

# **MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, August 16, 2016**

*Adopted*

The meeting was called to order by Ms. Singh-Allen at 5:00 p.m. in the Board Room of the Education Center.

**Members Present:** Bobbie Singh-Allen, President; Carmine Forcina, Clerk; Beth Albiani, Nancy Chaires Espinoza, Chet Madison, Crystal Martinez-Alire and Anthony Perez.

**Others Present:** Christopher Hoffman, Superintendent; Robert Pierce, Deputy Superintendent; Mark Cerutti, Donna Cherry, Tina Penna and David Reilly, Associate Superintendents and Shannon Hayes, Chief Financial Officer.

**Closed Session:** Ms. Singh-Allen announced that the Board would meet in closed session to address the items on the closed session portion of the agenda and called for public comment on these items. There were no public comments on the following closed session items.

**I. Government Code Section 54956.9 Subdivision (d) Paragraph (1): Conference with Legal Counsel – Existing Litigation** - Case Numbers: 13520617, 14540482, 13517223

**II. Government Code Section 54957: Public Employee Discipline/Dismissal/Release/Complaint**

**III. Government Code Section 54957.6: Conference with Labor Negotiators**

Agency designated representatives: Christopher R. Hoffman,  
David Reilly, Robert Pierce, Karen Rezendes

Employee Organizations: All Elk Grove Unified School District  
Bargaining Units and Unrepresented Employees

**IV. Government Code Section 54957: Public Employee Appointment/Employment, Elementary and Secondary School Principals and Vice Principals**

**OPEN SESSION:** Ms. Singh-Allen called the regular meeting to order at 6:00 p.m. and announced that the Board met in closed session and action was taken on items 1 and 4.

**Item I: Case No. 13517223** – The Board, by affirmative vote of all members present, granted settlement authority in the amount of \$1.5M to resolve the worker's compensation matter brought before the Board on August 16, 2016. The Elk Grove Unified School District portion is \$500,000 total, the remainder to be reimbursed by the excess carrier for a total settlement amount of \$1,500,000. Reference No. 13517223

**Item IV:** The Board unanimously approved, by affirmative votes of all members present, Ms. Albiani, Ms. Singh-Allen, Mr. Forcina, Ms. Chaires Espinoza, Mr. Madison, Ms. Martinez-Alire, and Mr. Perez, the appointment of the following administrator:

- Edward Moore, .5 Vice Principal/.5 Teacher in Charge at Elizabeth Pinkerton Middle School

**I. Pledge of Allegiance** – Ms. Ashaki Parrott, parent from Florin Elementary School, led the pledge of allegiance. Ms. Parratt was recognized for being a wonderful partner of Florin Elementary. Ms. Parrott has been active in the local community and activities at Florin Elementary for several years. She is a role model for our parent community with her can-do attitude. The Florin Elementary community is fortunate to have Ms. Parrott.

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## **II. Presentations/Recognitions - None**

## **III. Student Expulsion Recommendations – None**

## **IV. Public Comment - None**

## **V. LCAP Update**

- 1. Local Control Accountability Plan Update** – Mr. Mark Cerutti provided the board with an update on the status of the District's Local Control Accountability Plan (LCAP). He referenced a letter from Superintendent David Gordon from the Sacramento County Office of Education that indicated that the Elk Grove Unified School District's LCAP had been approved after determining the following; the LCAP adheres to the template adopted by the State Board of Education, the budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP and the LCAP adheres to the expenditure requirements for funds apportioned on the basis of the number and concentration of unduplicated students pursuant to Education Code sections 42238.02 and 42238.03. The District was commended for section 3 and the new chart in EGUSD's LCAP and the work that was done this year to validate the use of supplemental and concentration funds was appreciated.

Mr. Cerutti acknowledged the clear expectations set by the Board and the superintendent. He indicated that this process is a collaborative effort with extensive involvement from the community, school sites, Cabinet, leadership, and representatives from the district's bargaining units. Mr. Cerutti thanked Sonjhia Lowery, Christine Hikido and Shannon Hayes who were directly involved with this process. He indicated that there will be changes in the process and on October 17<sup>th</sup> he will be at the County Office of Education because the State will be coming out with a new template.

## **VI. Budget Update – None**

## **VII. Facilities Update – None**

- VIII. Bargaining Units** – Katherine Tijan, EGEA President, shared concerns with the Board regarding a recent email communication sent to substitute teachers in the district. The communication referenced a potential strike in another local district and included information about substitute opportunities in the district should the strike come to pass. Ms. Tijan concluded that EGUSD should not get involved in the labor issues of other districts.

## **IX. Reports**

- 1. Project Based Learning** – The Board received a presentation about Project Based Learning (PBL). The presentation included the following information:
  - Project Based Learning's connection to E<sup>4</sup> and the definition of Project Based Learning - (PBL) is a teaching method in which students gain knowledge and skills by working for an extended period of time to investigate and respond to an engaging and complex question, problem, or challenge. Elements of Project Based Learning include Key knowledge, understanding, and success skills; A driving question or problem; Inquiry and innovation; Authentic, real-world context; Student voice and choice; Feedback, reflection, and revision.
  - What Project Based Learning looks like in Elk Grove Unified School District:
    - Project Lead the Way is at Elliott Ranch Elementary, Harriet Eddy, Samuel Jackman and James Rutter Middle Schools and Florin and Valley High Schools

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- Buck Institute is at Foulks Ranch Elementary and Edward Harris Middle School
  - Robotics at Kay Albiani Middle School
  - HFLI Design Thinking at Joseph Kerr and Toby Johnson Middle Schools
  - Career Academies and CTE Pathways at all comprehensive high schools
  - Problem-Based Case Learning at Laguna and Pleasant Grove High Schools
- Future plans for Project Based Learning in Elk Grove Unified School District includes an Interest Survey for Elementary Schools and Linked Learning and the continued implementation of CCPT and CTEIG Grants.

The board held a discussion and commended the presenters for their thorough and informative presentation. They expressed interest in seeing the program expanded throughout the district so that every student has access. The Board requested a follow-up presentation at a future board meeting.

### **X. Public Hearing/Action Items**

#### **1. Pupil Textbook and Instructional Materials**

There were no responses to the call for a public hearing on the Public Textbook and Instructional Materials. Ms. Singh-Allen announced that this item would be brought back for approval at the regular board meeting on September 6, 2016.

### **XI. Discussion Items**

- 1. Annual Community Forums** – The board held a discussion about the annual community forums. Currently, Board members meet annually with the community in the fall at various school sites throughout the district. The purpose of these meetings is to engage the public in a transparent and collaborative process to gather input and feedback. Some of the topics covered at previous meetings included: Common Core Standards, LCAP Planning, LCFF Overview, and Facilities Master Plan Development Process.

Kathleen Tijan, EGEA President, suggested that the Board look at attending site events that would have high parent participation such as Parent University or Back to School Nights.

The Board continued their discussion and agreed to change the format of the community meetings. A subcommittee that will include Mr. Forcina, Mr. Madison, Mr. Perez and the Superintendent will meet with staff to discuss ideas for future community forums and will make a recommendation to the full Board at a future board meeting. Ms. Singh-Allen requested site meeting schedules so that they can attend and speak to the public about Measure M.

- 2. Establishment of School Boundaries for Two New Elementary Schools** – The Board received information regarding a boundary adoption process as a result of two new the elementary schools scheduled to open in August 2017. The District has begun construction of both “Anatolia 2 Elementary School” and “Laguna Ridge North Elementary School”. As a result, school attendance areas for both schools need to be established. The creation of new attendance areas for these schools will also require necessary adjustments to existing elementary school boundaries. The establishment of an “Anatolia 2 Elementary School” attendance area will affect the existing Sunrise Elementary School attendance area whereas the creation of a “Laguna Ridge North Elementary School” attendance area will affect the Arlene Hein Elementary School and potentially the Franklin Elementary School attendance areas.

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Historically the Board of Education has adopted attendance areas for new elementary schools one year prior to the opening of the new school. The following timeline for the boundary adjustment process accommodates the adoption of the new boundaries approximately one year prior to the new schools opening:

- April 13, 2016 – Presented preliminary boundary options and background information to Cabinet
- May 3, 2016 – Presented preliminary boundary options and information to the Board of Education
- May/June 2016 – Community forums and meetings with affected school staff members in change areas
- August 16, 2016 – Draft boundary change plan presented to the Board of Education
- September 6, 2016 – Adoption of new boundaries for the 2017-18 school year by the Board of Education
- July/August 2017 – Schools open

The Board held a discussion about the establishment of school boundaries for the two new elementary schools. Ms. Singh-Allen announced that this item would be brought back for approval at the regular board meeting on September 6, 2016.

### **XII. Discussion/Action Items - None**

### **XIII. Action Items**

1. **Elk Grove Unified School District Community Facilities District 2016-2017 Tax Report and Second Reading of Ordinance No. 1, 2016-2017** - Motion No. 12, 2016-17 – Motion by Ms. Chaires Espinoza, seconded by Mr. Madison, and carried unanimously by affirmative vote of all board members present that the 2016-17 Elk Grove Unified School District Community Facilities District Tax Report and Ordinance No 1 be adopted. Ayes – Albani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes - none
2. **Annual Service Delivery/Budget Plan for Special Education** - Motion No. 13, 2016-17 – Motion by Mr. Forcina, seconded by Mr. Perez, and carried unanimously by affirmative vote of all board members present that the Annual Service Delivery/Budget Plan for Special Education be approved. Ayes – Albani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes - none

### **XIV. Board Member and Superintendent Reports** - Board members and the Superintendent reported on organization and committee meetings and information relative to the District and its operation.

### **XV. Consent Agenda - Action** | Motion No. 14, 2016-17 – Motion by Mr. Forcina, seconded by Ms. Albani, and carried unanimously by affirmative vote of all board members present that items 1 through 17 be approved. Ayes – Albani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes - none

1. **Approval of Minutes** – Approved the minutes from the regular meetings held on June 14, 2016 and August 1, 2016.
2. **Resolution Regarding Board Member Absence** – Approved Resolution No. 10, 2016-17 authorizing payment of the monthly compensation to Beth Albani for a meeting missed on August 1, 2016, due to hardship.

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3. **Personnel Actions** – Approved personnel appointments, leaves of absence, resignations, retirements, promotions and returns from reemployment lists as submitted.
4. **Variable Term Credential Waiver** – Approved a variable term waiver for Selina Mastalski as a Special Education Teacher – Moderate/Severe at Cosumnes Oaks High School.
5. **Approval of Board Policies** – Approved the following Board Policies; BP 1240 Volunteer Assistance, BP 5123 Promotion/Acceleration/Retention, BP 0410 Nondiscrimination in District Programs and Activities, BP 3515.2 Disruptions, BP5111.1 District Residency, BP 6170.1 Transitional Kindergarten Staffing Requirements and the deletion of one Board Policy; BP 4112.24 Teacher Qualifications Under the No Child Left Behind Act as aligned with the California School Board Association.
6. **Approval of School Dispatcher and Dispatch Assistant Job Descriptions** – Approved the revised job descriptions for School Dispatch and Dispatch Assistant.
7. **Ratification of Contracts** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.
8. **Acceptance of Gifts** – Approved donations to the District's schools/programs as submitted.
9. **Warrant Register No. 1** – Approved Warrant Register No. 1, Warrant Numbers 001331-002476, 334415-335605; July 1, 2016 through July 31, 2016.
10. **Project R.I.D.E. Operational Agreement for 2016-2017** – Approved the operation agreement between Elk Grove Unified School District and Project R.I.D.E. for therapeutic riding services for the 2016-17 school year. Elk Grove Unified School District will provide \$77,500 for Project R.I.D.E. in the 2016-2017 school year. Funding sources for the 2016-2017 Project R.I.D.E. agreement will be through the Local Control Funding Formula (LCFF).
11. **2016-2017 Sacramento County Office of Education Memorandum of Understanding** – Approved the 2016-2017 Memorandum of Understanding between the Sacramento County of Education (SCOE) and Elk Grove Unified School District. The contract will be in effect as follows: July 1, 2016- June 30, 2017
12. **Out-of-State Field Trips** – Approved the following out of state field trips; Pleasant Grove High School Cross Country to Sparks, Nevada on September 2, 2016 and Pleasant Grove High School to Ashland, Oregon for the Oregon Shakespeare Festival on October 11 – 14, 2016.
13. **Contract Approval for College Board** – Approved a contract with College Board in the amount of \$87,998.25 to fund the PSAT Early Participation Program (PSAT for All) for students in grades 8 and 10.
14. **Approval to Purchase Technology Solutions with Related Equipment** – Authorized the Elk Grove Unified School District to purchase Technology Solutions with Related Equipment, Accessories and related services under the Nation Joint Powers Alliance (NJPA) RFP # 100614. This Request for Proposal expires on December 1, 2016.



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- 15. Isabelle Jackson Elementary School, Frontage Repair Acceptance and Notice of Completion –**  
Accepted the construction of Isabelle Jackson Elementary School, Frontage Repair, and authorized the filing of the Notice of Completion.
- 16. Franklin Elementary School, Boiler Replacement Change Order No. 1 -** Approved Change Order No. 1 with J. W. McClenahan Company, and authorized a District Representative to sign the approved change order. Change Order No. 1 changes the contract amount of \$52,124.00 by \$3,284.92 to \$55,408.92.
- 17. Franklin Elementary School, Boiler Replacement Acceptance and Notice of Completion –**  
Accepted the construction of Franklin Elementary School, Boiler Replacement, and authorized the filing of the Notice of Completion,

**XVI. Other Action Items**

- 1. Discussion and Action on Items Removed from the Consent Agenda - None**

**XVII. Information Items**

- 1. Other Items from the Floor – None**

**XVIII. Adjournment – 8:41 p.m.**

Submitted by: Christopher R. Hoffman, Superintendent

Approved by: \_\_\_\_\_



Carmine S. Forcina, Clerk  
September 6, 2016