

## Memorandum of Understanding

This is a Memorandum of Understanding between Santa Rosa City Schools (SRCS) having a principal address of 211 Ridgway Ave., Santa Rosa, Ca. 95401 and Center Point Drug Abuse Alternatives Center (CP DAAC) having a principal address of 2403 Professional Drive #101, Santa Rosa, CA, 95403. This Memorandum of Understanding is for the term January 1, 2020 through June 30<sup>th</sup> 2020. CP DAAC will be on Lawrence Cook Middle School, having a principal place of business of 2480 Sebastopol Rd, Santa Rosa, CA 95407 one half day per week. CP DAAC will be on Elsie Allen High School, having a principal place of business at 599 Bellevue, Santa Rosa, CA 95407 one half day per week. (TBD)

### **PURPOSE:**

SRCS and CP DAAC see to improve the health and lives of students at Lawrence Cook Middle School and Elsie Allen High School. CP DAAC will provide quality substance abuse services for students referred by the teachers and/or administrator of each school.

The purpose of this agreement is to describe the commitment of the partners to ensure the successful planning and implementation of the program.

### **Responsibilities and Commitments of the Partners:**

#### **CP DAAC Agrees to provide:**

- One group session per week for students.
- Input and assistance to teachers and/or administrators.
- Class presentations, outreach, meetings as needed.

#### **SRCS agrees to:**

- Provide a space to meet with students
- Provide support and input on students referred

#### **CP DAAC Agrees to refer a student to CP DAAC Santa Rosa location if the CP DAAC Counselor, and/or teachers and/or administrator(S) deem it necessary & best for student success:**

- An initial intake/screening appointment with the assigned Certified/Registered AOD Counselor.
- Addiction Severity Index Assessment (ASI/ADAD), and will be completed with the AOD Counselor.
- A treatment plan session to create goals, objectives, and interventions, specific to each student's needs.
- One group session per week

### **Terms:**

#### **This MOU complies with current partner agency policy and procedures.**

1. The arrangements presented in this agreement do not compromise the SRCS Board of Director's authority or limit its legislative and regulatory mandated functions and responsibilities.
2. CP DAAC is required to maintain appropriate financial, program and property insurance.
3. CP DAAC is required to maintain appropriate financial and program records in accordance with 45 CFR Part 74 and provide SRCS access to such records.
4. CP DAC agrees to comply with all federal procurement standard or MOU requirements, including conflict of interest standards.
5. This MOU is subjective to termination in the event of breach by either party upon 30 (thirty) days written notice of termination to the other party.

**AGGREEMENT:**

In witness whereof, this MOU is executed by and on behalf of the party hereto:



1/14/20

---

Susan Hertel  
Regional Director

Date

---

Rick Edson  
Deputy Superintendent

Date