

SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES

Regular Meeting - SRCS Board of Education

September 21, 2015 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

Attendance Taken at 5:03 PM:

Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

Absent:

Natu Tuatagaloa

I. OPEN SESSION/ROLL CALL 5:00 PM

Minutes:

In President Tuatagaloa's absence, Vice President Kertz called the meeting to order at 5:30 PM.

II. PUBLIC COMMENT on Closed Session

Minutes:

None.

III. CLOSED SESSION

Minutes:

Pursuant to Government Code sections 54957.6 and 54956.9 the Board adjourned to Closed Session at 5:04 PM.

III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:

Name of Agency Negotiator: Michael Watenpaugh, Robert Pasley, Chris Thomas

Employee Organization/Title: SRFT, SRTA, CSEA

III.2. CLOSED SESSION: (ESD) Gov. Code 54956.9 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Case # 489737

IV. RETURN TO OPEN SESSION

Minutes:

Vice President Kertz reconvened the meeting to Open Session at 6:08 PM.

V. PLEDGE OF ALLEGIANCE

Minutes:

A team of teachers from Davidson MS led the Pledge of Allegiance.

VI. STUDENT BOARD REPORTS

Minutes:

Lorrie Narcisse, San Rafael HS reported:

- The recent Rummage Sale fundraiser was very profitable.
- Seniors will find out this Friday who will make up the Homecoming Court.
- This past Saturday was the Jackson Car Show; a great fundraiser for the leadership and autoshop programs.
- LCAP community liaison spoke with the Leadership class last Thursday about the importance of student voice.

Jessica Chung of Terra Linda HS and Hei-Lee Ingrande-Edwards, MHS were not present.

VII. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)

Minutes:

Tracy Craig, representing PG&E, provided a handout and a brief update regarding the 999 3rd Street soil clean up project. She reported that 2 public comment sessions were held by PG&E in which comments were received from 2 SRCS parents. PG&E hopes to break ground on the project in mid October, with tenting of the area to be put into place in early November. She noted she will come to a meeting in a month to provide another update for the Board.

Trustee Llorens Gulati inquired about the status of a recommendation that was made to PG&E to adjust the time the trucks will be carrying dirt from the site, so as to avoid the time directly before and after school when more students are walking, to minimize exposure. Ms. Craig noted that PG&E is taking this into consideration and she should be able to get an answer back to Ms. Perrino Zecchini to share with the Board in the next week. She also noted that PG&E has been coordinating with Safe Routes to Schools regarding paths students are taking to school.

Amy Stewart Reed posed a question related to the LEAP program. Vice President Kertz noted this was an item on the agenda and the Board would take her question when that item is addressed.

VIII. SPECIAL REPORT

VIII.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT

Minutes:

CSEA:

There was no report at this time.

SRTA:

Molly O'Donoghue reported that a group of teachers worked over the summer on a report card committee. Teachers determined it might be useful for parents/guardians to have more information about their student's progress between December and June. Teachers voted to add an additional report card in March, for a total of 3 report card periods.

SRFT:

There was no report at this time.

VIII.2. UPDATE: (ESD/HSD) Student Information System Implementation

Minutes:

Think Connected Update:

CTO Pedraza introduced Tom Ivers of Think Connected (TC) who was present to provide a final report to the Board on TC's support of the Information Technology department during the past few months when there were 3 key unfilled positions in the department.

Mr. Ivers thanked the Board and school community for giving Think Connected (TC) the opportunity to assist the district. He recapped TC's initial and augmented objectives since their work began with the district in June.

He reviewed achievements of TC which included assistance with the recruitment of a suitable candidate for the CTO position and the transition to and implementation of the new SIS, Aeries.net.

Mr. Ivers reviewed the ticket log over the past year and noted TC's assistance in the reduction of open tickets that were backlogged and the average total reduction time per month of tickets.

SIS Update:

CTO Pedraza provided an update on Aeries.net and the Parent Portal. She reported on staff who will be attending the Aeries Fall User Conference, a 2 day intensive training in October. She reported a 37% login rate for the Parent Portal to date. IT staff have been at SRHS, TL and MHS Back to School nights to assist parents with login. Letters have been sent home to families regarding the Portal and advisory periods are being set aside for students to be able to access the student portal. Messages that are being called in or emailed to the Parent Portal help desk are being resolved. She reported on the integrations that are left to complete, the team that has been developed to enter data and emergency contact updates

to meet a Sept. 30 deadline, the status of Tech Jedis, and planning for CalPADS verification process for new students.

Trustee Jackson suggested outreach to Latino families at SELAC and DELAC meetings, and a possible booth at Summerfest to encourage those who have not yet logged in to the Parent Portal to do so. Student member Narcisse shared her student perspective of fellow students who are not motivated to look at their grade information, and that not all parents feel the need to check in on the progress of their student. Vice President Kertz suggested stuffing progress report envelopes with information about the Parent Portal. Ms. Pedraza noted teachers can be informed about the value of, and encouraged to enter information, so that parents can get immediate updates for assignments. Ms. Puga noted that TLHS is using SELAC meetings to teach parents about the Portal, encouraging other SELACs to do the same. CBO Thomas acknowledged Ms. Puga for her input into a solution to respond to the immediate need for data input, and to those staff who worked the weekend to enter data.

Dr. Watenapugh and CTO Pedraza responded to Trustee Llorens Gulati's questions regarding the shortage of substitutes, and the challenge with HSD teachers having only one professional development day, School Loop and Aeries communications.

Ms. Pedraza noted this will be the last regular update on the SIS. Student member Narcisse expressed her thanks to staff for bringing back Aeries.

VIII.3. UPDATE: (ESD/HSD) Common Core State Standards

Minutes:

Dr. MacLean acknowledged Communications Coordinator Perrino Zecchini for putting the finishing touches on the communications plan for the California Assessment for Student Performance Progress (CAASPP) results. She reviewed the timeline for the communications plan from this past May to upcoming communications scheduled for October. The scores were received on September 14 and districts have until October 12 to prepare the scores to mail home to parents. CAASPP Informational letters will be mailed home to K-12 families this week, with a cover letter providing additional information to be mailed home with the scores. A community forum will held on October 14 for parents to learn about how to read the scores and data. Data will be loaded into Aeries when it becomes available electronically. Dr. MacLean clarified that 11th graders who took the SBAC in 2014 did not receive scores, but 11th graders who took the assessment in spring 2015 will get scores.

Trustee Jackson suggested highlighting the October 14 community forum in the communications that will go out.

Dr. MacLean responded to Trustee Kertz's questions regarding timing of mailings around the same time as the release of progress reports. Trustee Jackson suggested looking at materials from other districts to see how they are presenting SBAC data. She asked that the Board get a copy of the communication that will be sent out prior to Oct. 14.

VIII.4. UPDATE: (ESD/HSD) Local Control and Accountability Plan (LCAP)

Minutes:

Superintendent Watenpugh reviewed that district office administration will be reviewing

MCOE's LCAP technical review information with MCOE staff on Monday. MCOE approval letters for both districts' LCAPs and budget have been received. Staff focus will be planning for the LCAP annual review.

Dr. Zaich shared a draft data analytics plan that the Marin Promise Data Pioneer is helping to develop, and LCAP items that are not included in the analytics data. Next steps are to map out what data should be collected and what departments and sites will be responsible for collecting.

A series of community and board updates will be scheduled to keep an ongoing conversation of where we are with the 5 district goals.

In response to trustee Knell's question regarding criteria for data analytics that are not included in the plan, staff responded that items in the data analytics plan represent hard data facts that can be collected from sources such as the SIS. Dr. Zaich provided an explanation of A-G completion rates in response to questions from trustee Kertz. Trustee Kertz noted the great volume of data this plan represents, and that as staff refines metrics in the future, they will hopefully be measured with mostly automated data that will be more manageable from year to year. She noted that the Board can assist in the prioritization of needed manual data. Dr. Watenpaugh explained that initially the district needs to cast a broad data collection net to establish a baseline of key data to measure student success.

VIII.4.1. Marin Promise Data Analytics (ESD/HSD)

VIII.5. UPDATE: (ESD/HSD) Facilities Report

Minutes:

CBO Thomas reported:

- The state has enough signatures to place a state bond measure on the November 2016 ballot for new building and modernization; good news as the district moves forward with its master facilities plan.
- Staff is gearing up for implementation of the master facilities plan. In Oct/Nov. requests for qualifications to hire architectural firms and proposals for CEQA consultants will be brought to the Board with the goal to begin any work that can be started earlier using capital improvement funds to be in a more 'shovel ready' position to begin projects in the summer or fall of 2016, with bond passage. In response to questions from trustee Jackson regarding architectural firms and avoiding issues that arose in the past with separate engineering firms, Ms. Thomas noted that architectural and engineering services would be coordinated and done with the hiring of one firm, using common design standards. She noted that research is being done to identify any buildings older than 50 years that are registered as historical. Trustee Jackson suggested checking with the city maps which also identify protected Native American sites.
- Drainage of half of the Terra Linda HS pool was necessary to take care of the build-up of some solids, and provided an opportunity for staff to work on some interior lighting issues.

- More book lockers are ordered for Davidson to accommodate the enrollment growth, to be placed on the exterior under the breezeways in the 30s and 40s wings.
- Furniture orders have been received at Terra Linda HS.
- LCD projectors are being installed in the SRHS portables.
- Staff are gearing up for Summer 2016 projects.

In response to trustee Kertz regarding questions about preparations for a potential El Nino rain season, Ms. Thomas noted that pumps are being serviced and roofs on portables are being inspected, the drain lines in the 10s and 20s wings at Davidson MS are being inspected to make sure they are clear, exterior siding of portables is being inspected, and there are plans to have generators and pumps accessible on both sides of the hill for emergencies. In response to trustee Llorens Gulati's questions regarding environmental considerations, Ms. Thomas noted building standards have changed significantly; looking at solar options.

IX. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)

Motion Passed: Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson
 Yes Rachel Kertz
 Yes Greg Knell
 Yes Ms. Maika Llorens Gulati
 Absent Natu Tuatagaloa

Minutes:

Vice President Kertz pulled items #1 and 2 from the Consent agenda for discussion. Trustee Jackson requested item #9 be pulled.

Superintendent Watenpaugh noted that Ms. Reed's question from earlier in the meeting regarding the LEAP item has already been addressed by staff.

M/S/C (Knell, Llorens Gulati) the Board voted 4-0-1 to approve the Consent Agenda with the exception of items #1,2, and 9, by the following vote:

Rachel Kertz - YES

Linda M. Jackson - YES

Greg Knell - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - ABSENT

IX.1. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District, as revised. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Absent Natu Tuatagaloa

Minutes:

Vice President Kertz noted that a revision of the ESD Personnel Action report was received after the agenda had been posted.

IX.2. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the High School District, as revised. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Absent Natu Tuatagaloa

Minutes:

Vice President Kertz noted that a revision of the HSD Personnel Action report was received after the agenda had been posted.

IX.3. EDUCATION SERVICES: (ESD) Approval of Independent Contractor Agreement for Special Services for the After School Education and Safety Program (ASES) Schools: Bahia Vista, Davidson Middle, Laurel Dell, San Pedro, Short and Venetia Valley with Bay Area Community Resources (BACR) for the 2015 - 2016 School Year

Motion Passed: Approval of the Independent Contractor Agreement for Special Services for the After School Education and Safety Program (ASES) Schools: Bahia Vista, Davidson Middle, Laurel Dell, San Pedro, Short and Venetia Valley with Bay Area Community Resources (BACR) for the 2015-2016 School Year. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

Motion Passed: Approval of the Independent Contractor Agreement for Special Services for the After School Education and Safety Program (ASES) Schools: Bahia Vista, Davidson Middle, Laurel Dell, San Pedro, Short and Venetia Valley with Bay Area Community Resources (BACR) for the 2015-2016 School Year. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

IX.4. EDUCATION SERVICES: (ESD) Approval of Independent Contractor Agreement for Special Services for the Afterschool Education and Safety (ASES) Programs for Bahia Vista and San Pedro with Catholic Charities for the 2015-2016 School Year, Including Summer 2015

Motion Passed: Approval of the Independent Contractor Agreement for Special Services for the Afterschool Education and Safety (ASES) Programs for Bahia Vista and San Pedro with Catholic Charities for the 2015-2016 School Year, Including Summer 2015. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

IX.5. EDUCATION SERVICES: (ESD) Approval of Independent Contractor Agreement for Special Services with Marin Theatre Company for Services at Davidson Middle School for School Year 2015-2016

Motion Passed: Approval of Independent Contractor Agreement for Special Services with Marin Theatre Company for Services at Davidson Middle School for School Year 2015-2016. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

IX.6. EDUCATION SERVICES: (ESD/HSD) Approval of Independent Contractor Agreement for Special Services with Michael O'Neill of the Bridgeworks Group and San Rafael City Schools, 2015-2016

Motion Passed: Approval of the Independent Contractor Agreement for Special Services with Michael O'Neill of the Bridgeworks Group and San Rafael City Schools, 2015-2016. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Absent Natu Tuatagaloa

IX.7. EDUCATION SERVICES: (ESD/HSD) Approval of Independent Contractor Agreement for Special Services with UC Berkeley History-Social Science Project for Professional Development, 2015-2016

Motion Passed: Approval of Independent Contractor Agreement for Special Services with UC Berkeley History-Social Science Project for Professional Development, 2015-2016 for Elementary and High School Districts. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Absent Natu Tuatagaloa

IX.8. FACILITIES: (ESD) Approval of Change Order #001 to the Contract with Wildcat Engineering for the Relocation of Modular Buildings at Short School

Motion Passed: Approval of the Change Order #001 Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Absent Natu Tuatagaloa

IX.9. FACILITIES: (HSD) Approval of Award of Contract to Antea Group for the Installation of Facilities and Equipment and Implementation of Conceptual Site Model/Corrective Action Plan ("CAP") at the District Maintenance Facility, Project #410-472

Motion Passed: Approval of Award of Contract to Antea Group. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Absent Natu Tuatagaloa

Minutes:

In response to trustee Jackson's inquiries about notification and outreach to the neighborhood, Ms. Thomas shared communications that were sent out to the neighborhood

within 200 yards of the corporation yard, other relevant public agencies, WeAreSR!, youth and women's soccer and any other field users adjacent to the property. It was also posted online. Next steps will include a communication in the school newsletter as well as the area HOA. Trustee Jackson suggested using 'Next Door,' a neighborhood communication as a resource, and placing the next communication on district letterhead so that it looks like it is coming from the district and not the Water Board. Trustee Knell concurred that it needed to be clear it is a notification from the district. Ms. Thomas also noted that the field will be fenced for the work, and information will be shared at the next site facility committee meeting. Trustee Jackson requested that communications be sent to the childcare on campus as well as the City of San Rafael, and to the Board. She also requested that a communication be sent out to all when the project is completed so everyone knows when it is finalized.

X. DISCUSSION/ACTION SESSION

X.1. PUBLIC HEARING OPENS (ESD)

Motion Passed: Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

Minutes:

Vice President Kertz opened the Public Hearing at 7:25 PM for Resolution #1662 Sufficient Textbooks and or Instructional Materials, Elementary District, 2015-2016 and Certification of Compliance with the Instructional materials Funding Realignment Program for 2015-2016.

X.2. EDUCATION SERVICES: (ESD) Approval of Resolution #1662 - Sufficient Textbooks and/or Instructional Materials, Elementary District, 2015-2016 and Certification of Compliance with the Instructional Materials Funding Realignment Program for 2015-2016

Minutes:

In response to questions from Trustee Llorens Gulati regarding grade level 6-8 listed for Short School, staff provided information that this is a standard list for all from the state. Dr. Watenpaugh noted that the county office does surprise Williams' visits to ensure adequate textbooks and instructional materials are available. The District has had no Williams complaints or findings.

X.3. PUBLIC HEARING CLOSES (ESD)

Minutes:

There being no further comment, Vice President Kertz closed the public hearing at 7:29 PM.

X.4. PUBLIC HEARING OPENS (HSD)

Minutes:

Vice President Kertz opened a Public Hearing at 7:30 PM for Resolution #1663 Sufficient Textbooks and or Instructional Materials, High School District, 2015-2016 and Certification of Compliance with the Instructional materials Funding Realignment Program for 2015-2016.

X.5. EDUCATION SERVICES: (HSD) Approval of Resolution #1663 - Sufficient Textbooks and/or Instructional Materials, High School District, 2015-2016 and Certification of Compliance with the Instructional Materials Funding Realignment Program for 2015-2016

Motion Passed: Approval of Resolution #1663 - Sufficient Textbooks and/or Instructional Materials, High School District, 2015-2016 and Certification of Compliance with the Instructional Materials Funding Realignment Program for 2015-2016 after a Public Hearing is conducted for public input. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

Minutes:

Staff responded to questions from Molly O'Donoghue of SRTA leadership regarding standards in both the elementary and high school district which are now outdated as teaching shifts to the Common Core, but books that align with the outdated standards are still being required to be purchased.

Superintendent Watenpugh noted that the purchase of textbooks is a local decision at the HSD level, and that we will continue to see more supplemental materials being purchased that will reflect the CCSS. He noted staff can raise the issue of outdated standards and the required purchase of outdated texts with the county and /or the state.

X.6. PUBLIC HEARING CLOSES (HSD)

Minutes:

There being no further comment from the public, the hearing was closed at 7:37 PM.

XI. CONFERENCE SESSION

XI.1. Report Out Action from Closed Session

Minutes:

Vice President Kertz reported no reportable action was taken in Closed Session.

XI.2. Agenda Items for Future Meetings

Minutes:

Trustee Jackson requested a written report on where the district is with restorative justice.

Trustee Jackson, referencing current dropout rate information for SRHS and TLHS, asked staff to look at the data and demographics of the students who are dropping out, to explore ways to address their needs.

Trustee Llorens Gulati requested an update from SMART train on paths in San Rafael that are not covered in the SMART plan. Trustee Jackson noted that the update should come from Safe Routes to School as SMART has already been asked to address it.

Trustee Llorens Gulati also requested an update on the College and Career Center.

Superintendent Watenpaugh expressed while staff is willing to follow up on individual board members requests for information, it does take up staff time, noting the importance of knowing if the requests are of interest to a majority of the board. He shared that President Tuatagaloa and Vice President Kertz will be meeting with him soon to review the current list of agenda requests for future meetings to prioritize items for responsive to what is of interest to a majority of the board. A status report will be brought to the next meeting.

XI.3. Board Member Reports

Minutes:

Maika Llorens Gulati:

- The PTA meeting she attended at Venetia Valley had a great turnout.
- She met recently with teacher Matt Winton of SRFT.
- She joined Superintendent Watenpaugh on the Join the Conversation visit to San Rafael HS.
- She presented at the Voces de Marin meeting on elections and Latino voters. She inquired of staff if there is any effort in the district to help seniors in high school get registered for voting.
- She attended SRHS's Back to School night.
- She has begun the CSBA Masters in Governance program, attending the first session in Visalia. She shared what she learned about the value of having a governance calendar for planning board actions for the year, and a self evaluation tool for school board members.
- She shared her interest in the outcome of a classroom at Vallecito school that has received new standing desks for students.

Linda M. Jackson:

- She attended the Madrone HS Back to School night.
- She attended the Terra Linda HS Back to School night, visiting the MSEL classroom. She noted how warm the classroom was and suggested staff work with teachers to explore

passive cooling of rooms on hot days, for instance, by closing blinds and opening windows in the early morning.

- She attended a National Equity Project team building session with the Marin Promise College Access Task Force.
- She also attended the Voces de Marin meeting regarding elections and Latino voters.
- She attended a Marinovators presentation held at the Buck Institute.
- She joined Dr. Watenpugh at the Bahia Vista Back to School night on the 17th.
- She attended the SRHS Back to School night.
- On Saturday she was at Davidson MS where students were involved in a cleanup effort of streets around the school.
- She also visited the Enriching Lives through Music (ELM) program class at Davidson MS, expressing thanks to Dr. Zaich and principal Marcucci for partnering with ELM to make this happen.

Rachel Kertz:

- She participated in a quarterly labor management meeting with district labor leaders.
- She attended a recent OneTL meeting and the TLHS Back to School night.
- She attended the HeadsUp board meeting where Summerfest planning was discussed.
- She presented a master facilities plan update to the Experience Corp group.

XI.4. Superintendent's Activity Report

Minutes:

Superintendent Watenpugh:

- Join the Conversation visits have begun. He is spending three hours or so at sites, visiting classrooms, talking with students, and having time for Q&A with staff. The first round of visits will be completed in November.
- He attended a Northern California Superintendents' conference in Lodi. Larkspur-Corte Madera Superintendent Valerie Pitts and he will be hosting the next meeting of this group in January.
- He attended the Laurel Dell Back to School night and San Rafael HS's where he was there as a parent.
- The first labor management meeting of the year was held with all 3 labor unions to surface topics that may be coming up and to seek advice and counsel.

- The hot weather is a topic that is coming up frequently in monthly meetings with labor union leadership. Staff are trying to address concerns by being proactive to look at forecasts 2 weeks out, getting ideas from teachers, and trying to mitigate the warm buildings by opening building windows early in the morning. The air-conditioned District Office boardroom was made available and offered to Terra Linda today as classroom space.

- County superintendent Mary Jane Burke, accompanied by a Marin IJ reporter, visited Short teacher Karrie Coulter's classroom to officially recognize her as 2015 Marin County Teacher of the Year. Ms. Coulter's application for the California Teacher of the Year competition has been submitted with the assistance of the county office.

- This year is Dr. Watenpaugh's turn to chair the Operational Steering Committee (OCR) meetings. It was reported at the last meeting that a recent countywide audit of special education programs, both San Rafael Elementary and High School districts had zero exceptions that needed to be addressed for the first time in fifteen years. Vice President Kertz expressed congratulations to Executive Director Amy Baer and the special education team on behalf of the Board.

- He reported on a recent Marin Promise meeting.

- The 7th Annual HeadsUp Education Foundation's Summerfest is this Saturday 10:30 AM to 4:30 PM at San Rafael HS. An all call was made to all sites for volunteers.

XI.4.1. Williams Quarterly Report for the Period July to September 2015

Minutes:

Superintendent Watenpaugh reported there were no complaints this quarter July - September 2015.

XII. READJOURNMENT to Closed Session (if necessary)

XIII. NEXT REGULAR MEETING - October 12, 2015

XIV. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)

Minutes:

At the suggestion of Trustee Llorens Gulati, the meeting was adjourned at 8:05 PM, in respect of the families that are victims of the current Valley fires.

President

Superintendent