



## **GOVERNING BOARD**

### **Regular Meeting**

**November 07, 2019**

**Closed Session - 6:00 P.M.**

**Regular Session - 7:00 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

### **Attendance Taken at 6:00 PM:**

Present:

Pablo Beltran  
Danielle Cohen  
Chris Miller  
Richard Nguyen  
Michael Snyder

## **1. CALL TO ORDER**

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President Michael Snyder called the meeting to order at 6:00 p.m.

## **2. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address Closed Session items.

The Governing Board convened to Closed Session at 6:01 p.m.

1. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
2. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2)) One matter
3. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)
4. Public Employee Performance Evaluation: Superintendent
5. Student Discipline and Other Confidential Student Matters (Education Code 48918) Case #2019-20-01
6. Student Discipline and Other Confidential Student Matters (Education Code 48918) Case #2019-20-02

## **3. REGULAR SESSION**

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to Regular Session at 7:02 p.m.

## **4. FLAG SALUTE**

Minutes: The flag salute was led by Forest Hill Elementary students Ethan Du, Sumedh Chekka and Sean Lao.

## 5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion Passed:** Adopt the agenda as presented.

Passed with a motion by Pablo Beltran and a second by Chris Miller.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Chris Miller  
Yes Richard Nguyen  
Yes Michael Snyder

## 6. REPORT OF ACTION TAKEN IN CLOSED SESSION

There was no action taken in closed session.

## 7. ACTION ITEM - STUDENT EXPULSION

### 1. Student Expulsion - Case #2019-20-01

Rationale: The Governing Board will consider and approve the administrative recommendations on case #2019-20-01 during closed session. Final action will be taken during open session.

**Motion Passed:** Motion to uphold the decision of the Administrative Hearing Panel held on October 28, 2019 that student in case #2019-20-01 be expelled through June 11, 2020.

Passed with a motion by Richard Nguyen and a second by Danielle Cohen.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Chris Miller  
Yes Richard Nguyen  
Yes Michael Snyder

### 2. Student Expulsion - Case #2019-20-02

Rationale: The Governing Board will consider and approve the administrative recommendations on case # 2019-20-02 during closed session. Final action will be taken during open session.

**Motion Passed:** Motion to uphold the decision of the Administrative Hearing Panel held on October 29, 2019 that student in case #2019-20-02 be expelled, and the expulsion be suspended to provide for an alternative placement within the district.

Passed with a motion by Richard Nguyen and a second by Chris Miller.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Chris Miller  
Yes Richard Nguyen  
Yes Michael Snyder

## **8. REPORTS OF THE GOVERNING BOARD**

### **1. Reports on visits to schools, conferences/meetings attended and other activities.**

Minutes: The Governing Board reported on events and meetings attended on behalf of the district.

### **2. Subcommittee Reports**

Minutes: The Governing Board reported on the following subcommittee meetings:  
Budget

## **9. REPORTS OF THE SUPERINTENDENT**

Minutes: The Superintendent reported on the following events and meetings attended on behalf of the district:

ACSA Mental Wellness Taskforce  
ILT Meeting - Monroe Middle School  
Apple Executive South Bay Leader & Literacy Roundtable  
ACSA Superintendent Council Meeting  
Site Visits - Sherman Oaks, Monroe Middle  
Meeting with Vice President and Director of Uplift

## **10. COMMUNICATIONS**

### **1. Written Communications**

Minutes:

Email from Campbell Union High School District Trustee, Robert Varich, regarding the Campbell Union School District's leadership in the transition to By-Trustee Area Elections.

Email from Santa Clara County Office of Education Superintendent Mary Ann Dewan announcing a December 5, 2019 election to fill three seats on the Santa Clara County Committee on School District Organization and calling for qualified candidates to stand for election.

Email from City of Campbell Recreation Specialist Jenny Bybee inviting the Campbell Union School District Governing Board members to a Coffee & Politics event on December 5, 2019 hosted by the Civic Engagement Committee of the City of Campbell Youth Commission.

## **10. COMMUNICATIONS (continued)**

### **2. Oral Communications**

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: Campbell Union School District employee, Catherine Hodge, addressed the Governing Board regarding the Special Education Department's exceptional work and organization for the October 14 and November 1, 2019 professional development days.

## **11. PUBLIC HEARING/ACTION ITEM**

### **1. Public Hearing to Seek Input Regarding Content of Trustee-Area Maps and Proposed Sequence of Elections**

Rationale: The Campbell Union School District's Governing Board is currently elected under an "at-large" election system, where Board members are elected by voters of the entire District. Board members are elected in even-numbered years and serve staggered, four-year terms, such that the next election for two seats is scheduled for November 2020, with the remaining seats scheduled for election in November 2022. On September 19, 2019, the Board adopted resolution # 2019-20-10, declaring its intent to transition from at-large to by-trustee area Board elections, where each Board member must reside within the designated trustee area boundary, and is elected only by the voters in that trustee area. On October 3, 2019, after two public hearings to gather community input on the trustee-area map process, the Board adopted resolution # 2019-20-14 selecting criteria to guide the District's demographers in preparing draft trustee area maps. On October 17, 2019, the District timely published two (2) proposed trustee area maps on the District's website for consideration by the Board and the community. On October 24, 2019, the proposed trustee area maps were presented to the Board. Following the presentation, the Board held the first of two statutorily required public hearings to receive community input on the proposed trustee-area maps and the proposed sequence of elections, pursuant to Elections Code section 10010(a)(2). On November 7, 2019, the Board will hold the second of two statutorily required public hearings to receive community input regarding the draft trustee-area maps and the proposed sequence of elections, pursuant to Elections Code section 10010(a)(2).

Minutes: Governing Board President, Michael Snyder, opened the public hearing at 7:21 p.m. in order to receive comments from the public on the two proposed trustee-area maps and the proposed elections sequence, pursuant to Elections Code section 10010(a)(2).

Dr. Jeff Tilton of National Demographics Corporation presented two proposed trustee-area maps for Campbell Union School District along with information on the process for drawing the maps.

There being no comments President Snyder declared the public hearing closed at 7:31 p.m.

## **12. INFORMATION AND POSSIBLE ACTION ITEMS**

### **1. Local Control and Accountability Plan Presentation - Forest Hill Elementary School**

Rationale: Denise Khalid, Principal at Forest Hill Elementary School will present an update on the Local Control and Accountability Plan goals to the Governing Board.

Minutes: Forest Hill Principal Denise Khalid, staff members Lisa Durham, Julie Hart, Mary Hill, Diana Monteverde and students Ben Ma, Soyounng Jee, Elena Bryson, Anshul Dojun, Ethan Sumhed, Kaysar Zixiang, Ruth Raynal Jaslene Gomez and Daniil Yakavets presented an update on the Local Control Accountability Plan goals to the Governing Board.

### **2. Update On Potential Parcel Tax**

Rationale: The Assistant Superintendent of Administrative Services and Jared Boigon from TBWB Strategies will discuss the possibility of adding a Parcel Tax Measure on the March 3, 2020 election.

Minutes: Jared Boigon and Alex Wara-Macapinlac from TBWB Strategies presented information on outreach for a potential Parcel Tax Measure on the March 3, 2020 ballot.

### **3. Developer Fee Report**

Rationale: The Assistant Superintendent of Administrative Services will present the annual Developer Fee Report. At the June 21, 2018 Governing Board meeting, the Board adopted the resolution to implement developer fees. As required by the State, the District needs to present an annual report showing how the funds were accumulated and expended the prior fiscal year as well as identify the current and future projects the money will be allocated to.

Minutes: Assistant Superintendent Administrative Services, Nelly Yang, presented the annual Developer Impact Fee Report for Fiscal Year Ending June 30, 2019.

### **4. District Annual Parcel Tax Report**

Rationale: Assistant Superintendent Administrative Services, Nelly Yang, will present the annual Parcel Tax Report for actuals for 2018-2019 and the parcel tax budget for 2019-2020.

Minutes: Assistant Superintendent Administrative Services, Nelly Yang presented the annual Parcel Tax Report for 2018-2019 and the 2019-2020 Parcel Tax Budget.

### 13. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

**Motion to Amend Passed:** To amend the motion from: "It is recommended that the Governing Board approve the consent agenda as follows:" to: "Approve the consent agenda with the following change: Pull Item 13.6, Item 13.7 and Item 13.8 to be acted upon separately."

Passed with a motion by Pablo Beltran and a second by Richard Nguyen.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Chris Miller  
Yes Richard Nguyen  
Yes Michael Snyder

Minutes: Items 13.6, 13.7 and 13.8 were pulled from the Consent Agenda to be acted upon separately.

#### 1. Donations

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation.

\$10,000.00 donated from Marshall Lane PTA to Marshall Lane Elementary School to be used for school supplies.

\$558.00 donated from The Benevity Community Impact Fund to Campbell School of Innovation to be used for headphone for Grade 2.

\$145,502.00 donated from Marshall Lane Elementary PTA to Marshall Lane Elementary School to be used for School Site Council Initiatives.

\$35,000.00 donated from Marshall Lane Elementary PTA to Marshall Lane Elementary School to be used for educational programs.

\$1,937.85 donated from The Benevity Community Impact Fund to Campbell School Of Innovation to be used for playground equipment.

Minutes: Accept the donations as presented:

\$10,000.00 donated from Marshall Lane PTA to Marshall Lane Elementary School to be used for school supplies.

\$558.00 donated from The Benevity Community Impact Fund to Campbell School of Innovation to be used for headphone for Grade 2.

\$145,502.00 donated from Marshall Lane Elementary PTA to Marshall Lane Elementary School to be used for School Site Council Initiatives.

\$35,000.00 donated from Marshall Lane Elementary PTA to Marshall Lane Elementary School to be used for educational programs.

\$1,937.85 donated from The Benevity Community Impact Fund to Campbell School Of Innovation to be used for playground equipment.

#### 2. Minutes Special Session October 16, 2019

Minutes: Approve the minutes of the Special Session October 16, 2019.

### **13. ACTION ITEMS - CONSENT AGENDA (continued)**

#### **3. Minutes Regular Session October 24, 2019**

Minutes: Approve the minutes of the Regular Session October 24, 2019.

#### **4. Resolution 2019-20-21 Compensation Of Board Member For Absence Due To Hardship**

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

Minutes: Adopt Resolution 2019-20-21, Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence.

#### **5. Agreement Between CUSD And Pine Hill For The 2019-2020 School Year For Student 2019-20-11**

Rationale: A Campbell Union School District student attends Pine Hill School, a non-profit non-public special education school for children with significant academic, social, emotional and behavioral needs. Due to the severity of his disabilities and the impact on the social, emotional, behavioral and academic levels of functioning, this student is unable to benefit from existing special education public school programs at this time.

Financial Impact: FUNDING SOURCE: Special Education Budget  
IMPACT TO GENERAL FUND: \$75,452.00

Minutes: Approve the Agreement between the District and Pine Hill for student 2019-20-11 during the 2019-2020 school year in order to conform to IEP requirements.

#### **6. CUSD Preschool Fees For The 2020-21 School Year**

Rationale: The District is recommending an increase for the 2020-21 school year in order to offset the increase of salaries, contributions to benefits and increase in cost of supplies while still being competitive with market rates. The monthly prices reflect two different amounts because there are 10 equal payments for children who enroll in August with no June payment. Children enrolled after September 1st will have a June tuition equal to 30% of their current schedule tuition amount.

**Motion Passed:** Approve the fees for the CUSD Preschool Program for the 2020-21 school year.

Passed with a motion by Danielle Cohen and a second by Chris Miller.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Chris Miller

Yes Richard Nguyen

Yes Michael Snyder

Minutes: Item 13.6 was removed from the Consent Agenda to be acted upon separately.

### 13. ACTION ITEMS - CONSENT AGENDA (continued)

#### 7. CUSD CampbellCare Fees For The 2020-2021 School Year

Rationale: The District is recommending an increase for the 2020-21 school year in order to offset the increase of salaries, contributions to benefits and increase in cost of supplies while still being competitive with market rates. The monthly prices reflect two different amounts because there are eight payments at the higher price and two pro-rated payments for the months of August and December. There are a total of 10 payments per year.

**Motion Passed:** Approve the fees for CUSD CampbellCare program for the 2020-2021 school year.

Passed with a motion by Pablo Beltran and a second by Richard Nguyen.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Chris Miller  
Yes Richard Nguyen  
Yes Michael Snyder

Minutes: Item 13.7 was removed from the Consent Agenda to be acted upon separately.

#### 8. Transportation Rates For 2020-2021 School Year

Rationale: Campbell Union School District provides transportation services for students travelling to and from school during regular school days and transportation for field trips for our schools and for outside agencies. In order to offset salary and fuel costs, the District would like to upgrade the rates for the 2020-21 school year.

**Motion Passed:** Approve the rates for Transportation services for the 2020-21 school year.

Passed with a motion by Chris Miller and a second by Pablo Beltran.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Chris Miller  
Yes Richard Nguyen  
Yes Michael Snyder

Minutes: Item 13.8 was removed from the Consent Agenda and acted upon separately.

#### 9. Facility Use Rate Schedule

Rationale: Campbell Union School District has numerous indoor facilities and general athletic fields available for use by public groups for a use fee. In order to offset utilities, custodian, and supplies, the District would like to upgrade the rates for the 2020-21 school year.

Minutes: Approve the new facility use rate schedule for the 2020-21 school year.

### **13. ACTION ITEMS - CONSENT AGENDA (continued)**

#### **10. Addendum to Agreement between District and Rhythm and Moves, Inc., for the 2019-2020 school year**

Rationale: Rhythm and Moves Inc. provides Physical Education and Music programs which include assessments, equipment, teachers, curriculum, and supervision of the program. Based on a decrease to the projected enrollment for the initial agreement, we have determined the actual need is for a total of 220 prep classes per week (182 single and 38 double classes).

Financial Impact: Reduction of \$13,580

Minutes: Approve the Addendum to the Agreement with Rhythm and Moves, Inc. for the 2019-2020 school year.

#### **11. English Learner Master Plan and Reclassification Criteria**

Rationale: The English Learner Master Plan has been developed using state and federal guidelines. The District English Learner Advisory Committee (DELAC) reviewed and were asked to comment/provide input on the plan in the following areas during the October 17, 2019 DELAC Meeting: The district-wide needs assessment (completed yearly This year it was completed on 10/17/19.) The EL Programs/Services, goals, and objectives Teacher and Instructional Aide Requirements Reclassification criteria Written notices Any other section of the plan they wished to discuss The DELAC Members did not have any additional advice on the development on this plan for CUSD or CUSD's Governing Board. The reclassification criteria, starting on pages 13 and then again on 25, are pending board approval. After additional guidance from the state, the state is requiring the removal of sub-scores needed for the ELPAC criterion for reclassification. The ELPAC criterion across the state is now overall level 4.

Minutes: Approve the Campbell Union School District English Learner Master Plan.

#### **12. Personnel Report**

Minutes: Approve the Personnel Report and Addendum as submitted.

### **14. UPCOMING CALENDAR DATES**

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

November 21 - Special Session

December 12

Minutes: Upcoming calendar dates were reviewed:

November 21 - Special Session

December 12

## **15. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS**

Rationale: Future Agenda Items:

February 27 English Learner Update  
March 12 AVID Excel - Student/Teacher Perspective  
April 2 Innovation Committee Update  
April 23 2020-2021 PLC Plan Update  
TBD - Middle School Offerings - K-8 School

Minutes: Future agenda items were reviewed:

February 27 English Learner Update  
March 12 AVID Excel - Student/Teacher Perspective  
April 2 Innovation Committee Update  
April 23 2020-2021 PLC Plan Update

TBD - Middle School Offerings - K-8 School  
TBD - Middle School Start Time Roll Out Plan  
Prior to November 2020 - discussion item - fee rate increases

## **16. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: President Snyder announced the Governing Board would reconvene to Closed Session upon adjournment of the Regular Session at 9:11 p.m. in order to review items listed under agenda Item 2.

## **17. ADJOURNMENT**

Minutes: The meeting was adjourned at 9:55 p.m.

Submitted by:

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Shelly Viramontez, Ed.D., Superintendent

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Pablo A. Beltran, Clerk