



QUATTROCCHI KWOK  
ARCHITECTS

January 19, 2020

Travis Kirk – Facilities Program Manager  
Milpitas Unified School District  
1331 East Calaveras Blvd.  
Milpitas, CA 95035

**RE: Summer 2020 Painting - 4 sites**  
**QKA Project#: TBD**

Dear Travis,

Thank you for the opportunity to provide this fee proposal for the summer of 2020 painting project.

Our project scope is to provide drawings and specifications to paint all the building exteriors, including buildings A, B, C, K, and L at Milpitas High School, the Anthony Spangler Elementary School, the Thomas Russell Middle School, and the Sunnyhills Child Development Center. Although we did not discuss a construction budget for this project, we recommend that there be an allowance for any dry rot or other structural deterioration encountered during construction.

### **Scope of Work**

- Site Investigation information gathering at the four sites
- Meet with District and, site staff once at each site to gather input on each project.
- One design progress meeting at each of the sites, Sunnyhills Child Development Center, Anthony Spangler E.S., and Thomas Russel M.S.
- One design progress meeting at Milpitas High School.
- Creation of color boards for each site.
- The creation of bidding documents. These would include specifications and drawings that use photoshopped images and/or scanned as-built exterior elevations.
- Assistance with bidding, including conducting bid walks and bid opening
- Construction Administration and Project Closeout, including weekly Owner/Architect/Contractor (OAC) meetings.

### **Schedule**

636 Fifth St.  
Santa Rosa, CA 95404  
P: 707.576.0829  
F: 707.576.0295  
A California Corporation

[www.qka.com](http://www.qka.com)

Travis Kirk  
Summer 2020 4 Site Painting  
January 19, 2020

We understand that the District's goal is to bid the project in the spring and complete over the summer of 2020.

**Items to be Provided by District**

- Existing drawings of each site.
- Input on colors at each site.

**Exclusions**

- Civil, Electrical Mechanical, Geotechnical, Structural, Landscape, or any other engineering not mentioned.
- DSA submittal/approval
- Site work/ADA improvements
- Title 24 compliance documentation.
- Any re-construction of existing structures that go beyond replacement in-kind (DSA exempt).
- Any work not specifically indicated here will be provided as an hourly service, using the attached hourly rates.

**Compensation**

We propose to provide these services for a fixed fee of \$45,000, plus reimbursable expenses. We request an initial authorization of \$3,500 in reimbursable expenses which will be billed at direct cost plus 10%.

If this proposal is acceptable, please prepare and forward an agreement for our review. We look forward to continuing to work with you and the rest of the Milpitas Unified School District team.

If you have any comments or questions, please do not hesitate to call.

Sincerely,



Steven Kwok, AIA

Accepted on Behalf of the Milpitas Unified School District:

---

---

Date

---

---

Name

Title

Travis Kirk  
Summer 2020 4 Site Painting  
January 19, 2020

**Hourly Rate Schedule  
For Calendar Year 2020**

Principal	\$240/hr.
Project Manager/Associate	\$225/hr.
Project Architect/Designer	\$220/hr.
Job Captain	\$210/hr.
Construction Admin Project Manager	\$220/hr.
Assistant Construction Admin Project Manager	\$200/hr.
Interior Designer	\$220/hr.
CADD/Drafting / BIM Modeler	\$195/hr.
Construction Admin Project Coordinator	\$185/hr.
Clerical	\$135/hr.

Consultants: 1.10 times the consultants' standard hourly rates.

The above rates are effective January 1, 2020 and are in effect for the calendar year 2020.  
On January 1 of each of the subsequent years, the above rates shall be adjusted at the rate  
of the Consumers Price Index as published by the Bureau of Labor Statistics.