



**Minutes of Regular Meeting of the Board of Education
April 28, 2020**

1. CALL MEETING TO ORDER

Minutes:

President Lien calls meeting to order at 5:33pm

2. ROLL CALL

Minutes:

President Lien, Vice President Norwood and Clerk Yip-Chuan are present social distancing while Trustee Tsai participates remotely.

3. REVIEW AND APPROVE THE CLOSED SESSION AGENDA

Minutes:

Motion: Norwood

Second: Yip-Chuan

Action: 4-0

4. COMMENTS FROM THE PUBLIC

Minutes:

None

5. CLOSED SESSION

A. Student Expulsion Update (Pursuant to Ed. Code Sec. 48918(c))

B. Personnel (Pursuant to Government Code Section 54957) - Public employee discipline/dismissal/release

6. RECONVENE IN OPEN SESSION

Minutes:

Board reconvenes to open session after 7pm

7. CLOSED SESSION ANNOUNCEMENT

Minutes:

The Board voted 4-0 to accept the resignation of a certificated director effective end of school year.

The Board also voted 4-0 to take action to impose the following discipline on classified employee: 3-day suspension and counseling with supervisor.

8. REVIEW AND APPROVE THE OPEN SESSION AGENDA

Minutes:

Motion: Norwood

Second: Yip-Chuan

Action: 4-0

9. FLAG SALUTE

Minutes:

VP Norwood leads flag salute.

10. COMMENTS FROM THE PUBLIC

Minutes:

Comments by Robert Jung on distance learning expectations; Charles Schletzbaum on district's planning for next school year; and Jackie Romero on MHS Aquatics.

11. OATH OF OFFICE

Minutes:

New Board Member Minh Ngo takes oath of office administered by Mayor Rich Tran.

12. REPORT ON THE MARCH 3, 2020 CERTIFICATE OF ELECTION RESULTS

Minutes:

Superintendent Jordan explains that Board Member Hai Minh Ngo, by winning in the March special election, will serve the remainder of the term that runs until after the next election in November 2020.

13. MUSD 2018-2021 STRATEGIC GOALS

14. SUPERINTENDENT'S REPORT

A. Recognitions

Minutes:

Milpitas HS students Nyla Choates, Amy Stanley, Kate Le and Isabella Morrison are recognized and commended by Superintendent Jordan and the Board of Education for creating nonprofits to help others during the pandemic.

B. Donations

Minutes:

Superintendent Jordan recognizes XL Construction, Albert and Joanne Bodenhamer and David Hufton for donations made to MUSD.

15. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS

Minutes:

PRINCIPAL'S REPORT: Mattos Elementary School Principal Jackie Vo-Felbinger, teacher Vivian Sun, third grader Saanvi Shah, secretary Marian Leung, and parent/PTA President Tania Kondratiuk present to Board, with a focus on providing a nurturing and culturally responsive school environment, as well as implementing the EducatEveryWhere flexible learning model to families.

HUMAN RELATIONS: Assistant Superintendent Jonathon Brunson congratulates Hai Minh Ngo. He shares that district now has an employee assistance program for additional free services MUSD employees may need during pandemic. HR has also been working with associations on MOUs.

LEARNING & DEVELOPMENT: Assistant Superintendent Norma Rodriguez praised the female student leaders who started nonprofits. She also shares that MUSD will be part of a virtual multicultural celebration from 3-4pm April 30 3pm; and that the annual C2C colleague to colleague professional development event will be virtual this year. Additionally, planning is underway for the Summer Bridge Program.

BUSINESS: Assistant Superintendent Wendy Zhang shares that Student Nutrition has served 95,000 meals since the first day of the Shelter In Place; Accounting/Payroll continues to make sure employees are getting paid on time during pandemic; MOT continues to focus on student and staff safety, and securing campuses; and Facilities/Bond assure that all projects are on track with summer projects under the SIP will start even earlier, including painting, paving and roofing projects, as well as Mattos and Randall projects.

Public comment by Machel Kessinger on summer projects.

16. BOARD GROUP AGREEMENTS

17. BOARD COMMUNICATIONS/REQUESTS

Minutes:

Board Clerk Yip-Chuan shares that since April she has attended several weekly school board associations and school site virtual meetings; delivered PPE masks made by student-run ProjectMaskify to the Milpitas Police and Fire Departments

PD and FDNY; assisted with Chromebook exchange at Milpitas HS; and participated in the Burnett Elementary teacher parade.

Vice President Norwood shares that although mobility has been limited during the SIP, there has been plenty of activity around education at the local, county and state levels. He continues to participate with weekly virtual meetings, as well as implementation of MUSD Team Hall meetings hosted by Superintendent Jordan and observing EducatEverywhere virtual classes. Additionally, he has been part of Class 2020 graduation committee

at MHS, inclusive learner meetings, communicating with fellow board members across region on future of education after SIP, and Economic Development Plan committee.

Board Member Ngo praises the Educate Everywhere flexible learning model and everyone involved in its development and execution.

Board Member Tsai joined in on elected officials conference calls, a conference call with County Superintendent Mary Ann Dewan and MUSD Team Halls. He also is continuing to collect masks and donations for emergency frontline workers while continuing to research ways to keep improving distance learning.

President Lien participated in weekly conferences with elected officials, including city-school collaborative, MUSD Team Halls, and hosted Q&A for Vietnamese-speaking families.

18. REPORTS

A. Quarterly Report - Williams Settlement Compliance (Superintendent)

Minutes:

Superintendent Jordan shares there were no complaints for the Williams Settlement Compliance.

B. Board Report 2020

Peer Assistance and Review (PAR) Panel's Annual Report

Minutes:

Assistant Superintendent Brunson and PAR Chairperson Stephanie Woodhams of Russell Middle School share annual presentation on PAR. The PAR Panel selects and oversees Consulting Teachers and Specialists, establishes the annual budget for the PAR program and, based on participants in the program, determines its design for the coming year.

C. Understand the potential refunding opportunities for District Measure E Bond (Assistant Superintendent, Business Services)

Minutes:

Assistant Superintendent Zhang introduces financial advisor Blake Boehm, of KNN public finance, who presents on potential refunding opportunities for the district's Measure E. Boehm shares that economy is in a low interest situation and district could save taxpayers \$3.1 million if act now or can wait and possibly save even more. Board Members ask questions and deliberate on what's best for district and taxpayers before directing staff to move forward on savings.

Public comment by Robert Jung on potential savings.

D. Update on Design Development of Milpitas High School Gym and Performing Arts Center.

Minutes:

Assistant Superintendent Zhang introduces LPA architectural firm as the master architect for design of second high school gymnasium and Performing Arts Center. LPA shares the design plans and process with Board. They met with stakeholders, including Milpitas High School Principal, Athletic Director, Physical Education Department Lead, and staff of Music, Theater and Performing Arts to find out what are program and space needs and incorporate that into plans and make sure everyone is getting what they want. Design plans include more athletic courts for PE Department and serving the most amount of students within the gym space; and adding weight room, exercise room and training room for the Athletics Department. The second gym will also have flexible space for athletics and PE and student activities such as rallies. It will encompass nine badminton, four volleyball and one full-size basketball court with five rows of bleachers for 200 spectators, storage rooms, restrooms and lockerrooms.

Public comments by Charles Schletzbaum on electric charging spaces; Robert Jung on parking spaces; and Allysson McDonald on plan for old theater and band room.

19. ACTION ITEMS

A. Adopt Resolution 2020.32 Recognizing and Honoring April 2020 as Autism Acceptance Month

Minutes:

Motion: Norwood

Second: Minh

Action: 5-0

Video reading of Autism resolution by students is played.

B. Approve the Easement Agreements with Lavorini Two, LLC

Minutes:

Assistant Superintendent Zhang explains that \$50,000 from bond fund will be used to fund two easements.

Motion: Ngo

Second: Norwood

Action: 5-0

C. Ratify Emergency Actions taken by Superintendent since March 17 2020

Minutes:

Motion: Norwood

Second: Ngo

Action: 5-0

Superintendent Jordan shares how district has followed SIP for essential public works projects so various school construction can continue during SIP.

D. Comprehensive School Safety Plan Purpose & Compliance

Minutes:

Motion: Norwood

Second: Tsai

Action: 5-0

Milton Quezada, of MOT, was in charge of the Comprehensive School Safety Plans. He worked with assistant principals who are site safety officers as well as student services to gather information and update the CSSPs to meet new requirements including Standardized Emergency Management Systems. This was first time brought to Board.

20. CONSENT ITEMS

Minutes:

Motion: Ngo

Second: Yip-Chuan

Action: 5-0

A. Approve Purchase Order Report of April 28, 2020 (Assistant Superintendent, Business Services)

B. Personnel Report (Assistant Superintendent, Human Relations)

C. Approve regular Board Meeting minutes of March 24, 2020
(Superintendent's Office)

D. Adopt Resolution 2020.33 Designation of applicant's agent
resolution for non-state agencies (Assistant Superintendent, Business
Services)

E. Approve the lease amendment with Calaveras Montessori

F. Approve Jive Renewal

G. Approve Cornerstone Earth Group's Agreement for Geotechnical
Investigation and Geologic Hazards Evaluation at Milpitas High
Performing Arts & Gym Project.

H. Approve Roofing Materials Purchase from Weatherproofing
Technologies for the 2020 Summer Roofing Projects.

I. Approve Add-Service Requests from BASE Landscape Architecture for
Rancho and Russell Track and Field.

J. Approve the Memorandum of Understanding for Ellevate Math and

Computer Science summer program (Assistant Superintendent, Learning &
Development)

K. Approve the agreement with S&L Teletherapy Consulting, LLC
(Assistant Superintendent, Learning & Development)

L. Approve the agreement with DocuSign (Assistant Superintendent,
Learning & Development)

M. Approve IBI Group's Proposal for Architectural Services to
Modernize Zanker Elementary's Media Center.

N. Approve Kitchell's Agreement for Construction Management Services
on the Summer 2020 HVAC, Paving and Roofing Projects.

O. Accept donations to the Milpitas Unified School District

21. DATES OF FUTURE BOARD MEETINGS

22. ANNOUNCEMENTS/REMINDERS

Minutes:

Superintendent Jordan shares that District will host May 19 special board
meeting focused on COVID-19.

Board member Yip-Chuan reminds Milpitas community that masks required when
out doing essential work. She adds that Rotary and Lions club are working

with city to collect and distribute masks. Donations or volunteer inquiries at milpitasmasks@yahoo.com.

President Lien thanks teachers and staff for making smooth transition into distance learning for families.

23. ADJOURNMENT

Minutes:

Meeting adjourned about 11pm

Respectfully submitted,

Attested:

Cheryl Jordan
Superintendent

Clerk of the Board

Minutes prepared by Scott Forstner