

Santa Rosa City High School District

INSTRUCTIONAL YEAR / MINUTES

School Site: Hilliard Comstock Middle School

Proposed Instructional Minutes					Actual Instructional Minutes/Final Report				
Academic Year: 2019-2020					Academic Year: 2018-2019				
Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes	Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	37	315 ✓	11,655	Regular Inst. Days	Monday-Friday	175	363	63,525
	Tuesday-Friday	139	375 ✓	52,125					
Testing Days		2	264 ✓	528	Testing Days		2	242	484
Special Days:					Special Days:				
Back-to-School Night		1	254 ✓	254	Back-to-School Night		1	242	242
Final Review Day		1	254 ✓	254	Final Review Day		1	242	242
					Emergency Preparedness		1	307	307
Total*		180		64,816 ✓	Total*		180		64,800

*Minutes must total at least 64,800

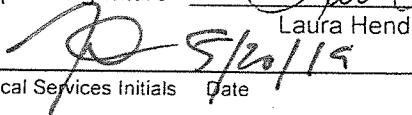
Principal's Signature


Laura Hendrickson

4/30/19
Date

Dir. Fiscal Services Initials

Date


5/20/19

Attend. Spec. Initials

*Minutes must total at least 64,800

Principal's Signature

Laura Hendrickson

Date

5.14.19

Date

School Site: Hilliard Comstock Middle School

Regular Days: Monday (7th & 8th grade)				Regular Days: Tuesday - Friday (7th & 8th grade)			
Period	Beginning	Ending	Minutes	Period	Beginning	Ending	Minutes
0***			n/a	0***			n/a
Advisory 1*	8:00 8:13	8:13 9:00	13 47	Advisory 1*	8:00 8:13	8:13 9:10	13 57
pass	9:00	9:04	4	pass	9:10	9:14	4
2	9:04	9:51	47	2	9:14	10:11	57
Break***	9:51	10:03	12	Break***	10:11	10:23	12
pass	10:03	10:07	4	pass	10:23	10:27	4
3	10:07	10:54	47	3	10:27	11:24	57
pass	10:54	10:58	4	pass	11:24	11:28	4
4	10:58	11:45	47	4	11:28	12:25	57
Sub-Total**			213	Sub-Total**			253
lunch***	11:45	12:15	30	lunch***	12:25	12:55	30
pass	12:15	12:19	4	pass	12:55	12:59	4
5	12:19	1:07	47	5	12:59	1:56	57
pass	1:07	1:11	4	pass	1:56	2:00	4
6	1:11	1:58	47	6	2:00	2:57	57
Total			315 ✓	Total			375 ✓

Back-to-School & Final Review Days			
Period	Beginning	Ending	Minutes
0***			n/a
Advisory 1	8:00 8:06	8:06 8:44	6 38
pass	8:44	8:48	4
2	8:48	9:26	38
pass	9:26	9:30	4
3	9:30	10:08	38
Break***	10:08	10:20	12
pass	10:20	10:24	4
4	10:24	11:02	38
pass	11:02	11:06	4
5	11:06	11:44	38
pass	11:44	11:58	4
6	11:58	12:36	38
Total			254 ✓

Final Exam Days			
Period	Beginning	Ending	Minutes
0***			n/a
Advisory 1st or 4th*	8:00 8:16	8:16 9:36	16 80
pass	9:36	9:40	4
2nd or 5th	9:40	11:00	80
Break***	11:00	11:12	12
pass	11:12	11:16	4
3rd or 6th*	11:16	12:36	80
Total			264 ✓

*Use asterisk for any class that is extended and identify the purpose of **Announcements**

**Middle School that total less than 240 minutes must provide a special additional period for four-period students.

***Not included in total minutes

Principal Signature _____ Date 4/30/19

Laura Hendrickson

Laura Hendrickson

Dir. Fiscal Services Initials Date

Date _____

Attend. Spec. Initials

Santa Rosa City High School District

INSTRUCTIONAL YEAR / MINUTES

School Site: Lawrence Cook Middle School

Proposed Instructional Minutes

Academic Year: 2018-2019

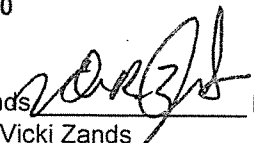
Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Mon, Tue, Wed., Thur, Fri.	173	365✓	63,145
Testing Days		3	240✓	720
<u>Special Days:</u>				
Back-to-School Night	Thursday	1	240✓	240
6th Gr. Orientation Night	TBD	1	240✓	240
Grading Day	Friday	1	240✓	240
On Site PD Day	Wednesday	1	240✓	240
Total*		180		64,825✓

Actual Instructional Minutes/Final Report

Academic Year: 2017-2018

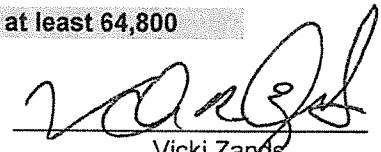
Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Mon, Tue, Wed., Thur, Fri,	173	365	63,145
Testing Days		3	240	720
<u>Special Days:</u>				
Back-to-School Night	Thursday	1	240	240
6th Gr. Orientation Night	TBD	1	240	240
Oct 9th Grading day	Friday	1	240	240
On Site PD Day	Wednesday	1	240	240
Total*		180		64,825

*Minutes must total at least 64,800

Principal's Signature Vicki Zands  Date 4/29/19
Vicki Zands

Dir. Fiscal Service Initials JP Date 5/20/19

*Minutes must total at least 64,800

Principal's Signature Vicki Zands  Date 4/29/19
Vicki Zands

Attend. Specialist Initials XP Date 5-14-19

Lawrence Cook MS Instructional Minutes with Common Planning Time Day 2019-2020

Regular Days: Monday - Friday (7th/8th Grade)			
Period	Beginning	Ending	Minutes
Quiet Time	8:00	8:15	15
1	8:15	9:09	54
pass	9:09	9:13	4
2	9:13	10:07	54
Break***	10:07	10:22	15
pass	10:22	10:26	4
3	10:26	11:26	60
pass	11:26	11:30	4
4*	11:30	12:24	54
Lunch***	12:24	12:54	30
Sub-Total**			249
pass	12:54	12:58	4
5	12:58	1:52	54
pass	1:52	1:56	4
6	1:56	2:50	54
Total			365 ✓

Days: Back-to-School Night, 6th Grade Orientation & Final Exams			
Period	Beginning	Ending	Minutes
Quiet Time	8:00	8:13	13
1*	8:13	8:47	34
pass	8:47	8:51	4
2	8:51	9:25	34
pass	9:25	9:29	4
3	9:29	10:06	37
Break***	10:06	10:26	20
pass	10:26	10:30	4
4	10:30	11:04	34
pass	11:04	11:08	4
5	11:08	11:42	34
pass	11:42	11:46	4
6	11:46	12:20	34
Total			240 ✓

***Not included in total minutes
*Use asterisk for any class that is extended
and identify the purpose of extended period:
Announcements

Principal Signature

Vicki Zands
Vicki Zands

4/29/2019
Date

Dir. Fiscal Services Initials

Date

KP 5/14/19
Attend. Date
Spec. Initials

Santa Rosa City High School District

INSTRUCTIONAL YEAR / MINUTES

School Site: Rincon Valley Middle School

Proposed Instructional Minutes

Academic Year: 2019-2020

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	30	310 ✓	9,300
	Tuesday-Friday	138	378 ✓	52,164
Testing Days:		3	253 ✓	759
<u>Special Days:</u>				
Back-to-School Night	Thursday	1	253 ✓	253
Showcase		1	253 ✓	253
SBAC & Flex Days**		7	310 ✓	2,170
Total*		180		64,899 ✓

*Minutes must total at least 64,800

Principal's Signature

Ed Navarro

Ed Navarro

Date

5/8/19

Actual Instructional Minutes/Final Report

Academic Year: 2018-2019

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	31	310	9,610
	Tuesday-Friday	137	378	51,786
Testing Days:		3	253	759
<u>Special Days:</u>				
Back-to-School Night	Thursday	1	253	253
Showcase		1	253	253
SBAC & Flex Days		7	310	2,170
Total*		180		64,831

*Minutes must total at least 64,800

Principal's Signature

Ed Navarro

Date

Dfr. Fiscal Ser. Initials

Date

AP 5/20/19

Attend.
Spec. Initials

Date

AP 5-14-19

School Site: Rincon Valley Middle School

Daily Time Schedules for Academic Year: 2019-2020

Regular Days: Tuesday - Friday (7th Grade)				Regular Days: Tuesday - Friday (8th Grade)			
Period	Beginning	Ending	Minutes	Period	Beginning	Ending	Minutes
0***	7:00	7:55	55	0***	7:00	7:55	55
1*	8:00	8:58	58	1*	8:00	8:58	58
pass	8:58	9:03	5	pass	8:58	9:03	5
2	9:03	9:55	52	2	9:03	9:55	52
break***	9:55	10:07	12	break***	9:55	10:07	12
pass	10:07	10:12	5	pass	10:07	10:12	5
3	10:12	11:04	52	3	10:12	11:04	52
pass	11:04	11:09	5	pass	11:04	11:09	5
4	11:09	12:01	52	4	11:09	12:01	52
lunch***	12:01	12:31	30	pass	12:01	12:06	5
pass	12:31	12:36	5	SSRW*	12:06	12:36	30
SSRW*	12:36	1:06	30	lunch***	12:36	1:06	30
Sub-Total**			264	Sub-Total**			264
pass	1:06	1:11	5	pass	1:06	1:11	5
5	1:11	2:03	52	5	1:11	2:03	52
pass	2:03	2:08	5	pass	2:03	2:08	5
6	2:08	3:00	52	6	2:08	3:00	52
Total			378 ✓	Total			378 ✓

*Use asterisk for any class that is extended and identify the purpose of extended period:

Announcements and school-wide dissemination of information: SSRW after Period 4

**Middle schools that total less than 240 minutes must provide a special additional period for four-period students.

***Not included in total minutes

Principal's Signature

Ed Navarro

Date

Ed Navarro

5/8/19

Dir. Fiscal Serv.
Initials

Date

Attend.
Spec.
Initials

Date

JP 5.14.19

Santa Rosa City High School District
INSTRUCTIONAL DAY/MINUTES
School Site: Rincon Valley Middle School

Daily Time and Minimum Day Schedule for Academic Year: 2019-2020

Common Planning Day: Monday/ SBAC & Flex Days			
Period	Beginning	Ending	Minutes
0***	7:00	7:55	55
1*	8:00	8:50	50
pass	8:50	8:55	5
2	8:55	9:42	47
break***	9:42	9:54	12
pass	9:54	9:59	5
3	9:59	10:46	47
pass	10:46	10:51	5
4	10:51	11:38	47
lunch***	11:38	12:08	30
pass	12:08	12:13	5
5	12:13	1:00	47
pass	1:00	1:05	5
6	1:05	1:52	47
Total			310 ✓

Days: Back-to-School Night, Showcase & Final Exams			
Period	Beginning	Ending	Minutes
0***	7:00	7:55	55
1	8:00	8:38	38
pass	8:38	8:43	5
2	8:43	9:21	38
pass	9:21	9:26	5
3	9:26	10:04	38
Break***	10:04	10:19	15
pass	10:19	10:24	5
4	10:24	11:02	38
pass	11:02	11:07	5
5	11:07	11:45	38
pass	11:45	11:50	5
6	11:50	12:28	38
Total			253 ✓

*Use asterisk for any class that is extended and identify the purpose of extended period:
Announcements and school-wide dissemination of information

***Not included in total minutes

Principal Signature


 Ed Navarro

Date

5/8/19

Dir. Fiscal Serv. Initials

Date

Attend. Spec. Initials

Date



XP

5-14-19

School Site: Santa Rosa Middle School

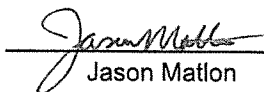
Proposed Instructional Minutes

Academic Year: 2019-2020

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	30	315✓	9,450
	Tuesday-Friday	145	375✓	54,375
Testing Days		3	255✓	765
<u>Special Days:</u>				-
Back-to-School Night Spring Showcase	Wednesday	1	255✓	255
		1	255✓	255
Total*		180		65,100✓

*Minutes must total at least 64,800

Principal's Signature


Jason Matton

Date 4/30/19

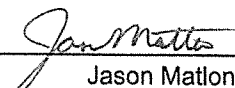
Actual Instructional Minutes/Final Report

Academic Year: 2018-2019

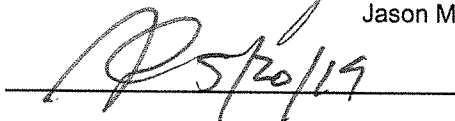
Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	31	315	9,765
	Tuesday-Friday	144	375	54,000
Testing Days		3	255	765
<u>Special Days:</u>				-
Back-to-School Night Spring Showcase		1	255	255
		1	255	255
Total*		180		65,040


*Minutes must total at least 64,800

Principal's Signature


Jason Matton

Date 4/30/19


4/30/19


4/30/19

School Site: Santa Rosa Middle School

Daily Time Schedules for Academic Year: 2019-2020

Common Planning Day: Monday		
Period	Beginning	Ending Minutes
0***	7:00	7:55 55
pass***	7:55	8:00 5
1	8:00	8:47 47
pass	8:47	8:52 5
2*	8:52	9:47 55
break***	9:47	10:02 15
pass	10:02	10:07 5
3	10:07	10:54 47
pass	10:54	10:59 5
4	10:59	11:46 47
Sub-Total**		211
lunch***	11:46	12:16 30
pass	12:16	12:21 5
5	12:21	1:08 47
pass	1:08	1:13 5
6	1:13	2:00 47
Total		315 ✓

Regular Days: Tuesday - Friday		
Block	Beginning	Ending Minutes
0***	7:00	7:55 55
pass***	7:55	8:00 5
1	8:00	8:55 55
pass	8:55	9:00 5
2*	9:00	10:03 63
break***	10:03	10:18 15
pass	10:18	10:23 5
3	10:23	11:18 55
pass	11:18	11:23 5
4	11:23	12:18 55
Sub-Total**		243
lunch***	12:18	12:48 30
pass	12:48	12:53 5
5*	12:53	2:00 67
pass	2:00	2:05 5
6	2:05	3:00 55
Total		375 ✓

*Use asterisk for any class that is extended and identify the purpose of extended period:

Announcements during Period 2: SSR (14 minutes) during Period 5, Tuesday - Friday

**Middle schools that total less than 240 minutes must provide a special additional period for four-period students

***Not included in total minutes

Principal's Signature

Jason Matton
Jason Matton

Date

4/30/19

Principal's
Signature

JP Silva
JP Silva

Date

Attend.
Spec.
Initials

Date

School Site: Santa Rosa Middle School

um Day Schedule for Academic Year: 2019-2020

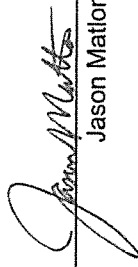
Days: Back-to-School Night, Final Exams, and Spring Showcase

Period	Beginning	Ending	Minutes
0***	7:21	7:55	34
pass***	7:55	8:00	5
1	8:00	8:36	36
pass	8:36	8:41	5
2*	8:41	9:31	50
pass	9:31	9:36	5
3	9:36	10:12	36
pass	10:12	10:17	5
4	10:17	10:53	36
break***	10:53	11:08	15
pass	11:08	11:13	5
5	11:13	11:49	36
pass	11:49	11:54	5
6	11:54	12:30	36
Total			255 ✓

*Use asterisk for any class that is extended and identify the purpose of extended period:
Announcements

***Not included in total minutes

Principal's Signature


Jason Matton

Date

4/30/19



Dir. Fiscal

Serv.
Initials

Date

Attend.
Spec. Initials

Date

KP Smith

School Site: Herbert Slater Middle School

Proposed Instructional Minutes

Actual Instructional Minutes/Final Report

Academic Year: 2019-2020

Academic Year: 2018-2019

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	30	313 ✓	9,390
	Tuesday-Friday	141	376 ✓	53,016
Testing Days		4	245 ✓	980
**Flex Days		3	313 ✓	939
<u>Special Days:</u>				
Back-to-School Night	Thursday	1	245 ✓	245
6th Grade Open House		1	245 ✓	245
Total*		180		64,815 ✓

*Minutes must total at least 64,800

Principal's Signature

Mitchell Tucker

Date

4.30.19

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	32	313	10,016
	Tuesday-Friday	140	376	52,640
Testing Days		3	245	735
**Flex Days		3	313	939
<u>Special Days:</u>				
Back-to-School Night	Thursday	1	245	245
6th Grade Open House		1	245	245
Total*		180		64,820

*Minutes must total at least 64,800

Principal's Signature

Mitchell Tucker

Date

4.30.19

Dir. Fiscal Services Initials

Date

AP

5/2/19

Attend.
Spec.
Initials

Date

AP 5.14.19

School Site: Herber Slater Middle School
Santa Rosa City School District
INSTRUCTIONAL MINIMUM DAY/MINUTES

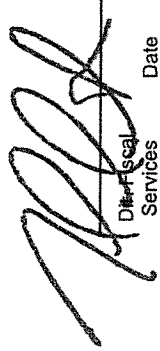
Minimum/Flex Day Schedule for Academic Year: 2019-20

Minimum Days		
0***	7:10	7:52
1*	8:00	8:40
pass	8:40	8:45
2	8:45	9:21
pass	9:21	9:26
3	9:26	10:02
Break***	10:02	10:17
pass	10:17	10:22
4	10:22	10:58
pass	10:58	11:03
5	11:03	11:39
pass	11:39	11:44
6	11:44	12:20
Total		245 ✓

Flex Days		
0***	7:00	7:52
1*	8:00	8:53
pass	8:53	8:58
2	8:58	9:45
Break***	9:45	10:00
pass	10:00	10:05
3	10:05	10:52
pass	10:52	10:57
4	10:57	11:44
Sub-Total		209
Lunch***	11:44	12:14
pass	12:14	12:19
5	12:19	1:06
pass	1:06	1:11
6	1:11	1:58
Total		313 ✓

* Use asterisk for any class that is extended and identify the purpose of the extended period:
Pledge of Allegiance: bulletin
***Not included in total minutes

Principal's Signature  Date 4/30/19
Mitchell Tucker

 Date 4/30/19
Attend. Specialist Initials KP S.14.19

School Site: Herbert Slater Middle School

Daily Time Schedules for Academic Year: 2019-2020

Common Planning Day: Monday			Regular Days: Tuesday - Friday		
Period	Beginning	Ending	Block	Beginning	Ending
0***	7:00	7:52		7:00	7:52
1*	8:00	8:53	SSR/W	8:00	8:28
pass	8:53	8:58	pass	8:28	8:33
2	8:58	9:45	1	8:33	9:26
break***	9:45	10:00	pass	9:26	9:31
pass	10:00	10:05	2	9:31	10:24
3	10:05	10:52	break***	10:24	10:38
pass	10:52	10:57	pass	10:38	10:43
4	10:57	11:44	3	10:43	11:36
			pass	11:36	11:41
			4	11:41	12:34
Sub-Total		209	Sub-Total**		260
lunch***	11:44	12:14	lunch***	12:34	1:04
pass	12:14	12:19	pass	1:04	1:09
5	12:19	1:06	5	1:09	2:02
pass	1:06	1:11	pass	2:02	2:07
6	1:11	1:58	6	2:07	3:00
Total		313	Total		376

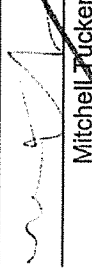
*Use asterisk for any class that is extended and identify the purpose of extended period:

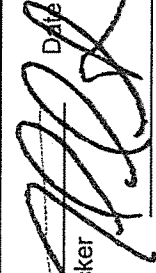
Pledge of Allegiance: daily bulletin

**Middle schools that total less than 240 minutes must provide a special additional period for four-period students

***Not included in total minutes

Principal's Signature


Mitchell Tucker


Date 4/30/19

Dir. Fiscal
Services
Initials

Date

Attend.
Specialist
Initials

Date

XP 5/14/19