

PALI INSTITUTE

Date: 9/17/2019
PO Box 2237
Running Springs, CA 92382
Phone (909) 939-0888
Fax (909) 867-1964



Contract #: 06370

Dates of Attendance: 01-13-2020 to 01-15-2020

SITE RESERVATION AGREEMENT

This is an agreement between Pali Institute and Ridgecrest Intermediate School for the use of Pali Institute's Outdoor Education program.

Ridgecrest Intermediate School

Jaime Mancilla
28915 Northbay Rd., Rancho Palos Verdes, California 90275-4902
3107407201

Trip Details: 3-day Trip

Attendee Type:	Quantity:	Price:	Total:
Student Payee	312	\$300.00	\$93,600.00
Student Scholarship	13	\$0.00	\$0.00
Teacher Scholarship	13	\$0.00	\$0.00
			Total Cost: \$93,600.00

Reservations & Deposits

Initials _____

Pali Institute does not officially reserve space until the deposit and signed agreement are received. The deposit amount will be deducted from the final bill. There is a 25-student minimum to reserve site facilities. Full payment is due 30 days prior to check-in. Any changes to the standard due dates and payment structure are subject to Pali Institute's approval. In exchange for the total payment listed, Pali Institute will provide your students and staff with meals starting with Lunch on 01-13-2020 thru Lunch on 01-15-2020, a ten (10) to one (1) ratio student to staff ratio, as well as instruction and supervision administered by Pali Institute Staff.

Late Payment Fees

Initials _____

Full payment is due no later than 30 days prior to check-in. Any last-minute contract changes incurring additional fees will be submitted to Ridgecrest Intermediate School, with payment due upon receipt.

If accounts are not paid in full within 15 days following the trip, Pali Institute shall be entitled to recover all expenses (including attorneys' fees) related to the collection of overdue invoices. Any amounts not paid when due shall bear interest at a rate of 1.5% per month or the maximum amount legally allowable, whichever is greater, until such time as all outstanding amounts (including all interest and collection-related expenses) have been paid in full.

DEPOSIT SCHEDULE		
Payment Number	Amount Due	Due Date
1	\$2,000.00	09-17-2019
2	\$45,000.00	11-14-2019
3	\$46,600.00	12-14-2019

All payments should be made out to Pali Institute, and mailed to:

Pali Institute Attn: Relationship Manager
PO Box 2237, Running Springs, CA 92382

Scholarships

Initials _____

Pali Institute will issue scholarships to both students and teachers. For students, one (1) scholarship will be allotted for every twenty-five (25) paying students. For teachers, one (1) scholarship will be allotted for every twenty-five (25) paying students. Additionally, for every teacher that attends above the 1:25 scholarship allotment the listed Rate per Teacher Payee will be incurred.

Cancellations

Initials _____

There is no deposit forfeiture for cancellations received **at least 120 days prior to check-in**. All cancellations must be received in writing either via mail or e-mail. The deposit is forfeited for all cancellations received less than 120 days prior to check-in.

Reductions

Initials _____

Any reduction in student attendance numbers received less than 45 days prior to arrival are only eligible for a refund of half (50%) the student cost. Schools are unable to reduce their payment numbers below 25 students. Any proposed increase in student numbers is contingent upon availability and must be approved by Pali Institute. **All refund requests are subject to the approval of Pali Institute. A written refund request does not guarantee that a refund will be issued.**

In the event that a student(s) cannot attend due to a last minute illness, a refund of half (50%) the cost per student will be available if a written refund request is submitted within five (5) days of departure with an attached doctor's note. If Pali Institute approves a refund it will be submitted to the school or financially responsible organization. Refund requests may be submitted to business@paliinstitute.com.

Guest Room Accommodations

Initials _____

Our guest rooms vary in size and type and are assigned to event participants based on a variety of factors. Cabins have built-in solid wood bunks, showers and full toilet and sink facilities as well as ample storage for personal belongings. The maximum number of guests in a cabin will not exceed 10 to 1 student to staff ratio.

Meals

Initials _____

Meals are served in our dining hall at the following times: Breakfast - 8:00 a.m., Lunch - 12:30 p.m., Dinner - 5:30 p.m. Meal times may change due to spacing limits in the dining hall or at the discretion of Pali Institute.

Smoke Free Environment

Initials _____

Pursuant to state law, we have adopted a smoke-free policy in all buildings including guest cabins, meeting, social and dining rooms. Additionally, due to fire hazard in our mountain environment, smoking is prohibited anywhere at Pali Mountain.

Student Behavior and Facility Damage

Initials _____

The school agrees to take responsibility for behavior issues that may occur on behalf of their students while attending Pali Institute. If a student violates the behavior policy of Pali Institute and/or the attending school, administrators from Pali Institute and the attending school may require a parent or guardian to remove their student. If the parent or guardian refuses to remove their student a school official will be responsible.

We cannot be responsible for lost or stolen articles, and there will be a charge for any damage to facilities by your students.

Transportation

Initials _____

The attending school will be responsible for transportation to and from Pali Mountain. The scheduled arrival time will be between 10:30AM and 11:00AM, and busses should arrive on the day of departure between 9:00AM and 10:00AM to be loaded and depart by 11:00AM.

Inclement Weather

Initials _____

During times of snowstorms and inclement weather, the Pali site remains open and operational. During these times, Routes 18 and 330, our chief access roads, remain open to buses with chains. It is therefore the responsibility of the client to reach Pali for scheduled programming. If the client is unable to reach the site due to weather conditions when Routes 18 and 330 are open, no refund will be given. The client will be refunded 100% if one or both of Routes 18 and/or 330 are closed to all traffic for more than 4 hours on arrival day, and the trip cannot be rescheduled.

School's Authorized Signature: _____

Date: _____

Printed Name: _____

Title: _____

Pali Institute's Authorized Signature: _____

Date: _____

Contract Notes: Additional teachers are half of the student price (\$150)

PALI INSTITUTE

PO Box 2237
Running Springs, CA 92382
Phone (909) 939-0888
Fax (909) 867-1964

**Bill to:**

Ridgecrest Intermediate School
28915 Northbay Rd.
Rancho Palos Verdes, California 90275-4902
3107407201

Invoice Date:

9/17/2019

Contract Number:

06370

Arrival Date:

1/13/2020

Departure Date:

1/15/2020

TRIP DETAILS –

Attendee Type	Quantity	Price	Total
Student Payee	312	\$ 300.00	\$ 93,600.00
Student Scholarship	13	\$ 0.00	\$ 0.00
Teacher Scholarship	13	\$ 0.00	\$ 0.00

Contract Total: \$93,600.00

DEPOSIT SCHEDULE

Deposit Number	Due Date	Invoice Amount	Amount Paid	Amount Due	Paid Date
1	9/17/2019	\$ 2,000.00	\$ 0.00	\$ 2,000.00	
2	11/14/2019	\$ 45,000.00	\$ 0.00	\$ 45,000.00	
3	12/14/2019	\$ 46,600.00	\$ 0.00	\$ 46,600.00	

Total Paid

\$ 0.00

Total Balance Due

\$ 93,600.00

Pali Institute accepts ACH payments (electronic check), check and all major credit/debit cards.

Payments should be made out to Pali Institute, and mailed to:

Pali Institute Attn: Business Manager
PO Box 2237, Running Springs, CA 92382

Final payments are due 4 weeks prior to dates of attendance!