

**Palos Verdes Peninsula Unified School District  
Minutes**

**Board of Education Regular Meeting**

October 23, 2019  
Malaga Cove Administration Center  
375 Via Almar  
Palos Verdes Estates, CA 90274  
6:30 p.m.

Members Present

Linda Reid, President  
Suzanne Seymour, Vice President  
Richard Phillips, Clerk  
Matthew Brach, Member  
Megan Crawford, Member  
Sirena Nikolakopoulos, Student Member  
Lucy Pluimer, Student Member

Administrators Present

Alex Cherniss, Superintendent of Schools  
Trent Bahadursingh, Deputy Superintendent  
Keith Butler, Associate Superintendent/Business Services  
Linsey Gotanda, Assistant Superintendent/Educational Services  
Matthew Horvath, Assistant Superintendent/Human Resources

**A. Call to Order**

Minutes:

The regular session was called to order at 6:30 p.m. by the president, Ms. Reid.

**B. Pledge of Allegiance to the Flag**

**C. Approval of Agenda**

**C.1. Approval of the Regular Board of Education Meeting Agenda for October 23, 2019**

**Motion Passed:** That (1) the agenda be amended so that Agenda Reports H.2.b., Approve Submission of the Palos Verdes Peninsula Unified School District's Annual Measures for Local Indicators for the California Dashboard Report - 2019-20 and H.4.a., Revisions to PVPUSD Board Policies and Administrative Regulations manual - Presented for a Second Reading/Approval, be considered after Section N, Discussion/Action; and (2) the Board approve the agenda for the Regular Board of Education Meeting of October 23, 2019, as amended.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

## D. Public Communications

### D.1. Public Comment on Open Session Agenda Items

Minutes:

President Reid announced that the public would be given the opportunity to address the Board during each agenda item and that remarks would be limited to three minutes per person.

## E. Approval of Minutes

### E.1. Approval of the Regular Board of Education Meeting Minutes for October 10, 2019

**Motion Passed:** That the Board approve the agenda for the Regular Board of Education Meeting of October 10, 2019, as presented.

Passed with a motion by Ms. Suzanne Seymour and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach

Yes Ms. Megan Crawford

Abstain Mr. Richard Phillips

Yes Ms. Linda Reid

Yes Ms. Suzanne Seymour

## F. Board President Announcements

Minutes:

President Reid made the following announcements:

- Tonight's Board of Education meeting is being recorded and live streamed via a link on the District website.
- The Technology Advisory Committee will meet in the Malaga Cove Board Room on Thursday, October 24<sup>th</sup>, at 3:30 p.m.
- On Thursday, October 24<sup>th</sup>, at 6:30 pm, the District will host a panel discussion on Understanding the Dangers of Vaping. This event will be held in the Malaga Cove Administration Board Room and will also be live streamed and recorded.
- The Skechers Pier to Pier Friendship Walk will take place on Sunday, October 27<sup>th</sup>. Join the fun and walk between the Manhattan Beach Pier and the Hermosa Beach Pier to raise funds for Palos Verdes Peninsula schools and children with special needs. You can also register as a "virtual walker" and PEF still gets credit for your participation. To sign up go to [www.skechersfriendshipwalk.com](http://www.skechersfriendshipwalk.com).
- The Palos Verdes Peninsula Unified School District invites parents and students to provide feedback regarding homework. To participate please access the survey on the District website at [pvpusd.net](http://pvpusd.net).

## G. Report of Student Board Members

## H. Consent Calendar

### H.1. Human Resources

#### H.1.a. Personnel Assignment Orders and Other Personnel Action

**Motion Passed:** That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, District consultant, Mira Catalina Elementary consultant and Point Vicente Elementary consultant, as presented.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

### H.2. Educational Services

#### H.2.a. Agreement for 2019-20 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

**Motion Passed:** That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2019-20 school year because the student's special education needs cannot be met within the District.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

#### H.2.c. Authorization for Out-of-State Field Trip - PVHS Triton Yearbook Leadership Team - Columbia Scholastic Press Association Spring Convention - Columbia University - New York, New York - March 17-21, 2020

**Motion Passed:** That the Board approve the proposed out-of-state field trip to New York, New York, for the Triton Yearbook Leadership Team to attend the Columbia Scholastic Press Association Convention from March 17-21, 2020.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

### H.3. Business Services

#### H.3.a. Monthly Contract Approval/Ratification Report

**Motion Passed:** That the agreements with the following entities: SOS Entertainment, South Coast Botanic Garden and the Los Angeles County Office of Education be approved/ratified, as presented.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

#### H.3.b. GovDeals Online Auction Memorandum of Understanding

**Motion Passed:** That the Board adopt Option W3 for the Memorandum of Understanding with GovDeals for a one year time period from November 15, 2019 through November 15, 2020.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

#### H.3.c. Notice of Completion for the Ridgecrest Intermediate School Electrical Upgrade Project #DM012-06-22-2018

**Motion Passed:** That the Board (1) accept the Ridgecrest Intermediate School Electrical Upgrade project #DM012-06-22-2018, as complete; (2) authorize staff to process a Notice of Completion and retention payment to be paid 60 days after the Notice of Completion is signed; and (3) approve the payment of \$1,777,768.00, as payment in full to Electric Service & Supply Co.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

### **H.3.d. 2019-20 Budget Revision (Gifts) - Unrestricted General Fund 01.1 (BA009)**

**Motion Passed:** That the Board approve Budget Revision BA009 as follows: Budget Summary BA009 for the Unrestricted General Fund 01.1 by increasing budgeted revenues and transfers in by \$218,959 and by increasing expenditures and transfers out by \$218,959, with no change to the ending fund balance.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

### **H.3.e. Purchase Order Report**

**Motion Passed:** That 2019-20 Purchase Order numbers 108967A through 109720 in the total amount of \$3,094,659.61, issued from the General Fund and other District funds, be approved and/or ratified.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

### **H.3.f. Acceptance of Gifts**

**Motion Passed:** That the gifts of materials, supplies and \$25,265.39 in cash received September 27, 2019 through October 7, 2019, be accepted, as amended.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

### **H.3.g. Warrant Report September 2019**

**Motion Passed:** That the Board approve the warrants and ACH payments issued from the various funds in the amount of \$9,701,810.70, as presented.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**I. Report of the Palos Verdes Faculty Association (PVFA) Leadership**

**J. Report of the Palos Verdes Chapter 123, California School Employees Association (CSEA) Leadership**

**K. Report of Superintendent**

**K.1. 39th Annual Palos Verdes Peninsula Rotary Educator of the Year Awards**

Minutes:

Presented as an information item.

**L. Report of the Southern California Regional Occupational Center Board Member**

**M. Public Communications**

**M.1. Public Comment on Non-Agenda Items**

Minutes: None.

**N. Discussion/Action**

**N.1. Discussion of Requirements for a General Obligation Bond Ballot Measure**

Minutes:

Donald Field, a partner in Orrick's Public Finance Group, provided information related to the timelines and legal requirements for a General Obligation Bond ballot measure on March 3, 2020, and answered questions from the Board.

Minutes:

Departure of Student Board Members, Sirena Nikolakopoulos, and Lucy Pluimer, at 7:15 p.m.

**N.2. Discussion of the Financial Implications of a General Obligation Bond Ballot Measure**

Minutes:

Jonathon Isom (Isom Advisors Inc.) provided information related to the financial implications of a facilities bond and answered questions from the Board.

**N.3. Facilities Project Prioritization**

Minutes:

The following individual addressed the Board: Craig Quinn (Palos Verdes Estates).

**Motion Passed:** That the Board (1) revise Exhibit A - Staff Recommendation, Facilities Project List, as follows:

- Combine all projects and associated cost estimates in Tiers 1 and 2 as the Final Facilities Project List
- Revise the specific site names to grade level designations of preschool, elementary school, middle school, and high school
- Combine Installation/Replacement of Fields and Playground projects together by grade level on the Final Facilities Project List

- Move Tier 3, Item 3-4, Window Coverings, and add the associated cost estimate of \$3,200,457 to the Final Facilities Project List
- Incorporate Tier 3 concepts of Kitchen Facility Upgrades, Interior Painting and Exterior Painting to the Final Facilities Project List;

and (2) approve the Final Facilities Project List, as revised.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach  
 Yes Ms. Megan Crawford  
 Yes Mr. Richard Phillips  
 Yes Ms. Linda Reid  
 Yes Ms. Suzanne Seymour

**Motion Passed:** That the Board direct staff to prepare General Obligation Bond documents to be presented for Board consideration at the Regular Meeting on November 6, 2019, which include:

- All projects on the Board approved Final Facilities Project List
- Project descriptions with appropriate flexibility, as advised by Counsel
- Full funding for the Board approved Final Facilities Project List
- Escalation cost options for Board consideration

Passed with a motion by Mr. Richard Phillips and a second by Ms. Suzanne Seymour.

Yes Mr. Matthew Brach  
 Yes Ms. Megan Crawford  
 Yes Mr. Richard Phillips  
 Yes Ms. Linda Reid  
 Yes Ms. Suzanne Seymour

**H.2.b. Approve Submission of the Palos Verdes Peninsula Unified School District's Annual Measures for Local Indicators for the California Dashboard Report - 2019-20**

**Motion Passed:** That the Board (1) amend the District's Annual Submission for Local Indicators for the California Dashboard Report for 2019-20 to include:

- In Priority #3, the Survey for the 2019-20 and 2020-21 Calendars and resulting action of the District
- In Priority #6, Establishment of the new District staff position of Coordinator of Mental Health and renewal of the Agreement for Counseling and Support Services Provided by Sage, A Project of Impact Philanthropy Group (formerly known as CASSY) for the 2019-20 school year;

and (2) approve Palos Verdes Peninsula Unified School District's Annual Submission for Local Indicators for the California Dashboard Report for 2019-20, as amended.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach  
 Yes Ms. Megan Crawford  
 Yes Mr. Richard Phillips  
 Yes Ms. Linda Reid  
 Yes Ms. Suzanne Seymour

#### **H.4.a. Revisions to PVPUSD Board Policies and Administrative Regulations Manual - Presented for a Second Reading/Approval**

**Motion Passed:** That the Board (1) table the following Board Policies and Administrative Regulations pending further review:

- BP/AR 5121 - Grades/Evaluation of Student Achievement
- BP 5146 - Married/Pregnant/Parenting Students
- BP 5112.5 - Open/Closed Campus;

and (2) approve revisions, as presented, to the following Board Policies and Administrative Regulations:

- AR 4161.1/4361.1 - Personal Illness/Injury Leave
- AR 4261.1 - Personal Illness/Injury Leave
- AR 4161.8/4261.8/4361.8 - Family Care and Medical Leave
- BP 4140/4240/4340 - Bargaining Units
- BP 5131 - Conduct
- BP 5131.9 - Academic Honesty
- BP 5145.9 - Hate-Motivated Behavior
- AR 5112.5 - Open/Closed Campus - DELETE
- AR 5141.32 - Health Screening for School Entry
- BP/AR 6174 - Education for English Learners
- BP 6142.3 - Civic Education
- BP 6170.1 - Transitional Kindergarten
- BP/AR 6178 - Career Technical Education
- BP 6190 - Evaluation of the Instructional Program
- AR 5113 - Absences and Excuses
- AR 5131.41 - Use of Seclusion and Restraint
- BP/AR 5141.52 - Suicide Prevention
- AR 6173.2 - Education of Children of Military Families
- AR 5125.2 - Withholding Grades, Diploma & Transcripts
- BP 5127 - Graduation Ceremonies / Activities

- BP/AR 5131.2 - Bullying
- BP 6146.1 - High School Graduation Requirements
- BP/AR 5136 - Gangs
- BP/AR 6142.2 - World Language Instruction
- AR 6145.2 - Athletic Competition
- AR 5111.12 - Residency Based on Parent/Guardian Employment
- AR 5117 - Interdistrict Attendance

Passed with a motion by Mr. Richard Phillips and a second by Ms. Suzanne Seymour.

Yes Mr. Matthew Brach  
 Yes Ms. Megan Crawford  
 Yes Mr. Richard Phillips  
 Yes Ms. Linda Reid  
 Yes Ms. Suzanne Seymour

## **O. Information**

### **O.1. Williams Uniform Complaint Quarterly Report**

Minutes:  
 Presented as an information item.

## **P. Reports of Board Members**

### **Q. Adjournment**

Minutes:  
 There being no further business to come before the Board, the meeting was adjourned at 10:22 p.m.

Alex Cherniss, Ed.D.  
 Superintendent of Schools and  
 Secretary of the Board of Education