

Palos Verdes Peninsula Unified School District Minutes

Board of Education Regular Meeting

December 11, 2019
Malaga Cove Administration Center
375 Via Almar
Palos Verdes Estates, CA 90274
Closed Session - 5:00 p.m.
Open Session - 6:30 p.m.

Members Present

Linda Reid, President
Suzanne Seymour, Vice President
Richard Phillips, Clerk
Matthew Brach, Member
Megan Crawford, Member
Sirena Nikolakopoulos, Student Member
Lucy Pluimer, Student Member

Administrators Present

Alex Cherniss, Superintendent of Schools
Trent Bahadursingh, Deputy Superintendent
Keith Butler, Associate Superintendent/Business Services
Linsey Gotanda, Assistant Superintendent/Educational Services
Matthew Horvath, Assistant Superintendent/Human Resources

A. Call to Order

Minutes:

The regular session was called to order at 5:16 p.m. by the president, Ms. Reid.

A.1. Public Comment on Closed Session Items

Minutes: None

B. Annual Reorganization of the Board of Education

Minutes:

Ms. Reid began the process for the Annual Board of Education Reorganization. The following nominations were made:

Motion Passed: That Suzanne Seymour be nominated as President of the Board of Education.

Passed with a motion by Ms. Linda Reid and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

Motion Passed: That Richard Phillips be nominated as Vice-President of the Board of Education.
Passed with a motion by Ms. Linda Reid and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

Motion Passed: That Megan Crawford be nominated as Clerk of the Board of Education.

Passed with a motion by Ms. Linda Reid and a second by Ms. Suzanne Seymour.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

The following individuals addressed the Board: Ginny Snider (Rancho Palos Verdes), Pat Wilson (Rolling Hills) and Athena Lopez (Rancho Palos Verdes).

C. Recess to Closed Session

Motion Passed: That Agenda Report C.3 of the Closed Session agenda be amended to replace the words "case name unspecified to avoid jeopardizing existing settlement discussions" with the words, "litigation matter pertaining to Employee #9304377".

Passed with a motion by Ms. Linda Reid and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

Minutes:

Ms. Reid announced that the Board would recess to Closed Session at 5:36 p.m. to discuss the following items:

C.1. Conference with Labor Negotiator

C.2. Public Employee Discipline/Dismissal/Release

C.3. Conference with Legal Counsel - Existing Litigation

C.4. Conference with Legal Counsel - Existing Litigation

D. Reconvene to Open Session - Estimated Time 6:30 p.m.

Minutes:

The open session was reconvened at 6:32 p.m.

E. Pledge of Allegiance to the Flag

F. Report of Board Action Taken in Closed Session

Minutes:

President Seymour announced that in Closed Session the Board took the following action:

The Board took action to approve a settlement agreement with a classified employee #9304377, providing for a resignation from employment and release of claims, in exchange for severance pay and other terms as specified in the agreement, a copy of which is available for public inspection upon request. The roll call vote was as follows:

No	Mr. Matthew Brach
Yes	Ms. Megan Crawford
Yes	Mr. Richard Phillips
Yes	Ms. Linda Reid
Yes	Ms. Suzanne Seymour

G. Approval of Agenda

G.1. Approval of the Regular Board of Education Meeting Agenda for December 11, 2019

Motion Passed: That the Board approve the agenda for the Regular Board of Education Meeting of December 11, 2019, as presented.

Passed with a motion by Ms. Megan Crawford and a second by Mr. Richard Phillips.

Yes	Mr. Matthew Brach
Yes	Ms. Megan Crawford
Yes	Mr. Richard Phillips
Yes	Ms. Linda Reid
Yes	Ms. Suzanne Seymour

H. Public Communications

H.1. Public Comment on Open Session Agenda Items

Minutes:

President Seymour announced that the public would be given the opportunity to address the Board during each agenda item and that remarks would be limited to three minutes per person.

I. Approval of Minutes

I.1. Approval of the Regular Board of Education Meeting Minutes for November 20, 2019

Motion Passed: That the Board approve the minutes for the Regular Meeting of November 20, 2019, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes	Mr. Matthew Brach
Yes	Ms. Megan Crawford
Yes	Mr. Richard Phillips
Yes	Ms. Linda Reid
Yes	Ms. Suzanne Seymour

J. Board President Announcements

Minutes:

President Seymour made the following announcements:

- Tonight's Board of Education meeting is being recorded and live streamed via a link on the District website.
- The following officers were elected during the Reorganization of the Board of Education at 5:00 p.m.:
 - Suzanne Seymour, President
 - Richard Phillips, Vice-President
 - Megan Crawford, Clerk
- The District's Enrichment program is hosting a chess tournament open to Kindergarten through 6th grade students at Ridgecrest Intermediate school tomorrow evening, Thursday, December 12th from 6:00 - 8:00 pm. Students can register online or at the event. There will be pizza, drinks and an awards ceremony.
- PV Kids' Corner is offering a winter break day camp for working families. The camp is offered three days each week of the break and the deadline to register is this Friday, December 13th. The camp will be held at Vista Grande Elementary School.
- All schools and the District Office will be closed for Winter Recess from December 23rd through January 3rd. Friday, December 20th is a minimum day for all students.

K. Report of Student Board Members

L. Consent Calendar

L.1. Human Resources

L.1.a. Personnel Assignment Orders and Other Personnel Action

Motion Passed: That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Elementary Enrichment consultant, Miraleste Intermediate consultant, Palos Verdes High consultants and Student Services consultant, as presented.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach

Yes Ms. Megan Crawford

Yes Mr. Richard Phillips

Yes Ms. Linda Reid

Yes Ms. Suzanne Seymour

L.2. Educational Services

L.2.a. Agreement for 2019-20 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

Motion Passed: That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2019-20 school year because the student's special education needs cannot be met within the District.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.2.b. On-Site Review of Residential Treatment Centers

Motion Passed: That, due to the dissolution of the Los Angeles County Department of Mental Health, the Board approve travel and related expenses for Emiko Chapman, PVPUSD Director, Special Education and Pupil Personnel Services, and/or Michael Bosler, PVPUSD Coordinator, Special Education and Pupil Personnel Services, and/or qualified representative(s), associated with out of state visits and fidelity checks of Non Public Schools and Residential Treatment Centers under contract with the Southwest SELPA and Palos Verdes Peninsula Unified School District for the 2019-20 school year.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.2.c. Authorization for Overnight Field Trip - PVPHS - Speech and Debate - La Costa Canyon Tournament - La Costa High School - Carlsbad, California - December 13-15, 2019

Motion Passed: That the Board approve the proposed overnight field trip to Carlsbad, California, for the PVPHS Speech and Debate team to participate in the La Costa Canyon Tournament from December 13-15, 2019.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.2.d. Authorization for Overnight Field Trip - PVHS - Varsity Girls Basketball Team - Gold Crown Holiday Tournament - Chula Vista, California - December 26-30, 2019

Motion Passed: That the Board approve the proposed overnight field trip to Chula Vista, California, for the PVHS Varsity Girls Basketball Team to participate in the Gold Crown Holiday Tournament from December 26-30, 2019.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.2.e. Authorization for Overnight Field Trip - PVHS - Varsity Boys Basketball Team - Surf 'N Slam Tournament - San Diego, California - December 27-30, 2019

Motion Passed: That the Board approve the proposed overnight field trip to San Diego, California, for the PVHS Varsity Boys Basketball Team to participate in the Surf 'N Slam Tournament from December 27-30, 2019.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.2.f. Authorization for Overnight Field Trip - PVHS - VEX Robotics Google Signature Competition - Sunnyvale, California - February 14-15, 2020

Motion Passed: That the Board approve the proposed overnight field trip to Sunnyvale, California, for the PVHS PVIT VEX Robotics Team to attend the 2020 VEX Robotics Google Signature Competition from February 14-15, 2020.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.3. Business Services

L.3.a. Monthly Contract Approval/Ratification Report

Motion Passed: That the agreement with the Armstrong Theatre be approved, as presented.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.3.b. Approval of Resolution No. 4 - 2019/20, Certification of Signatures

Motion Passed: That the Board adopt Resolution No. 4 - 2019/20, Certification of Signatures, as presented.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.3.c. School Facilities Fees (Developer Fee Funds) Report 2018-19

Motion Passed: That the Board accept the School Facilities Fees (Developer Fee Funds) Report 2018-19, as presented.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.3.d. Palos Verdes Peninsula High School ASB Fundraiser for Project ALS

Motion Passed: That the Board approve the establishment of a separate ASB Trust Account for the deposit of Walk for Life fundraiser funds, the Walk for Life fundraiser in honor of Eric Stevens, and the collection of donations from the PVPHS student body and community for Project ALS.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.3.e. Postage Meter Machine Lease

Motion Passed: That the Board authorize staff to contract with Cell Business Equipment (CBE) Office Solutions for the lease of the specified postage meter machine, scale and maintenance.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.3.f. Purchase Order Report

Motion Passed: That 2019-20 Purchase Order numbers 109206A through 109814 in the total amount of \$768,152.32, issued from the General Fund and other District funds, be approved and/or ratified.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.3.g. Acceptance of Gifts

Motion Passed: That the gifts of materials, supplies and \$25,810.71 in cash received November 8, 2019 through November 19, 2019, be accepted, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Linda Reid.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.3.h. November 2019 Warrant Report

Motion Passed: That the Board approve the warrants and Automated Clearing House (ACH) payments issued from the various funds in the amount of \$10,157,645.07, as presented.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

L.4. Technology and Support Services

L.4.a. Renewal of Aeries Student Information System Software Licenses, Subscriptions and Annual Maintenance and Support Agreement

Minutes:

Trent Bahadursingh (Deputy Superintendent) presented revisions to the Aeries Student Information System Software Licenses, Subscriptions and Annual Maintenance and Support Agreement and Quote, as follows:

- Multi-year fee agreement with set pricing levels
- Updated quote for term ending June 30, 2020 and subsequent years being July 1 – June 30 annually
- Updated language to agreement addendum regarding indemnification, ability to make changes, pricing, terms, and prohibition of the sale of deidentified data

Motion Passed: That the Board approve the renewal of the Aeries Student Information System Software Licenses, Subscriptions and Annual Maintenance and Support Agreement, as amended.

Passed with a motion by Mr. Richard Phillips and a second by Ms. Linda Reid.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

M. Report of the Palos Verdes Faculty Association (PVFA) Leadership

N. Report of the Palos Verdes Chapter 123, California School Employees Association (CSEA) Leadership

O. Report of Superintendent

P. Report of the Southern California Regional Occupational Center Board Member

Q. Report of Board Members Attending the California School Boards Association Annual Education Conference

R. Report of Board Members Serving on the Budget Advisory Committee

S. Public Communications

S.1. Public Comment on Non-Agenda Items

Minutes:

The following individual addressed the Board: Sophie Munro (Rancho Palos Verdes).

T. Discussion/Action

T.1. Presentation of Annual Student Achievement Data

Minutes:

Kelli Keller (Executive Director, Curriculum and Instruction) reviewed the 2019 Student Achievement Data with the Board including analysis of results for the California Assessment of Student Performance and Progress (CAASPP), the California Science Test (CAST), English Language Proficiency Assessment of California (ELPAC), Advanced Placement Program, Alumni Tracker Persistence Data, and Advancement Via Individual Determination (AVID) Data. District Principals were present and answered questions from the Board.

The following individuals addressed the Board: Cynthia Mitchell (Redondo Beach), Tecia Barton (Manhattan Beach) and Jama Maxfield (Redondo Beach).

Minutes:

Departure of Student Board Members, Lucy Pluimer and Sirena Nikolakopulos, at 8:51 p.m.

T.2. Approval of K-12 School Plan for Student Achievement (SPSA) - 2019-20

Motion Passed: That the Board approve the K-12 School Plans for Student Achievement for the 2019-20 school year, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Linda Reid.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

T.3. Authorization for Adoption of Positive Prevention Plus Curriculum

Minutes:

Kelli Keller (Executive Director, Curriculum and Instruction) reviewed the proposed Positive Prevention Plus Curriculum for grades 6-12 with the Board and answered questions.

Motion Passed: That the Board approve the Positive Prevention Plus Curriculum for grades 6-12 for CA Healthy Youth Act compliance.

Passed with a motion by Mr. Richard Phillips and a second by Ms. Linda Reid.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

T.4. 2018-19 Audit Report

Minutes:

Shilo Gorospe (Partner, Eide Bailly, LLP) presented the PVPUSD Audit Report for 2018-19 and answered questions from the Board.

Motion Passed: That the Board accept the audit report for the fiscal year ending June 30, 2019, as corrected.

Passed with a motion by Ms. Megan Crawford and a second by Ms. Linda Reid.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

T.5. Audit Report for 2018-19 Measure M (Parcel Tax Fund)

Minutes:

Shilo Gorospe (Partner, Eide Bailly LLP) presented the Audit Report for 2018-19 Measure M (Parcel Tax Fund) and answered questions from the Board.

Motion Passed: That the Board accept the 2018-19 Audit Report for Measure M (Parcel Tax Fund), as presented.

Passed with a motion by Ms. Linda Reid and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

T.6. 2019-20 First Interim Report

Motion Passed: That the Board approve the First Interim Report and related Budget Revisions, as presented, certifying that the District will be able to meet its financial obligations for the 2019-20 fiscal year and subsequent two fiscal years.

Passed with a motion by Ms. Linda Reid and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

T.7. Approval of Memorandum of Understanding (MOU) between Marymount California University (MCU) and Palos Verdes Peninsula Unified School District (PVPUSD)

Motion Passed: That the Board approve the Memorandum of Understanding (MOU) between Marymount California University (MCU) and the Palos Verdes Peninsula Unified School District (PVPUSD) is for the purpose of formalizing a relationship that will allow PVPUSD high school students to enroll in designated MCU college-level classes, with a minimum of 15 enrolled students.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
No Ms. Linda Reid
Yes Ms. Suzanne Seymour

T.8. Approve Consulting Services Contracts related to General Obligation Bond Financial Advisor with Isom Advisors

Motion Passed: That the Consulting Service Contract with Isom Advisors be approved, as presented.

Passed with a motion by Ms. Linda Reid and a second by Mr. Richard Phillips.

No Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

T.9. Approval to Solicit a Request for Proposals for Copiers/Multifunction Printers and Document Management System - RFP No. PS022-121119

Motion Passed: That the Board approve staff to advertise RFP No. PS022-121119 for Copiers/Multifunction Printers and Document Management System, as amended.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach
Yes Ms. Megan Crawford
Yes Mr. Richard Phillips
Yes Ms. Linda Reid
Yes Ms. Suzanne Seymour

T.10. Appointment of 2020 Board Representatives

Minutes:

The Board of Education appointed representative(s) for committees and/or organizations for 2020, as follows:

- CSBA/Legislation Representative – Megan Crawford
- L.A. County Committee on School District Organization Representative – Richard Phillips
- Los Angeles County School Trustee Association Representative – Richard Phillips
- Southern California Regional Occupational Center Board Member – Matthew Brach (2020 and 2021)
- Citizens' Oversight Committee for Measure M – Linda Reid
- PVPUSD Technology Advisory Committee –Megan Crawford
- PVPUSD Budget Advisory Committee – Richard Phillips and Linda Reid
- PVP PTA Council Legislative Representative Meetings – Matthew Brach
- Non-Voting Board Representatives to High School Site Councils – Board Members will attend on a rotating basis. Fall meetings (Dates TBD) will be attended by the same Board Member for consistency in developing the Site Plans
 - PVPHS (8:00 a.m.)
 - Wednesday, February 3, 2020
 - Wednesday, April 13, 2020
 - PVHS (3:00 p.m.)
 - Monday, Feb. 5, 2020
 - Monday, April 29, 2020
- Palos Verdes Peninsula Regional Law Enforcement Committee – Linda Reid
- Palos Verdes Peninsula Transit Authority – Matthew Brach
- Palos Verdes Peninsula Chamber of Commerce Legislative Affairs Committee – Matthew Brach
- PVPUSD Board Policy Review – Megan Crawford and Linda Reid

U. Reports of Board Members

V. Adjournment

Minutes:

There being no further business to come before the Board, the meeting was adjourned at 11:20 p.m.

Alex Cherniss, Ed.D.
Superintendent of Schools and
Secretary of the Board of Education