



Training Course Proposal

Prepared for:

Cheryl Jordan, Superintendent
Milpitas Unified School District

Prepared by:

Tracy Sippl, M.S., CCC-SLP
S&L Teletherapy Consulting, LLC,

Apr 01, 2020

Dear Cheryl Jordan, Superintendent,

Thank you for considering partnering with S&L Teletherapy Consulting, LLC, to support your organization's training needs. I've developed this training course proposal to detail the training services we discussed in our previous conversation. If you have any questions, don't hesitate to contact me directly at sippltracy@gmail.com.

Thanks,

Tracy Sippl, M.S., CCC-SLP

S&L Teletherapy Consulting, LLC,

Training Course Purpose

Milpitas Unified School District has indicated a need for training support for their staff in the following areas:



Training discipline

Platform Knowledge, Incorporation of Materials for Teletherapy Purposes,



Training discipline

Best Practices Telepractice Training for Large-/Small- Group and/or 1:1,



Training discipline

Follow-up Training, Consultation, Mentoring of Clinicians

A well-designed training program provided by S&L Teletherapy Consulting, LLC, combined with personal experience, will allow Milpitas Unified School District to improve their staff members' proficiencies in the provision of telepractice services, including the above-mentioned areas, without the overhead of hiring internal trainers.

Our unique blend of industry knowledge and training experience makes us uniquely qualified to administer training courses on behalf of Milpitas Unified School District. A professional with over 30 years of Speech/Language Pathology experience as well as over 7 years of providing telepractice services (including consultation and training of individuals/small-/large- groups as a Content Expert) allows us to provide the most current telepractice training information. Please refer to the attached resume for specific training qualifications.

Training Course Program Details

Training Course Description:

The Milpitas Unified School District (the "District") seeks online, telepractice training services with ongoing professional support from S&L Teletherapy Consulting, LLC (the "Company") in the use of telepractice tools, techniques, curriculum and best practices to deliver online therapy sessions.

The training may include:

1. Use of the telepractice platform chosen by the District with the direction of the Company.
2. Demonstration of how to access the platform including the use of its tools.
3. Demonstration utilizing various types of telepractice materials from various sources (e.g., PDFs, WORD documents, interactive educational websites).
4. Instruction of best practice in current SLP telepractice services including therapy provision, observations, screenings, and evaluations.
5. Instruction of best practice to utilize a process maintaining student data for the purpose of reporting progress and documenting educational benefit if performed online.
6. Specialized training and support for administration, teachers, and parents when requested.
7. Continued monitoring and mentoring of District therapists, as needed, throughout the remainder of the 2019-2020 school year.

Training Course Program Potential Costs

Please refer to attachment include with this packet.


Program Approval

If you wish to move forward with the training program as it is described in this training course proposal, simply sign below!

S&L Teletherapy Consulting, LLC,

Milpitas Unified School District

Tracy Sippl, M.S., CCC-SLP

DocuSigned by:

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Apr-03-2020

Date: 4/6/2020

Tracy Sippl, M.S., CCC-SLP

Cheryl Jordan, Superintendent

Telepractice Training Program Estimated Expenses for Milpitas Unified School District

Name of Item	Description	Cost per Hour	Number of Hours	Number of People	Subtotal– <i>Low Est.</i>	Subtotal–High <i>Est.</i>
Preparation for Training – <i>Low Estimation</i> of Hours	Platform Evaluation (3 hr), Generation of Documentation for Training Purposes (4 hrs), Scheduling of Training (1 hr.)	\$ 52.00	8		\$ 416.00	
Preparation for Training – <i>High Estimation</i> of Hours	Platform Evaluation (3 hr), Generation of Documentation for Training Purposes (7 hrs), Scheduling of Training (2 hr.)	\$ 52.00	12			\$ 624.00
Provision of Telepractice Training	5 hours (<i>Estimate</i>)	\$ 52.00	5	35	\$ 9,100.00	\$ 9,100.00
Follow-up Consultation	Mentoring and Additional Training (Individual SLP Mentorship for 1 hour/each, including 2 BCBAs)	\$ 52.00	20		\$ 1,040.00	\$ 1,040.00
	Total (Using "Low" Estimate)				\$ 10,556.00	
	Total (Using "High" Estimate)					\$ 10,764.00

Tracy Sippl

Seeking a position as Telepractice Clinical Director/Manager/Supervisor

Seymour, WI 54165

ptsipp@yahoo.com

920-366-2299

Enthusiastic, growth-oriented, Speech/Language Pathologist with 30 years of experience, seeking a professional position as a Telepractice Clinical Director/Manager/Supervisor. Inspired to develop new teletherapy programs as well as educate, supervise, and mentor teletherapists. Willing to travel as needed to create and promote programs. Working with company professionals; sharing expertise, knowledge; encouraging creativity and professionalism while focusing on customer satisfaction; desired.

During the past 7 years, I have worked with a variety of teletherapy companies as well as large, staffing companies building telepractice programs from the ground up. The following is a list of my skills:

- Develop business plan
- Research various video-conferencing platforms
- Create materials library for company teletherapists
- Work as Subject Matter Expert for training, support, and discussion
- Mentor teletherapists
- Mediate and address client or therapist concerns
- Serve as liaison between account managers and therapists
- Assist with teletherapy platform development and updates
- Create and moderate social media discussions on telepractice
- Create continuity of care documents for teletherapists
- Create sales and marketing materials for teletherapy
- Train Sales about selling points of teletherapy
- Conduct teletherapy demonstrations using video-conferencing platform
- Update Medicaid reimbursement regulations
- Work with Marketing on conference teletherapy presentations, blogs
- Conduct webinars for clients and teletherapists
- Participate in telehealth development initiatives

WORK EXPERIENCE

Clinical Supervisor

Advanced Travel Therapy – Independent Contractor – July 2017 to Present

I currently supervise Speech/Language Pathologist-Assistants as well as Clinical Fellows remotely as they work toward earning the American Speech-Language-Hearing Association's "Certificate of Clinical Competence" (or CCCs). Besides observing therapy sessions, I work with both groups as they schedule students, work on lesson planning, evaluations, reports, IEP paperwork, and case managing IEP Team meetings.

TheraWeb Clinical Manager

Therapy Source, Inc. August 2017 to July 2018

I worked with the Internet platform team by serving as the "Subject Matter Expert:" mentoring newly assigned teletherapists, providing platform feature recommendations to ensure best practices, providing follow-up information regarding clinical content for prospective clients, creating materials, leading teletherapy training sessions, writing company blog posts about Speech/Language Pathology as well as teletherapy.

Speech/Language Teletherapy Consultant

Independent Contractor and Business Owner - Seymour, WI - March 2016 to Present

Hired as a Speech/Language Teletherapy Consultant to work with individuals, companies, and universities establishing teletherapy programs as well as remotely supervising and mentoring newly hired Speech/Language Pathology-Assistants and Clinical Fellowship Year employees.

Speech/Language Pathologist & Teletherapist

Independent Contractor - Seymour, WI - August 2012 to Present

Advanced Medical 8/2017 to Present

Telespeech Therapy 8/2015-6/2016

Global Teletherapy 8/2015-6/2016

PresenceLearning 8/2014-6/2015

VocoVision 9/2013-6/2016

Providing Speech/Language therapy services using a web-based platform to work with students in school districts that are experiencing a shortage of therapists and/or are located in a very remote area. I have worked with students within and outside of the US.

Speech/Language Pathologist

Cumberland Therapy Services, LLC. - Chicago, IL - September 2011 to June 2014

Provide tele-therapy services to school-based populations managing delayed and disordered populations: articulation/phonology, language and learning disabilities, disfluency, voice disorders, hearing impairment, Autism spectrum disorders, and developmental delay using individual and small-group therapy while incorporating parent education. Other responsibilities include: writing Cumberland Therapy's Blog posts, editing reference materials, cataloging testing materials, and developing therapeutic materials.

Speech/Language Pathologist

Pulaski Community School District- 2004 to 2012

Evaluation and management of delayed and disordered populations: articulation/phonology, language and learning disabilities, disfluency, voice disorders, hearing impairment/deafness, and developmental disability using inclusion, individual, small- and/or large-group therapy; incorporating parent education, working with students with Asperger's Syndrome to address social -thinking skills using the "Superflex" curriculum along with Michelle-Garcia Winner's "Social Thinking" curriculum, responsible for spearheading internet-based research providing weekly "Social Thinking" e-mails to district staff members incorporating a variety of resource materials staff can access to teach social skills to students at all levels (PreK-12th grade).

Speech/Language Pathologist

Self-employed Speech/Language Pathologist - 2000 to 2004

Provide speech-language therapy services out of my home (i.e., private practice). I work with a number of disorders including: autism, cognitive delays, apraxia, learning disabilities, and language disorders. *Hired by the Seymour School District as a long-term substitute for the Speech/Language Pathologist from 3/7/2004 to 5/17/2004.

Speech/Language Pathologist

Kaukauna Area School District - 1989 to 2000

Evaluation and management of delayed and disordered populations: articulation/phonology, language and learning disabilities, disfluency, voice disorders, hearing impairment/deafness, and developmental disability using individual, small, large group therapy, and classroom intervention; incorporating parent education, involved in Early Childhood Screening, supervising other speech/language pathologists for them to receive their ASHA Certification of Clinical

Competence, mentor for first-year therapists, and serving on district committees dealing with DPI Special Education paperwork. *Hired by Kaukauna School District as a long-term substitute for a Speech/Language Pathologist during 2001-2002 school year.

EDUCATION

Master of Science in Communicative Disorders

University of Wisconsin - Madison, WI

1987 to 1989

Bachelor of Science in Communicative Disorders

University of Wisconsin - Madison, WI

1983 to 1987

AWARDS/HONORS

Invited Speaker at 2019 ASHA Schools CONNECT Convention

Presentation titled, "On-site and Telepractice Service Delivery Models: Working Together to Benefit Students and Improve Caseloads" on July 20, 2019.

Invited Speaker at the Arizona Speech-Language-Hearing Convention

Title of the presentation on 4/5/2019, "The ABCs of Telepractice: What You Should Know."

Invited Speaker at the National Seminar on Focus-1 Speech-Hearing Disorders

Organized by Father Muller College of Speech and Hearing, Mangaluru, India, March 28, 2019.

"Learner Driven Telepractice"

June 2018

Invited to write about adapting telepractice to tap a variety of learning modalities.

<https://leader.pubs.asha.org/article.aspx?articleid=2683709>

Elected to ASHA's SIG18 Telepractice Coordinating Committee

January 2018

Elected to the American Speech-Language-Hearing Association's Special Interest Group (or SIG) 18 – Telepractice Coordinating Committee

"Telepractice in Your School: Determining What Telepractice Models and Providers Are a Good Fit for Your District"

April 2017

Invited to be a panelist for this ASHA Web chat exploring questions about school-based teletherapy. The link to the Web chat script:

<http://www.asha.org/events/live/04-05-2017-Telepractice-Schools/>

Telepractice presentation - University of West Georgia

February 2017, 2018

Invited by Dr. Twyla Y. Perryman to present information about "Teletherapy" to graduate students enrolled in Communication Sciences & Disorders, the Department of Clinical & Professional Studies, at the University of West Georgia.

"Reaching the Neediest Preschoolers"

February 2014

Wrote the teletherapy cover article for ASHA's publication, The ASHA Leader.

<http://leader.pubs.asha.org/article.aspx?articleid=1830615>

"How to Become a Telepractitioner—Without Going Private"

October 2013

Asked to write an article for The ASHA LEADER Blog about teletherapy services.

<http://blog.asha.org/2013/10/08/how-to-become-a-telepractitioner-without-going-private/>

Student to Empowered Professional Mentoring Program (S.T.E.P.)

August 2013

Mentored Speech/Language Pathologists with their CCC's as they began working within the schools.

"Teletherapy" presentation at the University of Wisconsin-Madison

April 2013

Invited to and presented information about "Teletherapy" to graduating Master's students at the University of Wisconsin-Madison

"Mentor Training Program" provided by Michelle Garcia-Winner

January 2010

Accepted into this training in San Diego, CA to receive certification to work with Social Thinking materials.

CERTIFICATIONS/LICENSES

ASHA Certificate of Clinical Competence (CCC)

August 1990 to Present

I have been a member of ASHA since I received a Master's Degree in 1989.

Wisconsin Elementary and Secondary Teacher, Subject: Speech and Language Pathology

June 1989 to Present

Licensed through the State of Wisconsin Department of Public Instruction.

Wisconsin Certification by the Department of Regulation and Licensing

January 2000 to Present

Wisconsin Department of Regulation and Licensing certificate.

Certified member of the Wisconsin Speech-Language-Hearing Association (WSHA)

August 2002, and August 2009 - Present

A member of Wisconsin's Speech-Language-Hearing Association (WSHA).

Washington State Initial Educational Staff Associate

July 2013 to Present

Endorsements: School Speech/Language Pathologist or Audiologist, Certificate number: 499546J.

Washington State Department of Health Speech/Language License

July 2015 to Present

License number: LL 60337712.

Michigan Speech-Language Pathologist License

December 2015 to Present

Awarded by the State of Michigan Department of Licensing and Regulatory Affairs Board of Speech-Language Pathology (Permanent ID number: 7101000733).

California-licensed Speech-Language Pathologist

April 2016 to Present

Speech-Language Pathologist license awarded by the California Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board (License number: SP 20780).

Oregon Speech-Language Pathologist License

November 2017 to Present

Speech-Language Pathology license awarded by the Board of Examiners for Speech-Language Pathology and Audiology (License number: 16091).