



**MINUTES**  
**REGULAR BOARD MEETING**  
**September 25, 2019**  
4:00 p.m. - Closed Session  
6:00 p.m. - Open Session  
Santa Rosa City Hall - City Council Chambers  
100 Santa Rosa Avenue, Santa Rosa

**Attendance Taken at 4:00 PM:**

Present:

Alegria De La Cruz  
Laurie Fong  
Jenni Klose  
Stephanie Manieri  
Jill McCormick  
Ed Sheffield

Absent:

Omar Medina

**A. CALL TO ORDER (4:00 p.m.)**

The meeting was called to order at 4:00 p.m.

**A.1. Public Comment On Closed Session Agenda**

There were no public comments on the closed session agenda.

**B. RECESS TO CLOSED SESSION**

The Board entered closed session to discuss the items on the closed session agenda.

**B.1. Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code 54957]**

**B.2. Public Employee Discipline/Dismissal/Release [Gov. Code 54957]**

**B.3. Conference with Labor Negotiator (Agency designated representative: Diann Kitamura; Employee organization: SRTA) [Gov. Code 54957.6]**

**B.4. Conference With Legal Counsel - Existing Litigation (Case Nos: SCV264456; PERB SF-PE-7-E; PERB SF-CE-3324-E; PERB SF-CE-3329-E; PERB SF-CE-3349-E) [Gov. Code 54956.9]**

**B.5. Conference With Property Negotiator [Gov. Code 54956.8]**

**B.5.a. Property parcel number: 040-070-21; Agency negotiator: Rick Edson; Negotiating parties: City of Santa Rosa; Under negotiation: price and terms of payment**

**B.5.b. Property address: 2300 Lomas Ave, Santa Rosa; Agency negotiator: Diann Kitamura; Negotiating parties: Head Start; Under negotiation: price and terms of lease**

**B.6. Student Expulsions (Case No. 2019/20-01) [Ed. Code 48918]**

**C. RECONVENE TO OPEN SESSION (6:00 p.m.)**

The meeting reconvened at 6:00 p.m. Student Board Member, Jazmin Moreno, was present.

**C.1. Pledge of Allegiance**

President Klose led the Pledge of Allegiance.

**C.2. Report of Actions Taken In Closed Session**

During the closed session, in the matter of "Public Employee - Discipline/Dismissal/Release (Government Code section 54957)," the Board acted to authorize the Assistant Superintendent of Human Resources, to terminate a classified employee holding the position of Special Education Assistant and Noon Duty Supervisor from the Santa Rosa City School District. Motion was made by Director Fong, seconded by Director Sheffield. Vote was 6-0 with one absent.

**C.3. Items Considered In Closed Session for Action In Open Session**

**Motion Passed:** Case No. 2019/20-01: Accept recommendation of the panel with amendment to move placement to Amarosa. Passed with a motion by Jill McCormick and a second by Stephanie Manieri.

No Alegria De La Cruz  
No Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick  
Absent Omar Medina  
Yes Ed Sheffield

**C.4. Statements of Abstention**

Director Manieri will abstain from item E8.

**C.5. Adjustments to Agenda**

Item E8 was pulled from the consent agenda for separate vote.

**C.6. Board Member Requests for Information**

President Klose requested a discussion item on the board policy regarding weapons at school.

**C.7. Approval of Revised Minutes of the Regular Board Meeting Held On August 28, 2019**

**Motion Passed:** Approve Minutes of the Regular Board Meeting held on August 28, 2019. Passed with a motion by Ed Sheffield and a second by Stephanie Manieri.

Yes Alegria De La Cruz  
Yes Laurie Fong  
Yes Jenni Klose

Yes Stephanie Manieri  
Yes Jill McCormick  
Absent Omar Medina  
Yes Ed Sheffield

**C.8. Approval of Minutes of the Regular Board Meeting Held On September 11, 2019**

**Motion Passed:** Approve Minutes of the Regular Board Meeting held on September 11, 2019. Passed with a motion by Ed Sheffield and a second by Stephanie Manieri.

Yes Alegria De La Cruz  
Yes Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick  
Absent Omar Medina  
Yes Ed Sheffield

**C.9. Public Comment On Non Agenda Items**

The following individuals addressed the Board: Nan Taylor spoke about RISE program support; Pam Karbowski spoke about Brook Hill support needed; Jake Lehrer spoke about Art Quest counselors.

**D. REPORTS**

**D.1. CA School Employee Association (CSEA) Report**

A report was given by CSEA President, Tammy Affonso.

**D.2. Santa Rosa Teachers Association (SRTA) Report**

A report was given by SRTA President, Will Lyon.

**D.3. Labor Management Collaborative (LMC) Report**

A report was given by CSEA Vice President, Betty Garcia.

**D.4. Superintendent Report**

A report was given by Superintendent, Diann Kitamura.

**D.5. Board President Report**

A report was given by Board President, Jenni Klose.

**D.6. Board Member Reports**

Reports were given by Directors Sheffield, McCormick, Fong, Manieri, De La Cruz and Student Board Member, Jazmin Moreno.

**D.7. CSBA / NSBA Report**

President Klose gave a brief report.

**E. CONSENT ITEMS**

**Motion Passed:** Approve items E1 through E7, E9 and E10. Passed with a motion by Laurie Fong and a second by Alegria De La Cruz.

Yes Alegria De La Cruz  
Yes Laurie Fong  
Yes Jenni Klose

Yes Stephanie Manieri  
Yes Jill McCormick  
Absent Omar Medina  
Yes Ed Sheffield

**Motion Passed:** Approve item E8. Passed with a motion by Laurie Fong and a second by Ed Sheffield.

Yes Alegria De La Cruz  
Yes Laurie Fong  
Yes Jenni Klose  
Abstain Stephanie Manieri  
Yes Jill McCormick  
Absent Omar Medina  
Yes Ed Sheffield

Board Member, Jazmin Moreno, preference vote: Aye

**E.1. Approval of Absent Board Members**

The absence of Director Medina was approved.

**E.2. Approval of Personnel Transactions**

Approved by vote on consent agenda.

**E.3. Approval of Vendor Warrants**

Approved by vote on consent agenda.

**E.4. Approval of Donations and Gifts**

Approved by vote on consent agenda.

**E.5. Approval of Contracts**

Approved by vote on consent agenda.

**E.6. Approval of Revised Plan Document for the Internal Revenue Code (IRC)  
Section 125 Flexible Benefit Plan for CSEA**

Approved by vote on consent agenda.

**E.7. Approval of Santa Rosa High School FFA Field Trip to Nashville Tennessee and  
Indianapolis, IN for the National FFA Convention**

Approved by vote on consent agenda.

**E.8. Approval of 2019-20 Instructional Minute Revision for Elsie Allen High School**

Approved by vote on consent agenda.

**E.9. Approval of New SRTA Elementary and Secondary Counselors Salary  
Schedules for 2019-2020**

Approved by vote on consent agenda.

**E.10. Approval of Updated Certificated Salary Placement Guidelines**

Approved by vote on consent agenda.

## F. DISCUSSION / ACTION ITEMS

### F.1. (Action) Approval of Resolution Recognizing October 2019 as Filipino American History Month

**Motion Passed:** Approve Resolution 2019/20-18, recognizing October 2019 as Filipino American History Month in Santa Rosa City Schools. Passed with a motion by Alegria De La Cruz and a second by Laurie Fong.

Yes Alegria De La Cruz

Yes Laurie Fong

Yes Jenni Klose

Yes Stephanie Manieri

Yes Jill McCormick

Absent Omar Medina

Yes Ed Sheffield

Board Member, Jazmin Moreno, preference vote: Aye

### F.2. (Action) Approval of Resolution Recognizing October 13-19, 2019 as Week of the School Administrator

**Motion Passed:** Approve Resolution No. 2019/20-19 recognizing October 13-19, 2019 as Week of the School Administrator. Passed with a motion by Laurie Fong and a second by Jill McCormick.

Yes Alegria De La Cruz

Yes Laurie Fong

Yes Jenni Klose

Yes Stephanie Manieri

Yes Jill McCormick

Absent Omar Medina

Yes Ed Sheffield

Board Member, Jazmin Moreno, preference vote: Aye

### F.3. (Discussion) College and Career Centers Update

Staff presented a comprehensive update on the College and Career Centers of SRCS to the Board.

### F.4. Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials for 2019-2020, Grades K-6

The public hearing regarding sufficiency of textbooks or instructional materials for 2019/20, grades K-6 was opened at 7:59. There were no public comments. The public hearing was closed at 7:59.

### F.5. (Action) Sufficiency of Textbooks or Instructional Materials for 2019-2020, Grades K-6

**Motion Passed:** Approve Resolution No. 2019/20-16 for textbooks and/or instructional materials sufficiency. Passed with a motion by Jill McCormick and a second by Stephanie Manieri.

Yes Alegria De La Cruz

Yes Laurie Fong

Yes Jenni Klose

Yes Stephanie Manieri

Yes Jill McCormick

Absent Omar Medina  
Absent Ed Sheffield  
Director Sheffield's was marked as absent on this item as he stepped away from the dias during this vote.  
Student Board Member, Jazmin Moreno, preference vote: Aye

**F.6. Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials for 2019 2020, Grades 7-12**

The public hearing regarding sufficiency of textbooks or instructional materials for 2019/20, grades 7-12 was opened at 8:01. There were no public comments. The public hearing was closed at 8:01.

**F.7. (Action) Sufficiency of Textbooks or Instructional Materials for 2019-2020, Grades 7-12**

**Motion Passed:** Approve Resolution No. 2019/20-17 for textbooks and/or instructional materials sufficiency. Passed with a motion by Alegria De La Cruz and a second by Jill McCormick.

Yes Alegria De La Cruz  
Yes Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick

Absent Omar Medina

Yes Ed Sheffield

Student Board Member, Jazmin Moreno, preference vote: Aye

**F.8. (Action) First Read (and Optional Approval) of Revised Board Policies Per Recommendations of the California School Boards Association (CSBA)**

**Motion Passed:** Approve revised Board Policies presented with the exception of BP 4140/4240/4340 and BP 6174 which will brought back with revisions for approval. Passed with a motion by Laurie Fong and a second by Ed Sheffield.

Yes Alegria De La Cruz  
Yes Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick

Absent Omar Medina

Yes Ed Sheffield

Student Board Member, Jazmin Moreno, preference vote: Aye

**F.9. (Action) Second Read and Optional Approval of Proposed Board Policy 5127 - Graduation Ceremonies and Activities**

**Motion Passed:** Approve Board Policy 5127 as presented. Passed with a motion by Laurie Fong and a second by Ed Sheffield.

Yes Alegria De La Cruz  
Yes Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick

Absent Omar Medina

Yes Ed Sheffield

Student Board Member, Jazmin Moreno, preference vote: Aye

## **G. INFORMATION ITEMS**

- G.1. Administrative Regulations for Reciprocity of Academic Credit 6146.3**
- G.2. Letter from SCOE Regarding the SRCS 2019-20 Adopted Budget**
- G.3. Future Board Discussion Items**
- G.4. Board Conduct and Code of Ethics**
- G.5. Educational Acronyms and Abbreviations**

## **H. ADJOURNMENT**

The meeting was adjourned at 8:15 p.m.

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Stephanie Manieri, Clerk of the Board