



## **GOVERNING BOARD**

**Regular Meeting**

**October 24, 2019**

**Closed Session - 6:00 P.M.  
Regular Session - 7:00 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

### **Attendance Taken at 6:01 PM:**

Present:

Pablo Beltran  
Danielle Cohen  
Chris Miller  
Richard Nguyen

Absent:

Michael Snyder

## 1. CALL TO ORDER

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board Vice President, Richard Nguyen, called the meeting to order at 6:01 p.m.

## 2. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address Closed Session items.

The Governing Board convened to Closed Session at 6:02 p.m.

1. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
2. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2)) One matter
3. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)
4. Public Employee Performance Evaluation: Superintendent

## 3. REGULAR SESSION

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to Regular Session at 7:03 p.m.

## 4. FLAG SALUTE

Minutes: The flag salute was led by Forest Hill student, Jackson Pfiefer.

## 5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion Passed:** Adopt the agenda with the following change: move Item 11.2 to precede Item 11.1.

Passed with a motion by Chris Miller and a second by Pablo Beltran.

Yes	Pablo Beltran
Yes	Danielle Cohen
Yes	Chris Miller
Yes	Richard Nguyen
Absent	Michael Snyder

## **6. REPORT OF ACTION TAKEN IN CLOSED SESSION**

Minutes: There was no action taken in Closed Session.

## **7. REPORTS OF THE GOVERNING BOARD**

### **1. Reports on visits to schools, conferences/meetings attended and other activities.**

Minutes: The Governing Board reported on events and meetings attended on behalf of the District.

### **2. Subcommittee Reports**

Minutes: The Governing Board reported on the following Subcommittees:

Facilities and Technology

## **8. REPORTS OF THE SUPERINTENDENT**

Minutes: The Superintendent reported on the following meetings and events attended on behalf of the District:

Site/ILT Visits - Rolling Hills, Monroe Middle, Lynhaven, Rosemary  
Santa Clara County Superintendents Association Meeting  
SELPA Executive Committee Meeting  
PLC Institute  
Superintendent Student Advisory Council  
Superintendent Parent Advisory Council  
School Linked Services Data Evaluation Workgroup  
Screening of "Child Disrupted"  
Showed Rosemary Playground Video

## **9. COMMUNICATIONS**

### **1. Written Communications**

Minutes: There were no written communications.

### **2. Oral Communications**

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: Campbell Union School District teacher, Julie Cittadino, addressed the Governing Board concerning staff salaries and benefits.

## **10. PUBLIC HEARING/ACTION ITEM**

### **1. Presentation On Proposed Trustee-Area Boundary Maps for Campbell Union School District**

Rationale: A representative from National Demographics Corporation will present two proposed trustee-area boundary maps for Campbell Union School District and information on the process for drawing the trustee-area maps. Following the presentation, the Board will hold the first of two statutorily required public hearings to receive community input on the proposed trustee-area maps and the proposed sequence of elections, pursuant to Elections Code section 10010(a)(2).

Minutes: Dr. Jeff Tilton of National Demographics Corporation presented two proposed trustee-area maps for Campbell Union School District along with information on the process for drawing the maps.

### **2. Public Hearing to Seek Input Regarding Content of Trustee-Area Maps and Proposed Sequence of Elections**

Rationale: The Campbell Union School District's Governing Board is currently elected under an "at-large" election system, where Board members are elected by voters of the entire District. Board members are elected in even-numbered years and serve staggered, four-year terms, such that the next election for two seats is scheduled for November 2020, with the remaining seats scheduled for election in November 2022. On September 19, 2019, the Board adopted resolution # 2019-20-10, declaring its intent to transition from at-large to by-trustee area Board elections, where each Board member must reside within the designated trustee area boundary, and is elected only by the voters in that trustee area. On October 3, 2019, after two public hearings to gather community input on the trustee-area map process, the Board adopted resolution 2019-20-14, selecting criteria to guide the District's demographers in preparing draft trustee area maps. On October 17, 2019, the District timely published 2 proposed trustee area maps on the District's website for consideration by the Board and the community. On October 24, 2019, the proposed trustee area maps will be presented to the Board. Following the presentation, the Board will hold the first of two statutorily required public hearings to receive community input on the proposed trustee-area maps and the proposed sequence of elections, pursuant to Elections Code section 10010(a)(2).

Minutes: Governing Board Vice President, Richard Nguyen, opened the public hearing at 7:37 p.m. in order to receive comments from the public on the two proposed trustee-area maps and the proposed elections sequence, pursuant to Elections Code section 10010(a)(2).

The following members of the public addressed the Governing Board on the trustee-area map creation process and elections sequence: Jaclyn Wey, Pamela Cheng and Carolyn Schuk.

Vice President Nguyen declared the public hearing closed at 7:44 p.m.

## **11. INFORMATION AND POSSIBLE ACTION ITEMS**

### **1. LCAP Presentation - Rolling Hills Middle School**

Rationale: Principal, Ted Cribari and Assistant Principal, Amy Vanderbosch will present an update on their Local Control and Accountability Plan goals to the Governing Board.

Minutes: Rolling Hills Middle School Principal Ted Cribari and Assistant Principal Amy Vanderbosch presented an update on their Local Control Accountability Plan for 2019-20 to the Governing Board.

### **2. Instructional Services Update - Summer Programs**

Rationale: Director Extensions, Liz Gonzalez, Director Instructional Services, Edna Laskin and Director Special Education, Chiara Perry will provide an overview of the 2019 Summer Programs; Adventures in STREAM, Summer Camp, Extended School Year (ESY), Achieve Summer Learning, Elevate Math, and CREW.

Minutes: Item 11.2 was moved to precede Item 11.1

Director Instructional Services, Edna Laskin; Director Extensions, Liz Gonzales; Director Special Education, Chiara Perry, Assistant Director Extensions, Martha Reynoso; Special Education Program Coordinator, Melissa Rojek; Extensions Site Coordinator, Tanner Marcoida presented an update on the 2019 Summer Programs at Campbell Union School District.

### **3. Local Control and Accountability Plan (LCAP) Local Indicators**

Rationale: The Director of Equity, Assessment and Accountability will present to the Governing Board the California School Dashboard Local Indicators as they relate to the Local Control Accountability Plan (LCAP) for Campbell Union School District.

Minutes: Director Equity, Assessment and Accountability, Ruth Stephens-Radle presented the 2019 California School Dashboard Local Indicators for Campbell Union School District.

### **4. Mental Health Support**

Rationale: The Director of Student Services, Rosanna Palomo will be providing a report to the Governing Board on the mental health services and support providers for the Campbell Union School District.

Minutes: Director Student Services, Rosanna Palomo, presented the Mental Health support programs, partners and referral processes for Campbell Union School District.

## 12. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

**Motion Passed:** Approve the consent agenda as follows:

Passed with a motion by Danielle Cohen and a second by Chris Miller.

Yes	Pablo Beltran
Yes	Danielle Cohen
Yes	Chris Miller
Yes	Richard Nguyen
Absent	Michael Snyder

### 1. Minutes Regular Session October 3, 2019

Minutes: Approve the minutes of the Regular Session of October 3, 2019.

### 2. Resolution 2019-20-18 Compensation Of Board Member For Absence Due To Hardship

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

Minutes: Adopt Resolution 2019-20-18 Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence.

### 3. Resolution 2019-20-19 Compensation Of Board Member For Absence Due To Hardship

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

Minutes: Adopt Resolution 2019-20-19, Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence.

### 4. Resolution 2019-20-20 Compensation Of Board Member For Absence Due To Hardship

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

Minutes: Adopt Resolution 2019-20-20, Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence.

## 12. ACTION ITEMS - CONSENT AGENDA (continued)

### 5. Approve Re-Submission Of Form J-13A For The One Day Material Decrease Of School Attendance On November 16, 2018 Due To Bad Air Quality Caused By Local Fires

Rationale: At the March 28, 2019 the Governing Board approved the submission of CDE Form J-13A Request for Allowance of Attendance Due To Emergency Conditions as a result of a material decrease in Average Daily Attendance (ADA) on November 16, 2018 due to bad Air Quality in San Jose caused by fires that began on November 12, 2018 and continued for days. On November 16, 2018 the following schools were affected by declined attendance: Blackford, Capri, Castlemont, Rosemary, and Village. CDE Form J-13A was accepted for Rosemary Elementary School. The CDE is requiring a re-submission of a separate Form J-13A for each of the following schools: Blackford Elementary, Capri Elementary, Castlemont Elementary and Village School. The estimated average daily attendance (ADA) decrease on November 16 is expected to be 1.695, which is approximately \$16,889.

Financial Impact: SOURCE OF FUNDS: General Fund  
IMPACT TO BUDGET: \$16,889

Minutes: Approve re-submission of Form J-13A for the one day material decrease of Average Daily Attendance (ADA) on Friday, November 16, 2018 for the following sites: Blackford Elementary, Capri Elementary, Castlemont Elementary and Village School.

### 6. Overnight Field Trip Request: Outdoor Science Programs - Monroe Middle School, Rolling Hills Middle School and Village School

Rationale: The fifth grade students from Village Elementary School and the sixth grade students from Monroe Middle School and Rolling Hills Middle School are requesting Governing Board approval to attend Walden West.

<u>Schools</u>	<u>Dates</u>	<u>Estimated Number of Students</u>	<u>Number of Teachers</u>
Monroe	January 27-31, 2020	115	15
Monroe	February 3-7, 2020	115	15
Rolling Hills	November 12-15, 2019	175	15
Rolling Hills	November 18-21, 2019	175	15
Village	May 11-15, 2020	45	15

FUNDING SOURCE: The fifth and sixth grade students have been earning money for this project through various fundraisers, donations, and parent support.

TRANSPORTATION: Transportation for the middle schools will be by school bus. The schools' fundraisers will pay for the cost of the bus. Village School students will travel by private vehicle. CHAPERONE TO STUDENT RATIO: 1:10 which includes Science Program staff

IMPACT TO GENERAL FUND: There is a required stipend of \$100.00 per night for each teacher chaperone. This is planned in the budget and is not a new and unexpected expenditure.

Minutes: Approve the participation of the fifth grade students from Village Elementary School and the sixth grade students from Monroe Middle School and Rolling Hills Middle School to the Walden West Outdoor Science Camp Program in Saratoga and Cupertino, CA.

## **12. ACTION ITEMS - CONSENT AGENDA (continued)**

### **7. Instructional Materials - Williams Uniform Complaint Quarterly Report**

Rationale: As stated in Education Code 35186: (a) A school District shall use the uniform complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. Campbell Union School District reports that there were no complaints filed with any school in the district during the July 1 through September 30, 2019 quarter.

Minutes: Approve the Quarterly Report on Williams Uniform Complaints during the July 1 through September 30, 2019 quarter.

### **8. Construction Services with Silicon Valley Paving for Renovations at Family Learning Center**

Rationale: Silicon Valley Paving will provide the following work at the Family Learning Center: 1) Drywall, tape and texture new wall and repairs 2) Frame new door opening and install doors, hardware and tackable wallboard 3) Install new wall framing for Rooms A1 and A2

Financial Impact: SOURCE OF FUNDS: Measure CC  
IMPACT TO BUDGET: \$84,979

Minutes: Authorize the construction services with Silicon Valley Paving for renovations at the Family Learning Center in the total amount of \$84,979.

### **9. Software Support and Maintenance Services for Telephone and Voicemail System**

Rationale: ConvergeOne will provide software support and maintenance services for the District's telephone and voice mail system.

Financial Impact: SOURCE OF FUNDS: Maintenance and Grounds  
IMPACT TO BUDGET: \$68,667.60

Minutes: Authorize the purchase of software support and maintenance services for the District's telephone and voicemail system from ConvergeOne in the amount of \$68,667.60

## **12. ACTION ITEMS - CONSENT AGENDA (continued)**

### **10. Expenditure And Purchase Order Reports September 2019**

Minutes: Ratify the General Fund and Building Funds Expenditure Reports and the Purchase Order contracts that were issued during the periods listed:

Payroll Report for September 2019

Warrant Report for September 2019

Purchase Order Report for September 2019

### **11. Agreement For Legal Services - Lozano Smith, LLP**

Rationale: Lozano Smith has provided legal services for Campbell Union School District since 2000. The scope of their work includes Human Resources and Business issues including our lease agreements, consultant contracts, construction agreements and collective bargaining matters.

Minutes: Approve the agreement between Campbell Union School District and Lozano Smith, LLP for legal services for 2019-2020.

### **12. Agreement For Legal Services - Fagen Friedman & Fulfroost LLP**

Rationale: Fagen Friedman & Fulfroost LLP has provided special education legal services for CUSD since 2012. They consult and serve as legal counsel for special education matters.

Minutes: Approve the agreement between Campbell Union School District and Fagen Friedman & Fulfroost LLP for Special Education legal services for 2019-2020.

### **13. Agreement For Legal Services - Mouser Law Firm**

Rationale: Mouser Law Firm will provide Student Services legal services for Campbell Union School District. They will consult and serve as legal counsel for Student Service matters.

Minutes: Approve the agreement between Campbell Union School District and Mouser Law Firm for legal services for 2019-2020.

### **14. Personnel Report**

Minutes: Approve the Personnel Report and Addendum as submitted.

### **13. ACTION ITEMS - REGULAR AGENDA**

#### **1. Resolution 2019-20-17, Resolution Of The Governing Board Of The Campbell Union School District Authorizing the Issuance And Sale of the District's 2019 General Obligation Bonds in the Aggregate Principal Amount of Not to Exceed \$30,000,000**

Rationale: The proceeds from the first and second Measure CC Bond sale (Series A and B) have been committed and additional funding is required to continue our construction projects without any interruption. With Series C, the District will be selling up to \$24,000,000 of the remaining \$34,000,000. In addition, additional funds were made available in the Measure G Bond because of increasing property values, so we will be selling \$6,000,000 of the remaining \$55,000,000 authorized by the voters.

Minutes: Adopt Resolution 2019-20-17, Resolution of the Governing Board of the Campbell Union School District Authorizing the Issuance and Sale of the District's 2019 General Obligation Bonds in the Aggregate Principal Amount of Not to Exceed \$30,000,000, Consisting of Its General Obligation Bonds, Election of 2010, Series H (2019), in the Principal Amount of Not to Exceed \$6,000,000, and Its General Obligation Bonds, Election Of 2016, Series C (2019), in the Principal Amount of Not to Exceed \$24,000,000.

### **14. UPCOMING CALENDAR DATES**

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

October 30 - Special Closed Session

November 7

November 21 - Special Session

December 12

Minutes: Upcoming calendar dates were reviewed.

October 30 - Special Closed Session

November 7

November 21 - Special Session

December 12

## **15. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS**

Rationale: Future Agenda Items:

February 27 English Learner Update

March 12 AVID Excel - Student/Teacher Perspective

April 2 Innovation Committee Update

April 23 2020-2021 PLC Plan Update

Minutes: Future agenda items were reviewed:

February 27 English Learner Update

March 12 AVID Excel - Student/Teacher Perspective

April 2 Innovation Committee Update

April 23 2020-2021 PLC Plan Update

TBD Middle School Offerings - K-8 School

## **16. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under Item 16.

## **17. ADJOURNMENT**

Minutes: The meeting was adjourned at 9:57 p.m.

Submitted by:

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Shelly Viramontez, Ed.D., Superintendent

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Pablo A. Beltran, Clerk