

**Santa Rosa Elementary School District
2014 General Obligation Bond Authorization
Measure L
Citizens' Oversight Committee**

Annual Report

July 2019

January 1, 2018 – December 31, 2018



Santa Rosa City Schools

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**211 Ridgway Avenue
Santa Rosa, CA 95401**

www.srscschools.org

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“Thank you Santa Rosa community for your support in preparing our students for college and careers.

Measures I and L will serve to upgrade facilities, and infuse classroom technology and associated access, in order to better serve our students.” – Diann Kitamura , Superintendent, Santa Rosa City Schools

Bond Background

Measure L

On November 4, 2014, the voters of the Santa Rosa Elementary School District authorized measure L under the Proposition 39 statutes. Measure L authorized the issuance of \$54 million in General Obligation Bonds. Proceeds from the sales of the Bonds will be used to finance the acquisition, construction, furnishing, and equipping of District facilities in accordance with the bond proposition approved at the Election, and a project list including basic school repairs, upgrades and capital improvements to classrooms, labs and facilities, school safety, and technology improvements to provide a 21st Century Education.

Ballot Question: “To improve elementary school educational quality and student safety by upgrading classrooms and science labs, replacing deteriorating and outdated plumbing, heating, ventilation and air-conditioning systems, providing updated 21st century classroom technology, and acquiring, renovating or constructing classrooms, equipment, sites and facilities, shall Santa Rosa Elementary School District issue \$54 million in bonds at legal rates, including independent citizens’ oversight, annual audits, no money for administrators’ salaries* and all funds benefiting local schools (State cannot take the funds).”

**The prohibition does not include employees who oversee and administer the bond program.*

What will Measure L do?

Measure L will improve our local elementary schools by:

- Providing up-to-date, 21st-century technology to prepare students for college and careers
- Repairing leaky roofs and deteriorating plumbing, sewer and electrical systems
- Replacing outdated heating and air conditioning systems
- Improving access to classrooms and labs for students with disabilities
- Upgrading campus security, safety and fire systems at all schools
- Renovating aging classrooms, science, labs, restrooms and other educational facilities

Citizens' Oversight Committee (COC)

In accordance with bond spending rules, Santa Rosa City Schools has convened a Citizens' Bond Oversight Committee to keep the public informed. This committee will review Measure L bond expenditures, review the annual audit prepared by an independent auditing firm, and ensure that funds are spent according to the terms of the ballot language.

District will solicit applications from the community to form the oversight committee. By law, the oversight committee must include a member active in business organization, a member active in a senior citizens' organization, a member active in bona fide taxpayers' organization, a member active in the Parent Teachers Association (PTA) as well as a member who is a parent or guardian of a child enrolled in the District. No employee or official of the District can be appointed to the oversight committee.

Role of the Citizens' Oversight Committee:

- Ensure bond revenues are expended only for construction, reconstruction, rehabilitation, or replacement of school facilities.
- Inform the public concerning expenditure of bond proceeds
- Review annual performance audit
- Review annual financial audit
- Inspection of school facilities & grounds to ensure expenditures are for listed projects
- Review District efforts to maximize bond revenues through implementation of cost containment measures:
 - Professional fees
 - Site preparation
 - Joint use of facilities
 - Design deficiencies
 - Reusable facilities plans
- Provide an annual progress report to the Board and the public
- Provide final report to the Board and the public at the completion of all projects
- Review deferred maintenance reports and plans

Facility Master Plan (FMP)

The Santa Rosa City Schools Facility Master Plan (FMP) was developed to identify and prioritize projects for each of the elementary schools. The FMP was approved by the Santa Rosa City School Board of Education on April 27, 2016.

Role of the Board of Education

- For a Prop. 39 Bond:
 - Places bond measure on ballot
 - Appoints COC
 - Establishes guidelines for the COC
 - Approves bond program project list and an implementation plan
- Evaluate school facilities needs
- Approve additions or alterations to existing buildings
- Determine when new facilities are needed
- Select and acquires sites
- Determine the method of financing
- Approve selection of architects and engineers
- Authorize projects for bid
- Award contracts for design and construction
- Approve change orders to construction contracts

Activities

Citizens' Oversight Committee (COC)

January 18, 2018	General Bond Program Status.
April 19, 2018	General Bond Program Status; Carrillo Field Visit; Annual Report review.
July 25, 2018	Presentation to School Board.
August 23, 2018	General Bond Program Status.
December 19, 2018	General Bond Program Status.

Bond Financials

Measure L General Obligation Bond Sales

Total Bond Authorization	\$54,000,000
Series A & B sold February 2016	\$9,500,000
Series C sold December 2016	\$15,000,000
Series D & E sold June 2018	\$13,000,000

Santa Rosa City School
Measure L - Elementary Bond Program
Program Snapshot through 01/01/18-12/31/18

Measure I Voter Authorization	\$ 54,000,000
Measure I Series A, B, C, D, E Issuances	\$ 37,500,000
Remaining Bond Authorizations	\$ 16,500,000
Interest	\$ 424,984
Cost of Issuances, Debt Service, COI Refund	\$ (457,177)
Election Costs	\$ (29,998)
Net Proceeds from Series A, B, C, D, E (Cash on Hand Before Expenditures)	\$ 37,437,809

Expenditure Overview	Expenditures 2016	Expenditures 2017	Expenditures 2018	
Facilities Projects - Construction	\$ 905,627.61	\$ 3,740,347.47	\$ 3,042,720.12	\$ 7,688,695.20
Design/Engineering/Inspection Services	\$ -	\$ 556,530.96	\$ 331,471.93	\$ 888,002.89
Technology Projects Cost	\$ 5,958,339.57	\$ 3,432,759.88	\$ 997,643.42	\$ 10,388,742.87
Bond Administration	\$ 94,790.82	\$ 146,227.51	\$ 373,074.82	\$ 614,093.15

		Disbursement 2016	Disbursement 2017	Disbursement 2018	Budget Remaining As of 12/31/2017 (Budget - Disbursement)
Program Budget Totals	Budget*				
Facilities Program Budget	\$ 40,512,825	\$ 1,000,418.43	\$ 4,443,105.94	\$ 3,747,266.87	\$ 31,322,033.76
Technology Program Budget	\$ 13,000,000	\$ 5,958,339.57	\$ 3,432,759.88	\$ 997,643.42	\$ 2,611,257.13
Bond Program Totals	\$ 53,512,825	\$ 6,958,758.00	\$ 7,875,865.82	\$ 4,744,910.29	\$ 33,933,290.89

*Budget indicates amount based on total Measure I Authorization (\$54,000,000) less Election and Issuance Costs

2018 Program Summary
Measure L
January 1, 2018 - December 31, 2018

PROJECT	BUD TOTAL	ENCUMBERED	DISBURSEMENT	BUD REMAIN.	ENC BALANCE
000-0000-0000 - District Wide	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-0000-0000 - Elementary Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-9566-5192 - Brookhill - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
102-9566-5192 - Burbank - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
104-9631-5192 - Charter School For The Arts - Expansion Project (54/7091)	\$19,530.98	\$19,530.98	(\$19,530.98)	\$0.00	\$0.00
104-9650-5192 - Charter School For The Arts - Other Fees	\$0.00	(\$229.64)	(\$2,662.44)	\$229.64	(\$2,892.08)
104-9856-5192 - Charter School For The Arts - Furniture & Equipmen	\$92,794.62	\$0.00	(\$10,646.36)	\$92,794.62	(\$10,646.36)
104-9876-5192 - Charter School For The Arts - Modernization 2 (54/70912)	\$16,513.76	(\$25,370.12)	(\$24,481.24)	\$41,883.88	(\$49,851.36)
105-9566-5192 - Lehman - School Signage	\$22,525.00	\$31,842.86	(\$31,842.86)	(\$9,317.86)	\$0.00
106-9566-5192 - Biella - School Signage	\$22,525.00	\$31,842.86	(\$31,842.86)	(\$9,317.86)	\$0.00
106-9821-5192 - Biella - Roofing Replacement	\$0.00	(\$211,752.00)	(\$100,860.50)	\$211,752.00	(\$312,612.50)
106-9851-5192 - Biella - Site Improvements	\$0.00	\$3,822.00	\$0.00	(\$3,822.00)	\$3,822.00
107-9566-5192 - Lincoln - School Signage	\$22,525.00	\$31,842.86	(\$31,842.86)	(\$9,317.86)	\$0.00
107-9620-5192 - Lincoln - Portable Relocation	\$18,500.00	\$18,500.00	\$0.00	\$0.00	\$18,500.00
108-9566-5192 - Monroe - School Signage	\$22,525.00	\$31,842.86	(\$31,842.86)	(\$9,317.86)	\$0.00
108-9821-5192 - Monroe - Roofing Replacement	\$0.00	\$3,921,861.88	(\$2,619,196.16)	(\$3,921,861.88)	\$1,302,665.72
108-9851-5192 - Monroe - Site Improvements	\$1,532.94	\$1,532.94	(\$1,532.94)	\$0.00	\$0.00
109-9806-5192 - Proctor Terrace - Portable Classrooms	\$0.00	\$5,825.00	(\$5,825.00)	(\$5,825.00)	\$0.00
109-9807-5192 - Proctor Terrace - Portable Classrooms	\$13,285.12	\$67,500.00	(\$48,679.84)	(\$54,214.88)	\$18,820.16
109-9810-5192 - Proctor Terrace - Portable Restroom	\$99,977.38	\$319,640.19	(\$169,311.66)	(\$219,662.81)	\$150,328.53
111-9566-5192 - Steele Lane - School Signage	\$14,458.00	\$0.00	\$0.00	\$14,458.00	\$0.00
111-9851-5192 - Steele Lane - Site Improvements	\$53,000.00	\$53,000.00	\$0.00	\$0.00	\$53,000.00
112-9650-5192 - Hidden Valley - Other Fees	\$3,594.67	\$3,594.67	\$0.00	\$0.00	\$3,594.67
112-9806-5192 - Hidden Valley - Portable Classrooms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
112-9821-5192 - Hidden Valley - Roofing Replacement	\$0.00	(\$57,618.00)	(\$342,984.90)	\$57,618.00	(\$400,602.90)
119-9403-5192 - Elementary District Wide - Cost of Issuance	\$0.00	\$14,500.00	(\$22,000.00)	(\$14,500.00)	(\$7,500.00)
119-9531-5192 - Elementary District Wide - Site Safety	\$0.00	\$2,094.80	(\$3,375.00)	(\$2,094.80)	(\$1,280.20)
119-9650-5192 - Elementary District Wide - Other Fees	\$390,205.05	\$490,356.00	(\$145,147.71)	(\$100,150.95)	\$345,208.29
119-9821-5192 - Elementary District Wide - Roofing Replacement	\$0.00	(\$72.24)	(\$6,583.33)	\$72.24	(\$6,655.57)
119-9851-5192 - Elementary District Wide - Site Improvements	\$0.00	(\$4,047.60)	\$0.00	\$4,047.60	(\$4,047.60)
119-9852-5192 - Elementary District Wide - Site Improvement 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
119-9861-5192 - Elementary District Wide - Management	\$3,755.55	\$6,465.23	(\$10,884.23)	(\$2,709.68)	(\$4,419.00)
119-9900-5189 - Elementary District Wide - Tech Infrastructure	\$117,122.73	\$100,666.80	(\$143,798.28)	\$16,455.93	(\$43,131.48)
119-9902-5189 - Elementary District Wide - Phone Intercom System	\$0.00	\$27,363.05	(\$52,514.22)	(\$27,363.05)	(\$25,151.17)
119-9907-5189 - Elementary District Wide - Technology Other	\$59,593.86	\$268,029.75	(\$859,725.25)	(\$208,435.89)	(\$591,695.50)
191-9305-9795 - Elementary For Director Dp - Operations Services	\$0.00	\$12,923.02	(\$12,923.02)	(\$12,923.02)	\$0.00
192-9305-9795 - Elementary For Asst Sup Bus. - Operations Services	\$11,784.52	\$14,875.79	(\$14,875.79)	(\$3,091.27)	\$0.00
Grand Total	\$1,024,384.88	\$5,180,363.94	(\$4,744,910.29)	(\$4,155,979.06)	\$435,453.65

Overall Program Summary (all years through 2018)

PROJECT	BUD TOTAL	ENCUMBERED	DISBURSEMENT	BUD REMAIN.	ENC BALANCE
101-9566-5192 - Brookhill - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
102-9566-5192 - Burbank - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
104-9540-5192 - Charter School For Arts-Asbestos/Haz. Mat-Complete	\$40,669.00	\$40,669.00	(\$40,669.00)	\$0.00	\$0.00
104-9631-5192 - Charter School For The Arts - Expansion Project (54/7091)	\$19,530.98	\$19,530.98	\$0.00	\$0.00	\$19,530.98
104-9650-5192 - Charter School For The Arts - Other Fees	\$8,964.33	\$8,964.33	(\$8,964.33)	\$0.00	\$0.00
104-9851-5192 - Charter School For The Arts - Site Improvements	\$2,833.88	\$2,833.88	(\$2,833.88)	\$0.00	\$0.00
104-9856-5192 - Charter School For The Arts - Furniture & Equipmen	\$111,133.08	\$18,338.46	(\$18,338.46)	\$92,794.62	\$0.00
104-9875-5192 - Charter School For The Arts - Modernization	\$17,167.42	\$17,167.42	(\$17,167.42)	\$0.00	\$0.00
104-9876-5192 - Charter School For The Arts - Modernization 2 (54/70912)	\$2,613,043.12	\$2,613,043.12	(\$1,550,646.63)	(\$0.00)	\$1,062,396.49
105-9566-5192 - Lehman - School Signage	\$31,842.86	\$31,842.86	(\$31,842.86)	\$0.00	\$0.00
106-9566-5192 - Biella - School Signage	\$31,842.86	\$31,842.86	(\$31,842.86)	\$0.00	\$0.00
106-9806-5192 - Biella - Portable Classrooms	\$15,505.91	\$15,505.91	(\$15,505.91)	\$0.00	\$0.00
106-9821-5192 - Biella - Roofing Replacement	\$1,403,381.01	\$1,403,381.01	(\$1,334,106.11)	\$0.00	\$69,274.90
106-9851-5192 - Biella - Site Improvements	\$7,872.72	\$7,872.72	(\$4,050.72)	\$0.00	\$3,822.00
107-9531-5192 - Lincoln - Site Safety	\$39,732.00	\$39,732.00	(\$39,732.00)	\$0.00	\$0.00
107-9566-5192 - Lincoln - School Signage	\$31,842.86	\$31,842.86	(\$31,842.86)	\$0.00	\$0.00
107-9620-5192 - Lincoln - Portable Relocation	\$18,500.00	\$18,500.00	\$0.00	\$0.00	\$18,500.00
108-9566-5192 - Monroe - School Signage	\$31,842.86	\$31,842.86	(\$31,842.86)	\$0.00	\$0.00
108-9817-5192 - Monroe - HVAC Replacement	\$105,220.00	\$105,220.00	(\$105,220.00)	\$0.00	\$0.00
108-9821-5192 - Monroe - Roofing Replacement	\$3,292,756.36	\$4,074,068.88	(\$2,771,403.16)	(\$781,312.52)	\$1,302,665.72
108-9851-5192 - Monroe - Site Improvements	\$1,532.94	\$1,532.94	(\$1,532.94)	\$0.00	\$0.00
109-9806-5192 - Proctor Terrace - Portable Classrooms	\$5,825.00	\$5,825.00	(\$5,825.00)	\$0.00	\$0.00
109-9807-5192 - Proctor Terrace - Portable Classrooms	\$75,615.12	\$67,500.00	(\$48,679.84)	\$8,115.12	\$18,820.16
109-9810-5192 - Proctor Terrace - Portable Restroom	\$327,017.57	\$319,640.19	(\$169,311.66)	\$7,377.38	\$150,328.53
111-9566-5192 - Steele Lane - School Signage	\$14,458.00	\$0.00	\$0.00	\$14,458.00	\$0.00
111-9851-5192 - Steele Lane - Site Improvements	\$53,000.00	\$53,000.00	\$0.00	\$0.00	\$53,000.00
112-9531-5192 - Hidden Valley - Site Safety	\$3,145.20	\$3,145.20	(\$3,145.20)	\$0.00	\$0.00
112-9540-5192 - Hidden Valley Middle School - Asbestos/Hazardous	\$1,657.00	\$1,657.00	(\$1,657.00)	\$0.00	\$0.00
112-9650-5192 - Hidden Valley - Other Fees	\$3,594.67	\$3,594.67	\$0.00	\$0.00	\$3,594.67
112-9806-5192 - Hidden Valley - Portable Classrooms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
112-9821-5192 - Hidden Valley - Roofing Replacement	\$1,282,071.00	\$1,282,071.00	(\$1,282,071.00)	\$0.00	\$0.00
119-0000-5192 - Elementary District Wide - Undistributed	\$22,599.50	\$22,599.50	(\$22,245.00)	\$0.00	\$354.50
119-9400-5192 - Elementary District Wide - Bond Election Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
119-9402-5192 - Elementary District Wide - Bond Election 2014	\$28,997.83	\$28,997.83	(\$28,997.83)	\$0.00	\$0.00
119-9403-5192 - Elementary District Wide - Cost of Issuance	\$66,000.00	\$66,000.00	(\$66,000.00)	\$0.00	\$0.00
119-9531-5192 - Elementary District Wide - Site Safety	\$47,114.80	\$47,114.80	(\$47,114.80)	\$0.00	\$0.00
119-9650-5192 - Elementary District Wide - Other Fees	\$802,413.05	\$768,981.00	(\$398,932.94)	\$33,432.05	\$370,048.06
119-9816-5192 - Elementary District Wide - Hvac Systems	\$6,264.38	\$6,264.38	(\$6,264.38)	\$0.00	\$0.00
119-9817-5192 - Elementary District Wide - Hvac Replacement	\$3,408.60	\$3,408.60	(\$3,408.60)	\$0.00	\$0.00
119-9821-5192 - Elementary District Wide - Roofing Replacement	\$98,677.76	\$98,677.76	(\$98,677.76)	\$0.00	\$0.00
119-9851-5192 - Elementary District Wide - Site Improvements	\$3,852.22	\$3,852.22	(\$3,852.22)	\$0.00	\$0.00

Overall Program Summary (all years through 2018)

PROJECT	BUD TOTAL	ENCUMBERED	DISBURSEMENT	BUD REMAIN.	ENC BALANCE
119-9852-5192 - Elementary District Wide - Site Improvement 2	\$232,997.60	\$232,997.60	(\$206,201.21)	\$0.00	\$26,796.39
119-9861-5192 - Elementary District Wide - Management	\$37,267.92	\$33,667.92	(\$33,586.92)	\$3,600.00	\$81.00
119-9900-5189 - Elementary District Wide - Tech Infrastructure	\$2,190,860.42	\$2,174,404.49	(\$2,104,574.29)	\$16,455.93	\$69,830.20
119-9902-5189 - Elementary District Wide - Phone Intercom System	\$973,028.04	\$973,028.04	(\$948,417.86)	\$0.00	\$24,610.18
119-9907-5189 - Elementary District Wide - Technology Other	\$5,719,283.40	\$5,719,283.40	(\$5,622,700.90)	\$0.00	\$96,582.50
119-9977-5192 - Elementary District Wide - Master Plan - Infrastru	\$227,781.68	\$227,781.68	(\$227,781.68)	\$0.00	\$0.00
124-9851-5192 - SR French American Charter - Site Improvements	\$4,302.00	\$4,302.00	(\$4,302.00)	\$0.00	\$0.00
127-9535-5192 - Cesar Chavez Language Academy - Site Improvements	\$2,135.00	\$2,135.00	(\$2,135.00)	\$0.00	\$0.00
128-9240-5192 - Hope Academy-Charter School	\$25,515.00	\$25,515.00	(\$25,515.00)	\$0.00	\$0.00
128-9806-5192 - Hope Academy - Portable Classrooms	\$40,560.00	\$40,560.00	(\$40,560.00)	\$0.00	\$0.00
191-9305-9795 - Elementary For Director Dp - Operations Services	\$99,885.14	\$92,844.42	(\$92,844.42)	\$7,040.72	\$0.00
192-9305-9795 - Elementary For Asst Sup Bus. - Operations Services	\$48,650.64	\$43,038.72	(\$43,038.72)	\$5,611.92	\$0.00
Grand Total	\$20,291,828.43	\$20,865,619.51	(\$18,726,940.10)	(\$573,791.08)	\$2,138,679.41

Fiscal and Performance Audit

The COC has reviewed

1. The Audit Report dated January 31, 2019 for fiscal year ended June 30, 2018 and prepared by Chavan & Associates, LLP, Certified Public Accountants. This report included the following:

- Independent Auditor's Report
- Program Statements
- Schedule of Findings and Recommendations
- Other Independent Auditor's Reports
- The Audit Report can be found at <http://www.srcschools.org>

Schedule of Findings and Recommendations from the audit:

- The audit tests resulted in no findings and recommendations

Schedule of Prior Year Findings and Recommendations from the audit:

- There were no prior year findings and recommendations to be reported

2. District prepared financial reports dated January 18, 2018, April 19, 2018, Aug. 23, 2018, and December 19, 2018. These reports can be found at <http://www.srcschools.org>.

Photos

Monroe Elementary Roofing and HVAC



Monroe Elementary Roofing and HVAC



New phone system - fully implemented at all schools:



New bell/clock system - fully implemented at all schools:



Presentation of the 2017 Annual Report to the Santa Rosa City School Board:



Committee Members

Committee Members 2017-2020			
Chair (Parent active PTO)	Kristen Hendricks	2020	3 Year Term
Vice Chair (Business Organization)	Mike Behler	2020	3 Year Term
Member (Parent or Guardian)	Jessica Rasmussen	2019	3 Year Term
Member (Parent or Guardian)	Judith O'Donnell	2019	3 Year Term
Member (At Large)	Chris Nelle	2020	2 Year Term
Member (Senior Citizen's Organization)	Vacant		
Member (Taxpayer's Organization)	Vacant		
Member (Parent or Guardian)	Vacant		

Contact Information

Measure L Bond

Rick Edson, Deputy Superintendent



Santa Rosa City Schools

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