

March 25, 2020

Travis Kirk  
Milpitas Unified School District  
1331 E Calaveras Blvd.  
Milpitas, CA 95035

PROPOSAL FOR PROFESSIONAL LANDSCAPE ARCHITECTURAL SERVICES  
Russell Middle School, Milpitas, CA.

**ADDITIONAL PROFESSIONAL SERVICES FOR ADDITIONAL FEATURES (DISCUSS  
RING -WITH A NET OR FENCE, SHOT-PUT AND SOFTBALL FIED) AND  
ACCESSIBLE PATH OF TRAVEL FROM THE EXSITING GYM**

PROPOSAL FOR PROFESSIONAL LANDSCAPE ARCHITECTURAL SERVICES  
Russell Middle School, Milpitas, CA.

Dear Mr. Kirk,

This amendment to our existing agreement of work dated January 15, 2020 covers landscape architectural design work required to incorporate the requested additional features by the school principal (discuss ring -with a net or fence, shot-put and softball field) as well as an accessible path of travel from the existing gym to the new running track.

I. PARTIES:

- A. Client: Milpitas Unified School District  
Contact: 1331 E Calaveras Blvd.  
Milpitas, CA 95035  
Travis Kirk  
Tel: (209) 777-4073  
Email: [travis@tbkcm.net](mailto:travis@tbkcm.net)
- B. Consultant: BASE Landscape Architecture  
Contact: Patricia Algara, Principal and Co-Founder  
2427 17<sup>th</sup> Street  
San Francisco, CA 94114  
Tel: (415) 509-3728  
Email: [patricia@baselandscape.com](mailto:patricia@baselandscape.com)

II. CONTEXT FOR WORK

Milpitas Unified School District has requested additional features and accessible path of travel for both pedestrian and service vehicle use. The description of services, identified below, has been discussed in person previously.

III. DESCRIPTION OF SERVICES

Scope of Services:

- Add discuss ring with a net or fence. (inside of D area of the running track)

## BASE LANDSCAPE ARCHITECTURE

- Add shot put area (inside of D area of the running track)
- Add softball field
- Add accessible path of travel from the existing gym for both pedestrian and service vehicle
- Add all details related to this work
- Coordination with client and civil engineer as needed

### IV. BASIS OF COMPENSATION

BASE will perform the services outlined above as part of this Agreement. Services are invoiced monthly on a percentage complete basis, and billed to the designated fee breakdown below.

#### Add Services Not to Exceed

BASE \$19,500

**Total \$19,500**

- A. Services rendered in connection with this project will be based on time and materials charged in accordance with our standard billing rates. Based on information available to us at this time, it is our opinion that probable cost of our additional professional services for revised plans will not exceed \$19,500. This figure is purely an estimate and it is not intended as an upward limit of our billings, which are based on hourly fees and expenses. However, we will not exceed this estimate without your authorization.
- B. Fees are invoices monthly on a percent complete basis, and include reimbursable expenses. Payment terms are net 30. Invoices that are unpaid beyond 30 days of the due date of invoice will bear a service charge of 1.5% per month (18% per annum).

### V. STANDARD HOURLY RATES

Principal	\$190/hour
Project Landscape Architect	\$150/hour
Landscape Designer	\$105/hour

Faithfully Submitted by:  
BASE Landscape Architecture



Patricia Algara Principal & Co-Founder  
March 25, 2020

Approved by:

---