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FEB 18 2020

Santa Rosa City Schools FIELD TRIP REQUEST Administrative Regulation E6153

Teaching & Learning

Check one of the following:	
<input type="checkbox"/>	Day Field Trip Less than 100 miles, Principal Approval (submit two weeks in advance)
<input type="checkbox"/>	Day Field Trip More than 100 miles, Assistant Superintendent of Curriculum and Instruction K-6 or 7-12 Approval (submit two weeks in advance)
<input checked="" type="checkbox"/>	Extended (overnight) Field Trip, Assistant Superintendent of Curriculum and Instruction K-6 or 7-12 Approval (Policy 6153 and 6153.1) (submit 50 days in advance)

Dangerous Activity	Yes	No
Does this trip involve a Dangerous Activity, as defined in Administrative Regulation 6153?	<input checked="" type="checkbox"/> Swim?	<input type="checkbox"/>
*If yes, the Associate Superintendent of Business Services approval is required in addition to the preceding approvals. (Submit 50 days in advance)		

Site Submitting Request:	MCHS	Date Submitted:	Feb. 14, 2020	Date(s) of Proposed Trip:	March 12-16
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Name of Sponsoring Group: Jazz Choir

Destination: Long Beach/Ensenada, Mexico Performance Cruise

Reason for Trip: Replacement trip for Korea trip, which was cancelled due to virus

Will a substitute(s) be necessary?	yes	If so, how will this be financed?	choir club account
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If you are not calling a substitute, how will your classes be covered?

Method of transportation: Cars + Cruise Ship

Site departure time:	7:00 am	Arrival time at event:	3:00pm
Departure time from event:	8:00 am	Arrival time home:	4:00pm

Permission slips: (Check one)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Number of students: 11	Student/Chaperone Ratio: Day trips 13:1 Overnight trips 9:1	2
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Chaperones: Gail Bowers + Amy Knebel

Approved Signatures: 1-3, All Field Trips (Do not need to send to Assistant Superintendent for Day trips less than 100 miles); 4, More than 100 miles or overnight; *Involves a Dangerous Activity as defined in Administrative Regulation 6153 and 6153.1

1. Sponsor (PLEASE PRINT NAME):	Gail Bowers	Date:	2-14-20
2. Vice Principal:	Amy Wil	Date:	2/18/20
3. Principal:	[Signature]	Date:	2/14/20
4. Assistant Superintendent of Curriculum & Instruction, K-6 or 7-12:	[Signature]	Date:	2/19/20
*Dangerous Activity: Assoc. Supt./Business:	[Signature]	Date:	2/26/20

*No swimming or similar water activities are permitted. Chaperones must supervise at all times.

Revised 11/2017

Santa Rosa City Schools

Administrative Regulation E6153.1

EXTENDED FIELD TRIP CRITERIA (Board Policy 6153.1)

What are the educational benefits of the proposed trip?

*Performance on a cruise ship.
Good PR for SRCS through performance.*

Is there an equivalent opportunity available closer to Santa Rosa? *No*

It is understood that no grade or extra credit will be given for participation or non-participation.

Will there be loss of class time?	Yes <i>X</i>	No	If so, how much? <i>2 days</i>
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Is there any other loss of class time for this group within three weeks of this proposed trip (before or after)?	Yes	No <i>X</i>
If yes, please explain:		

When was the last extended field trip taken by this performing group?
2 years ago

To what location?
Jeju, South Korea

What is the approximate cost per student? *\$625.00*

How is the cost funded? *2 years of performance donations*

If fundraising is necessary, have the activities been approved?
(If not, a request for fundraising should accompany this request)

If funds must be raised, will each student have a reasonable opportunity to raise sufficient funds to subsidize the trip?	Yes <i>done!</i>	No
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If no, please explain:

*Relates to Board Policy 6153.1

*No swimming or similar water activities are permitted. Chaperones must supervise at all times.

Revised 11/2017