front of campus)*

Tuesday, October 13, 2015 3:30pm - 4:30pm

Wednesday, October 21, 2015 3:30pm - 4:30pm

Tuesday, November 3, 2015 3:30pm – 4:30pm

Wednesday, November 18, 2015 3:30pm – 4:30pm

**Site Planning Meetings**

The District will also host public meetings at each school site to discuss the Educational Specifications and facility needs of each respective school. Educators, students,

families, and community members are encouraged to participate. The site meetings are as follows:

Piedmont High School:	October 26 <sup>th</sup>	3:45pm-5:15pm
Piedmont Middle School:	November 2 <sup>nd</sup>	3:30pm-5:00pm
Millennium High School:	November 5 <sup>th</sup>	3:30pm-5:00pm
Havens Elementary School:	November 12 <sup>th</sup>	3:30pm-5:00pm
Wildwood Elementary School:	November 19 <sup>th</sup>	3:30pm-5:00pm
Beach Elementary School:	November 30 <sup>th</sup>	3:30pm-5:00pm
Piedmont High/Millennium High:	December 1 <sup>st</sup>	3:30pm-5:00pm

Notice of these meetings will be in the school bulletins and Piedmont Portal.

*Additional Public Meetings*

Following the individual school site meetings, the Board of Education will host a special meeting dedicated to reviewing the Ed Specs and all input received at the school site meetings. The special meeting will be held on December 14, 2015 at 9:00 am in the PUSD District Office, and members of the public are encouraged to participate.

PUSD staff will also host two additional public meetings to solicit community input on the development of the FMP. These meetings will be held on January 12<sup>th</sup> from 7:00pm to 8:30pm, and January 19<sup>th</sup> from 7:00pm to 8:30pm.

The Board of Education will consider and approve the final Facilities Master Plan at its meeting on February 10, 2016 at 7:00 pm in the City Council Chamber at City Hall.

- II. **RECOMMENDATION: REVIEW**  
Review Facilities Master Planning Process.