



**Minutes of Regular Meeting of the Board of Education  
May 26, 2020**

**1. CALL MEETING TO ORDER**

Minutes:

President Lien calls meeting to order at 6 p.m.

**2. ROLL CALL**

Minutes:

President Lien, Vice President Norwood, Clerk Yip-Chuan, Trustee Ngo and Trustee Tsai are all virtually present for meeting.

Student Board Rep Brahmhatt joins meeting for public session. Student Board Rep Griggs is not present.

**3. REVIEW AND APPROVE THE CLOSED SESSION AGENDA**

Minutes:

Motion: Norwood

Second: Yip-Chuan

Action: 5-0

**4. COMMENTS FROM THE PUBLIC**

**5. CLOSED SESSION**

**A. Personnel (Pursuant to Government Code Section 54957)**

**Public Employment: Certificated Manager, Elementary School Principals**

**6. RECONVENE IN OPEN SESSION**

Minutes:

Board reconvenes for open session at 7 p.m.

**7. CLOSED SESSION ANNOUNCEMENT**

Minutes:

By 5-0 unanimous vote, the Board approved hirings of two elementary school principals.

**8. REVIEW AND APPROVE THE OPEN SESSION AGENDA**

Minutes:  
Motion: Ngo

Second: Tsai

Action: 5-0

**9. FLAG SALUTE**

**10. COMMENTS FROM THE PUBLIC**

**11. MUSD 2018-2021 STRATEGIC GOALS**

**12. SUPERINTENDENT'S REPORT**

Minutes:  
Superintendent Jordan introduced Stephanie Park as the new Curtner Elementary School Principal and Deanna Sainen as the new Weller Elementary School Principal.

**A. Recognitions**

Minutes:  
Superintendent Jordan and the Board recognize:

1) Shivali Gulati, a junior at Milpitas HS and founder of Girl Genius, for fundraising to support Personal Protective Equipment for frontline workers.

2) Avishkita Nakka, a freshman at Milpitas HS, and Alankita Nakka, a student at Sinnott Elementary, for their venture into sewing masks for Milpitas police officers and firefighters.

3) Michelle Eacret, a MUSD employee in Learning & Development, for making and donating hundreds of protective masks for the community.

4) Cindy Campbell and KLA for donation to the district to support students.

**13. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS**

Minutes:  
Business Services: Assistant Superintendent Wendy Zhang shared three items; 1) Accounting has completed next year's budget development and will share budget book with board members next week and hold budget study on June 9; 2) Student Nutrition Department, as of last Thursday, distributed 198,000 meals to families and also will launch summer meals program on June 8; and 3) District disposed of six old school buses that were replaced by the brand new all-electric buses, and will be reimbursed \$2.1 million for that.

Human Relations: Assistant Superintendent Jonathon Brunson shared that staff has been honoring its Classified Employees this week; he's excited about hiring of the two new principals at Curtner and Weller; he spoke at Santa Clara University to encourage grads to go into teaching and help them with interview process; and he is currently on two committees to keep up on HR policies in county and state.

Learning and Development: Assistant Superintendent Norma Rodriguez shared that principals are hard at work on their SPSAs and they will be brought before the Board at the second board meeting of June; L&D team, along with Adult Ed, put together a list of online resources and programs available to students and families over summer and will share that link with them; and the revised elementary school report cards will be implemented in Fall 2020-21 academic year.

Principal's Report: Principal Hanna Asrat and the Burnett Elementary School community shared how the team has been engaging students through distance learning over the last 71 days of Sheltering in Place. Asrat was joined by Assistant Principal David Kennedy, sixth grade teacher Kristian Lecours, RSP instructional assistant Lynda Brown, PTA president Jasvir Singh, and sixth grader Markson Pham. Asrat said the goal has been to keep students connected as a school community throughout this challenging time.

#### **14. BOARD GROUP AGREEMENTS**

#### **15. BOARD COMMUNICATIONS/REQUESTS**

##### **Minutes:**

Clerk Yip-Chuan attended school site council meeting for Burnett, PLP Q&A session hosted by Tech Director Chin Song, and County meeting for elected officials; as well as distributed more than 300 masks in front of Cal Hills for families in need and is working on second distribution list.

Student Rep Brahmhatt shared that MHS ASB events are closing out for the year, but still have remaining events such as a virtual talent showcase and reflections on the year videos. They are also set up for next year's ASB Class with most positions finalized and are working on officer training.

Trustee Tsai joined MUSD Team Hall on Friday where they recognized CSEA employees; researched state of mental health in the county and what can do to support it since May is Mental Health Month; was part of phone calls with Santa Clara County Health Dept. for elected officials; and County School Boards Association call with other school board members.

Trustee Ngo, along with Clerk Yip-Chuan, helped distribute groceries at the Second Harvest Food Distribution event for families in need; joined County Budget Workshop based on Governor's May revision and will attend

future one with June revisions; and was on call for Elected Officials with Public Health Officer.

Vice President Norwood attended the Extreme Robotics Competition online, Spangler's Got Talent Show, the Friday Team Hall with MUSD, and Gandhi-King Initiative at Stanford, the County Elected Officials call, and the Teacher Induction Colloquium as well as met with Milpitas Economic Development Commission Lead Alex Andrade.

President Lien attended all meetings that her board colleagues did, as well as the City-School Collaborative meeting.

## **16. REPORTS**

### **A. MHS Physical Education Program Overview**

Minutes:

Director of Secondary Education, Educational Services Greg Barnes, MHS Principal Francis Rojas, and Physical Education Dept. Chair of MHS Corrine Osborne share an overview of MHS Physical Education Program with the Board.

They review CA Education codes, board policies and state frameworks that govern their program. They outline schools aquatic, gymnastics, and boys combative curriculum as well future curriculum plans to ensure all state requirements are being met.

The Board requests Staff to return for further discussion on the PE program at MHS at a future Board meeting.

Public comment made by Alysson McDonald on importance of swimming.

## **17. ACTION ITEMS**

### **A. Adopt Resolution 2020.37 Declaring the Week of May 17-23, 2020 as Classified School Employee Week in Milpitas Unified School District**

Minutes:

Motion: Ngo

Second: Tsai

Action: 5-0

MHS students Lladro Valley, Kelly Nguyen, An Kieu, Duong Nguyen and Nyla Choates produce video reading of resolution.

**B. Adopt Resolutions 2020.38 Accept the funds awarded through First 5 of Santa Clara County, to the Milpitas Child Development Department for having met all stipulated criteria to secure the California State Preschool Program (CSPP) Quality Ratings and Improvement Systems (QRIS) Block Grant. (Assistant Superintendent, Learning & Development)**

Minutes:

Motion: Tsai

Second: Ngo

Action: 5-0

CDC Coordinator Gerry Lopez shares that Rose CDC received \$13,700 and Sunnyhills CDC received \$ 9,500 in QRIS grant money.

**C. Declaration of Need for Fully Qualified Educators (Assistant Superintendent, Human Relations)**

Minutes:

Motion: Tsai

Second: Ngo

Action: 5-0

Assistant Superintendent of Human Relations Jonathon Brunson explains the purpose of the Declaration of Need for Fully Qualified Educators.

**D. Sunshine Proposal: Milpitas Unified School District Initial Proposal for Successor Contract to Milpitas Teachers Association (MTA)**

Minutes:

Motion: Norwood

Second: Tsai

Action: 5-0

**E. Sunshine Proposal: Milpitas Teachers Association (MTA) Initial Proposal for Successor Contract to Milpitas Unified School District**

Minutes:

Motion: Ngo

Second: Tsai

Action: 5-0

**F. Approve COVID 19 Related Graduation Credit Waiver (Assistant Superintendent, Learning & Development)**

Minutes:  
Motion: Ngo

Second: Tsai

Action: 5-0

Director of Secondary Education, Educational Services Greg Barnes, Calaveras Hills HS Principal Carl Stice and Assistant Principal Karissa Scott explain the reason for asking for the waiver request for CHHS students who were on track to graduate prior to the impact of the COVID-19 pandemic.

Public comment from Robert Jung asking about students and the credit waiver.

**G. Job Description District Mental Health Clinician, Supervisor  
Classified Management**

Minutes:  
Motion: Norwood

Second: Tsai

Action: 5-0

**18. CONSENT ITEMS**

Minutes:  
Motion: Norwood

Second: Ngo

Action: 5-0

Items D and F are pulled for clarification and separate votes.

**A. Purchase Order Report of May 26, 2020 (Assistant Superintendent,  
Business Services)**

**B. Approve Meeting Minutes of May 12, 2020 (Superintendent's Office)**

**C. Personnel Report of May 26, 2020 (Assistant Superintendent, Human  
Relations)**

**D. Approve agreement with Otus to replace Illuminate (Assistant  
Superintendent, Learning & Development)**

Minutes:  
Motion: Norwood

Second: Ngo

Action: 5-0

**E. Approve the agreement with Ascendancy Solutions Inc.**

**(Assistant Superintendent, Learning & Development)**

**F. Approve the Consultant Agreement with Counseling and Support Services for Youth (CASSY) - (Assistant Superintendent, Learning & Development)**

Minutes:

Motion: Norwood

Second: Ngo

Action: 5-0

**G. Approve the agreement with Medical Billing Technologies, Inc. "MBT"**

**(Assistant Superintendent, Learning & Development)**

**H. Approve the AVID 2020-2021 Contract (Assistant Superintendent, Learning & Development)**

**I. Approve the 2020-2021 MOU for Annual Technical Services between Santa Clara County Office of Education and Milpitas Unified School District (Assistant Superintendent, Business Services)**

**J. Approve offering MUSD parents the option of purchasing student accident insurance from Pacific Educators Insurance Services for the 2020-2021 school year. (Assistant Superintendent, Business Services)**

**K. Approve Crystal Creamery's Proposal for Bid 20.1 Milk and Dairy Products (Assistant Superintendent, Business Services)**

**L. Approve Student Nutrition Renewal Agreements (Assistant Superintendent, Business Services)**

**M. Update to Job Description Student Services, Director Certificated Management (Assistant Superintendent, Human Relations)**

#### **19. DATES OF FUTURE BOARD MEETINGS**

#### **20. ANNOUNCEMENTS/REMINDERS**

#### **21. ADJOURNMENT**

Minutes:

Motion: Ngo

Second: Tsai

Action: 5-0

Meeting adjourned after 10 p.m.

Respectfully submitted,

Attested:

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Cheryl Jordan  
Superintendent

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Clerk of the Board

*Minutes prepared by Scott Forstner*