



***ADDENDUM #1***  
***RFP NO. PS024-010820***

January 30, 2020

TO ALL:

**RFP No. PS024-010820** is hereby changed as stated with these amendments. The following changes, omissions, and/or additions to the RFP shall apply to proposals made for and to the execution of the various components of the service affected thereby.

All parties of interest shall take careful note of the addendum so that the proper allowances may be made in strict accordance with the addendum. In cases of conflicting proposal information in the RFP, the addendum shall govern.

Clarifications/Questions:

Question 1: The repair and re-roof of \$1M is total for an average of 7-12 sites combined, not \$1M per site, correct?

Answer: Correct. We only have \$1M or less budgeted per year to address our most serious roofing needs. The total cost for sites has varied each fiscal year, but never exceeded \$1M, including consulting fees. PVPUSD will work with the consultant to identify what sites will require work for 2020 with the consultant helping to identify budgetary numbers to stay within budget.

Question 2: Will the two 1-year extensions be based on the \$1M construction budget also?

Answer: As mentioned, we only have \$1M budgeted per year. We cannot exceed this amount annually.

Question 3: I see that your district is looking for roofing consulting services for summer 2020 projects. Would you be interested in a bid for inspector of record services for both DSA and non DSA projects?

Answer: Yes. If you solely want to bid this portion of the RFP, the District is agreeable to multiple awards for services. Please state your hourly fee. Services will be performed on an as-needed basis once we determine the scope of the repairs for 2020.

Question 4: How many buildings are included in our scope? If for all 18 schools listed in the RFP, can we assume 1 roof per school? Can you please provide a list of the roofs included in the scope and the square footages and the building addresses?

Answer: The number of buildings and scope will be determined by PVPUSD and the roofing consultant, upon completion of your investigations/testing. Be advised, we have a total of 20 sites.

Question 5: Are there any existing as-built drawings, roof plans, photos, maintenance or repair reports, etc. to give us an understanding of the roofs in questions and their existing condition?

Answer: We have schematics of all buildings, of which were presented to the Board of Education in 2015

to develop a 10-year budget. Since then, we have completed 3 years of improvements and/or replaced roofing on buildings.

Question 6: Does the district have an idea of which roofs need to be repair and which need to be replaced? Our estimate of fees will greatly depend on if such documents are available, and/or if there is a known-issues list of some type.

Answer: PVPUSD staff knows with sites/buildings need repair/replacement. We have on-going issues that are known and unforeseen. We will plan for those known to be the most critical. The roof consultant will identify the recommended scope of the project and what can be achieved within budget.

Question 7: The RFP states the scope of work is to provide a comprehensive roof asset management survey, "including but not limited to site investigations, testing, survey, construction, and bidding docs." Is the RFP scope of work for us to assess existing buildings and prepare scopes of work for 2020 roofing repair/replacement projects only?

Answer: Yes. This is identified as two phases, "Site Investigations and Bid Documents".

Question 8: Does the scope also include us doing the engineering design and construction administration /monitoring work for those repairs/replacements as well?

Answer: Yes.

Question 9: With the information given, it is impossible to determine an accurate scope of the roof repairs or appropriate re-roofing recommendations (let alone provide a realistic calendar or cost of work as requested). We have no way of identifying latent conditions or unique design requirements. Ideally, we would perform the investigation and develop the scope of repair first to be able to provide accurate design, bidding, and construction phase pricing.

Answer: This is a maintenance project that addresses our most immediate roofing needs. It is assumed that the scope of repairs will not exceed \$900k. Our needs are prioritized, thus not requiring immediate assessment at all sites/buildings throughout the district. We need the assistance of a consultant to identify the aforementioned to prepare for a Roofing Bid. Schematics for all sites have been posted to help you familiarize yourself with our campuses.

Question 10: The RFP states that bidding/construction documents are due by March 13, but the scope repairs has not yet been determined. This would give us under 6 weeks to perform all site investigations/testing, prepare and finalize repair/re-roofing scopes, and produce the engineering files (for potentially up to 18 buildings). Can you please confirm?

Answer: Correct. Depending on repairs/maintenance, the cost per building at the sites varies. One building at a high school could represent 30% of our budget in the past. Thus, please do not assume work at every district location. Again, we only have a budget of \$1M per year for all associated roofing costs.

Question 11: The RFP states that we should assume 7-12 site visits. Can you please confirm what these site visits are for? If there are for the investigation phase only, we would need to do at least one visit per roof to assess existing conditions.

Answer: For the purpose of investigations, you will be required to complete at least one visit per site. The number of buildings will vary per site and typically is not more than 10 depending on the cost of repairs/maintenance. The remaining visits are for quality assurance, monitoring and administration costs to oversee the project to be performed by the successful roof contractor.

Question 12: Will the school district separately retain and/or provide a DT Contractor and lifts to assist the investigation phase, or are we to assume that we will retain all necessary subcontractors?

Answer: The district is not retaining a separate contractor. The only services that we may retain are inspectors, on an as needed basis.

Question 13: How did the District determine the NTE repair costs of \$1M? Is there some idea of the repair/re-roofing scopes or is that simply the budget available? Does this \$1M also include our consulting budget as well as contractor costs?

Answer: The NTE repair costs of \$1M was defined by our Board of Education after consultation with our former Director of Facilities and industry consultants. The 2015 drawings are representative of what was presented to the Board of Education. The \$1M budget includes all associated roofing costs, including but not limited to consulting fees.

***END OF ADDENDUM #1***

Please confirm receipt of this addendum by date and signature and include with your proposal.

---

Company Name

---

Signature

---

**Date**