

**Palos Verdes Peninsula Unified School District  
Minutes**

**Board of Education Regular Meeting**

October 10, 2019

Malaga Cove Administration Center

375 Via Almar

Palos Verdes Estates, CA 90274

Closed Session - 5:30 p.m.

Open Session - 6:30 p.m.

Members Present

Linda Reid, President

Suzanne Seymour, Vice President

Matthew Brach, Member

Megan Crawford, Member

Sirena Nikolakopoulos, Student Member

Lucy Pluimer, Student Member

Member Absent

Richard Phillips, Clerk

Administrators Present

Alex Cherniss, Superintendent of Schools

Trent Bahadursingh, Deputy Superintendent

Keith Butler, Associate Superintendent/Business Services

Linsey Gotanda, Assistant Superintendent/Educational Services

Matthew Horvath, Assistant Superintendent/Human Resources

**A. 5:30 p.m. - Call to Order**

Minutes:

The regular session was called to order at 5:30 p.m. by the president, Ms. Reid.

**A.1. Public Comment on Closed Session Items**

Minutes: None

**B. Recess to Closed Session**

Minutes:

President Reid announced that the Board would recess to Closed Session to discuss the following items:

**B.1. Conference with Legal Counsel - Existing Litigation**

**B.2. Conference with Legal Counsel - Existing Litigation**

**B.3. Conference with Legal Counsel - Existing Litigation**

**B.4. Conference with Legal Counsel - Existing Litigation**

### **C. Reconvene to Open Session**

Minutes:

The open session was reconvened at 6:35 p.m.

### **D. Pledge of Allegiance to the Flag**

### **E. Report of Board Action Taken in Closed Session**

Minutes:

President Reid announced that in Closed Session the Board took the following action:

The Board approved the settlement agreement for OAH Case No. #2019040971 by a roll call vote as follows:

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

The District will provide Student related services and Student waived all claims against the District.

The Board approved the settlement agreement for OAH Case No. #2019030742 by a roll call vote as follows:

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

The District will provide Student related services and Student waived all claims against the District.

The Board approved the settlement agreement for OAH Case No. #2019070110/2019070381 by a roll call vote as follows:

No Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

The District will provide Student related services and Student waived all claims against the District.

The Board approved the settlement agreement for OAH Case No. #2019071183 by a roll call vote as follows:

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

The District will provide Student related services and Student waived all claims against the District.

## **F. Approval of Agenda**

### **F.1. Approval of the Regular Board of Education Meeting Agenda for October 10, 2019**

**Motion Passed:** That the Board approve the agenda for the Regular Board of Education Meeting of October 10, 2019, as presented.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

## **G. Public Communications**

### **G.1. Public Comment on Open Session Agenda Items**

Minutes:

President Reid announced that the public would be given the opportunity to address the Board during each agenda item and that remarks would be limited to three minutes per person.

## **H. Approval of Minutes**

### **H.1. Approval of the Regular Board of Education Meeting Minutes for September 25, 2019**

**Motion Passed:** That the Board approve the minutes for the Regular Meeting of September 25, 2019, as presented.

Passed with a motion by Ms. Suzanne Seymour and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

## **I. Board President Announcements**

Minutes:

President Reid made the following announcements:

- Tonight's Board of Education meeting is being recorded and live streamed via a link on the District website.
- On Thursday, October 24th, at 6:30 pm, the District will host a panel discussion on Understanding the Dangers of Vaping. This event will be held in the Malaga Cove Administration Board Room and will also be live streamed and recorded. Additional information will be sent to all families.
- The PV Kids' Corner and Teen Scene programs are accepting registration for families that need child care during the Thanksgiving Break. Information is available on the District website.

- Also, please remember that Monday, November 11th, is a school holiday in recognition of Veterans Day.
- For anyone who was unable to attend the State of the District Event, the video is available on the District website.

## J. Report of Student Board Members

Minutes:

Departure of Student Board Members, Sirena Nikolakopoulos and Lucy Pluimer, at 6:43 p.m.

## K. Special Report

### K.1. Facilities Advisory Committee Report

Minutes:

Dr. Keith Butler (Associate Superintendent, Business Services), Mr. Howard Edelson (FAC Co-Chair) along with Mr. Arash Abbasian and Ms. Jenny Redlin Kernen (FAC Members) presented the Facilities Advisory Committee Report and answered questions from the Board of Education.

**Motion Passed:** That the Board direct staff to (1) engage the services of bond counsel, with the intent of presenting bond information to the Board of Education at the Regular Meeting on October 23, 2019; and (2) issue an RFP (Request for Proposal) for a Financial Advisor, with the intent of having bond financing information presented to the Board of Education at the Regular Meeting on October 23, 2019.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Suzanne Seymour.

Yes Mr. Matthew Brach  
 Yes Ms. Megan Crawford  
 Absent Mr. Richard Phillips  
 Yes Ms. Linda Reid  
 Yes Ms. Suzanne Seymour

## L. Consent Calendar

### L.1. Human Resources

#### L.1.a. Personnel Assignment Orders and Other Personnel Action

**Motion Passed:** That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Educational Services consultant, Mira Catalina Elementary consultant, Soleado Elementary consultant and Palos Verdes Peninsula High consultants, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
 Yes Ms. Megan Crawford  
 Absent Mr. Richard Phillips  
 Yes Ms. Linda Reid  
 Yes Ms. Suzanne Seymour

**L.1.b. Educational Affiliation Federal Work Study Program Agreement with Marymount California University**

**Motion Passed:** That the Board of Education approve the Educational Affiliation Federal Work Study Program Agreement with Marymount California University for the assignment of students seeking a career in teaching and enrolled in their Federal Work Study Program to schools in the District, effective for the 2019-20 school year.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**L.2. Educational Services**

**L.2.a. Agreement for 2019-20 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade**

**Motion Passed:** That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2019-20 school year because the student's special education needs cannot be met within the District.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**L.2.b. Approve the Pali Institute Contract #06370, for Ridgecrest Intermediate School's Participation in Pali Institute's Outdoor Education Program 2019-2020 in Running Springs, CA**

**Motion Passed:** That the Board approve the Pali Institute Contract #06370 for Ridgecrest Intermediate School's participation in Pali Institute's Outdoor Education Program in Running Springs, CA for the 2019-2020 school year, in accordance with Education Code Section 8763 for School-Sponsored Trips (PVPUSD Administrative Regulation 6153).

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**L.2.c. Authorization for Overnight Field Trip - PVHS Varsity Cross Country Teams - Clovis Invitational - Fresno, California - October 11-12, 2019**

**Motion Passed:** That the Board approve the proposed overnight field trip to Fresno, California, for the PVHS Varsity Cross Country teams to participate in the Clovis Invitational from October 11-12, 2019.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Abstain Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**L.2.d. Authorization for Overnight Field Trip - PVPHS - Model United Nations (MUN) - Triton MUN UCSD Novice Conference - San Diego, California - October 25-26, 2019**

**Motion Passed:** That the Board approve the proposed overnight field trip to San Diego, California, for the PVPHS Model United Nations team to participate in the Triton MUN UCSD Novice Conference from October 25-26, 2019.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**L.2.e. Authorization for Overnight Field Trip - PVPHS - Model United Nations (MUN) - Bruin MUN UCLA Conference - Westwood, California - November 15-17, 2019**

**Motion Passed:** That the Board approve the proposed overnight field trip to Westwood, California, for the PVPHS Model United Nations team to participate in the Bruin MUN UCLA Conference from November 15-17, 2019.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**L.2.f. Authorization for Out-of-State Field Trip PVHS - The Point Journalism Students - Journalism Education Association (JEA) and National Scholastic Press Association (NSPA) National Convention - Washington Marriott Wardman Park - Washington, DC - November 20-24, 2019**

**Motion Passed:** That the Board approve the proposed out-of-state field trip to Washington, DC, for The Point journalism students to attend the JEA/NSPA National Convention from November 20-24, 2019.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**L.2.g. Authorization for Overnight Field Trip - PVHS Varsity Cross Country Teams - State Championship - Fresno, California - November 29-30, 2019**

**Motion Passed:** That the Board approve the proposed overnight field trip to Fresno, California, for the PVHS Varsity Cross Country teams to participate in the State Championship from November 29-30, 2019.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Abstain Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**L.2.h. Authorization for Overnight Field Trip - PVPHS - Varsity Girls Basketball - Southern California Holiday Prep Classic - San Diego, California - December 26-30, 2019**

**Motion Passed:** That the Board approve the proposed overnight field trip for the PVPHS Varsity Girls Basketball team to participate in the Southern California Holiday Prep Classic in San Diego, California, from December 26-30, 2019.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**L.2.i. Authorization for Out-of-State Field Trip - PVPHS - Jazz Band - Essentially Ellington Jazz Festival - University of Nevada Las Vegas - Las Vegas, Nevada - January 30-February 2, 2020**

**Motion Passed:** That the Board approve the proposed overnight out-of-state field trip for the PVPHS Intermediate and Advanced Jazz Bands to participate in the Essentially Ellington Jazz Festival in Las Vegas, Nevada, from January 30-February 2, 2020.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Absent Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**L.2.j. Authorization for Out-Of-State Conference Attendance - PVPHS - American Council on the Teaching of Foreign Languages (ACTFL) Annual Convention and Expo - Walter E. Washington Convention Center - Washington, DC - November 21-24, 2019**

**Motion Passed:** That the Board approve the proposed out-of-state conference for the PVPHS World Language teacher to attend the American Council on the Teaching of Foreign Languages (ACTFL) Annual Convention in Washington, DC, from November 21-24, 2019.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach

Yes Ms. Megan Crawford

Absent Mr. Richard Phillips

Yes Ms. Linda Reid

Yes Ms. Suzanne Seymour

**L.3. Business Services**

**L.3.a. Facilities Project Report for Board Approval**

**Motion Passed:** That the Facilities Project for the PVIS Library Improvements be approved, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach

Yes Ms. Megan Crawford

Absent Mr. Richard Phillips

Yes Ms. Linda Reid

Yes Ms. Suzanne Seymour

**L.3.b. Citizens' Oversight Committee for Measure M - Minutes From the Meeting of May 14, 2019**

**Motion Passed:** That the Board accept the minutes from the Citizens' Oversight Committee for Measure M meeting on May 14, 2019, as an information item.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach

Yes Ms. Megan Crawford

Absent Mr. Richard Phillips

Yes Ms. Linda Reid

Yes Ms. Suzanne Seymour

**L.3.c. Acceptance of Gifts**

**Motion Passed:** That the gifts of materials, supplies and \$43,972.18 in cash received September 13, 2019 through September 26, 2019, be accepted, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach

Yes Ms. Megan Crawford

Absent Mr. Richard Phillips

Yes Ms. Linda Reid

Yes Ms. Suzanne Seymour

#### **L.4. Technology and Support Services**

##### **L.4.a. Approve the Annual CAMSA Microsoft Licensing Agreement with Softchoice Corporation effective November 1, 2019.**

**Motion Passed:** That the Board of Education approve the annual CAMSA Microsoft Licensing Agreement with Softchoice Corporation, effective November 1, 2019.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach

Yes Ms. Megan Crawford

Absent Mr. Richard Phillips

Yes Ms. Linda Reid

Yes Ms. Suzanne Seymour

#### **M. Report of the Palos Verdes Faculty Association (PVFA) Leadership**

#### **N. Report of the Palos Verdes Chapter 123, California School Employees Association (CSEA) Leadership**

#### **O. Report of Superintendent**

#### **P. Public Communications**

##### **P.1. Public Comment on Non-Agenda Items**

Minutes: None

#### **Q. Discussion/Action**

##### **Q.1. Public Hearing on Sufficiency of Instructional Materials Compliance - Grades TK-12 - 2019-20**

Minutes:

President Reid declared the Public Hearing on Sufficiency of Instructional Materials Compliance - Grades TK-12 - 2019-20, open at 8:08 p.m. There being no public comment, the Public Hearing was closed.

##### **Q.2. Statement of Sufficiency of Instructional Materials for Fiscal Year 2019-20 and Approval of Resolution No. 1 - 2019/20, Sufficiency of Instructional Materials Compliance**

**Motion Passed:** That the Board approve Resolution No. 1-2019/20, Resolution for Sufficiency of Instructional Materials Compliance.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach

Yes Ms. Megan Crawford

Absent Mr. Richard Phillips

Yes Ms. Linda Reid

Yes Ms. Suzanne Seymour

### **Q.3. Citizens' Oversight Committee for Parcel Tax (Measure M)**

Minutes:

By consensus, the Board agreed to direct staff to actively seek additional interested community members to serve on the Citizens' Oversight Committee for Measure M (parcel tax).

### **Q.4. Resolution No. 2 - 2019/20, Support of Southern California Regional Occupational Center 2019-20 Career Technical Education Incentive Grant**

**Motion Passed:** That the Board approve Resolution No. 2 - 2019/20, Support of Southern California Regional Occupational Center 2019-20 Career Technical Education Incentive Grant.

Passed with a motion by Ms. Suzanne Seymour and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach

Yes Ms. Megan Crawford

Absent Mr. Richard Phillips

Yes Ms. Linda Reid

Yes Ms. Suzanne Seymour

### **Q.5. Revisions to PVPUSD Board Policies and Administrative Regulations Manual Presented for a First Reading**

Minutes:

The Board reviewed the revisions to the following Board Policies and Administrative Regulations, as a first reading:

- AR 4161.1/4361.1 - Personal Illness/Injury Leave
- AR 4261.1 - Personal Illness/Injury Leave
- AR 4161.8/4261.8/4361.8 - Family Care and Medical Leave
- BP 4140/4240/4340 - Bargaining Units
- BP/AR 5121 - Grades/Evaluation of Student Achievement
- BP 5131 - Conduct
- BP 5131.9 - Academic Honesty
- BP 5145.9 - Hate-Motivated Behavior
- BP 5112.5 - Open/Closed Campus
- AR 5112.5 - Open/Closed Campus - DELETE
- AR 5141.32 - Health Screening for School Entry
- BP/AR 6174 - Education for English Learners
- BP 6142.3 - Civic Education
- BP 6170.1 - Transitional Kindergarten
- BP/AR 6178 - Career Technical Education
- BP 6190 - Evaluation of the Instructional Program
- AR 5113 - Absences and Excuses
- AR 5131.41 - Use of Seclusion and Restraint
- BP/AR 5141.52 - Suicide Prevention
- BP 5146 - Married/Pregnant/Parenting Students
- AR 6173.2 - Education of Children of Military Families
- AR 5125.2 - Withholding Grades, Diploma & Transcripts
- BP 5127 - Graduation Ceremonies / Activities
- BP/AR 5131.2 - Bullying
- BP 6146.1 - High School Graduation Requirements
- BP/AR 5136 – Gangs

- BP/AR 6142.2 - World Language Instruction
- AR 6145.2 - Athletic Competition
- AR 5111.12 - Residency Based on Parent/Guardian Employment
- AR 5117 - Interdistrict Attendance

#### **R. Reports of Board Members**

#### **S. Adjournment**

Minutes:

There being no further business to come before the Board, the meeting was adjourned at 8:42 p.m.

Alex Cherniss, Ed.D.  
Superintendent of Schools and  
Secretary of the Board of Education