

North Monterey County Unified School District

DRAFT POSITION DESCRIPTION

Position Title:	New Teacher Support Coach
Department:	Educational Services
Reports To:	Coordinator, Professional Development and New Teacher Support

NEW TEACHER SUPPORT RESPONSIBILITIES:

- Provide on-site support to Intern teacher and facilitate acclimation to school culture, students, and community.
- Assist Intern teacher with acquisition of materials, resources, and site procedures.
- Facilitate Intern teacher’s professional growth by focusing support around the Teaching Performance Expectations, Teaching Performance Assessment, and the California Standards for the Teaching Profession.
- Meet regularly with the Intern teacher to support implementation of instructional strategies and preparation for observations by program faculty.
- Model professionalism, integrity, and respect for colleagues.
- Understand that trust and confidentiality are primary components of non-evaluative Intern support.
- Promote and develop the professional growth of the Intern teacher.
- Attend all training days and additional after school support sessions throughout the year.

MINIMUM QUALIFICATIONS

1. Five years successful K-12 teaching experience.
2. Possess a Clear California Credential.
3. Demonstrated disposition and willingness to grow and learn.
4. A high level of integrity and professionalism.

DESIRED QUALIFICATIONS

1. Bilingual in Spanish and English.
2. Advanced study or training in the area of teacher support.
3. Experience in lesson plan development and utilization of data to inform instruction which resulted in demonstrated successful outcomes in supporting ELL, Foster Youth and Socio-Economically Disadvantaged students.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to stoop, reach, stand, walk, lift, pull, push, grasp, talk, hear, see, and use repetitive motions. While performing the duties of this job, the employee may lift and/or move up to 25 pounds of materials, etc. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and other staff.

WORK ENVIRONMENT

While performing the duties of this job, the employee regularly works indoors and may occasionally work outdoors. The employee must be able to meet deadlines. The noise level in the work environment is usually mild to moderate.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of duties performed. Individuals holding this position may perform additional duties and additional duties may be assigned.

Board Approved: