



# Alpine County Unified School District

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Matthew Strahl, Superintendent

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DATE: August 13, 2019

TO: Alpine County Unified School District Board of Trustees

FROM: Matthew Strahl, Superintendent

SUBJECT: Authorized District Agents

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I am recommending we authorize the following people, in the areas designated, to act as legal agents for the Alpine County Unified School District for the 2019-2020 school year effective July 1, 2019. This document replaces the interim agents approved April 3, 2019:

1. Matthew Strahl as the Secretary to the Board.
2. Matthew Strahl as the authorized agent for state, district, and federal programs.
3. Matthew Strahl to sign all warrants issued by the district.
4. Matthew Strahl to hire Board-approved certificated and classified personnel.
5. Klaus Leitenbauer as the authorized business agent for matters dealing in finance.
6. Matthew Strahl to enter into legal contracts for the district per Board policy.
7. Matthew Strahl to sign petty cash checks.
8. Klaus Leitenbauer to sign petty cash checks.
9. Klaus Leitenbauer as representative for the district to the Tuolumne JPA.
10. Lia Story, as authorized agent for the Department of Justice, Fingerprint Documentation.
11. Klaus Leitenbauer as authorized official to sign CAL STRS certification documents.