

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

January 31, 2017

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Dan Jeffries on January 31, 2017, in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Governing Board Members Dan Jeffries, Kaitzer Puglia, Brent Kuszyk, Ellen Multari and David Sagal.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the five Governing Board Members, Superintendent Wendy Sinnette, Assistant Superintendent Anais Wenn, Chief Business & Operations Officer Mark Evans, Assistant Superintendent Jeff Davis and Chief Technology Officer Jamie Lewsadder. Closed Session adjourned at 7:00 p.m.

MEMBERS PRESENT: Mr. Dan Jeffries, President
Mrs. Kaitzer Puglia, Vice President
Mr. Brent Kuszyk, Clerk
Mrs. Ellen Multari, Member
Mr. David Sagal, Member

OPPORTUNITY TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS

None.

REPORT OUT OF CLOSED SESSION

Mr. Jeffries stated there was nothing to report out of Closed Session.

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were five Governing Board Members, Ms. Sinnette, Mrs. Wenn, Mr. Evans, Dr. Davis, Ms. Lewsadder and Executive Assistant to the Superintendent Kim Bergner. There were approximately 80 people in the audience. Mr. Jeffries asked La Cañada Boy Scout Troop 398 to lead the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

It was moved and seconded (Puglia/Sagal) to approve the minutes of January 9, 2017. The motion to approve the minutes of January 9, 2017 was adopted unanimously.

REPORTS

1. Superintendent's Report

Ms. Sinnette reported on the district's efforts to ensure that our schools are safe, welcoming, and that the district continually thrives to respond to situations, both positive and negative, mindful of our role as educators and from a place that is centered upon fostering positive relations within and outside our community.

With the intention of listening to students, staff, teachers and parents we are in our midst of the 6th annual Panorama Ed survey season. Students have or will take the surveys this week. Staff and parents have been sent email links inviting them to respond over the next two weeks. The survey questions attempt to get stakeholder feedback related to items such as campus safety, school climate, administrator efficacy and to the teaching and learning environment that we promote at LCUSD. The district will reflect on the results to guide our goals, inform our practices and to respond to the community that we serve. She thanked everyone who takes the time to participate in the survey and those volunteers who were members of the Survey committee.

Ms. Sinnette reported that she has received several comments from parents concerned with the article in the local paper last week that alleged racial slurs by a few LCHS students at a recent basketball game. Ms. Sinnette ensured that the LCUSD administration, staff and Governing Board will not tolerate the types of behavior that were alleged in the article. Mr. McFeat met personally with the principal of the opposing team to repair any damage to the relationship with the school. The high school administration has investigated the matter and taken appropriate actions actively working to eliminate student behaviors which do not reflect acceptance, tolerance and inclusivity. The district takes seriously its charge to ensure that our youths at the high school are educated and equipped with appropriate social and emotional learning so that they model acceptance, inclusion and an appreciation of diversity. The district will be outreaching to groups like the Anti-Defamation League; the Search Institute's Developmental Assets; the Positive Coaching Alliance, and furthering its relationship with Stanford's Challenge Success as it looks for additional resources to ensure that our student's character education is firmly grounded in tolerance and kindness. .

Ms. Sinnette reported that State Superintendent Tom Torlakson issued a news release encouraging all California schools to continue their efforts as safe havens. Torlakson stated that. "California schools welcome all students regardless of their heritage, religion, ethnicity background, disability or sexual orientation. Diversity is California's strength. We do not just welcome diversity, we celebrate it." Torlakson reminded educators that California law protects student records from questions about immigration status. He requested that all districts adopt safe haven resolutions, which our Governing Board will consider. At the annual organization Governing Board meeting in December, the Governing Board President reported on the Board Policies and Administrative Regulations currently in place which protect the rights of our students and staff within the district. We are proud to uphold and abide by those board policies and administrative regulations.

2. President's Report

Mr. Jeffries reported that the district sees the development of a Facilities Master Plan (FMP) as a very important task. The district is hopeful that the FMP will serve as a blueprint and as a roadmap for facilities decisions to be made in the coming decades. As such, it is important that we be intentional and deliberate in the process, and to seek the input of our Community.

Mr. Jeffries reported on the Facilities Master Plan creation process-to-date stating that the district has had a series of Master Plan meetings with staff, teachers and community members to receive input on the plan. Mr. Jeffries thanked those who provided input for their involvement. The architects from LPA have assembled a first draft of their plans based on this input. The district recognizes that not all of the projects in the Master Plan are going to be completed, and it is understood that some of the projects may be lower priority projects or may lack a pressing current need, but we want to create a blueprint for the future.

The district has asked the architects to think strategically, intentionally and transparently in the process. Mr. Jeffries invited further community involvement in the review of the plans, and

welcomed attendance and input at the next Facilities Mater Plan meeting on Wednesday, February 1 at 6:30 p.m. in the District Board Room.

3. Chief Business & Operations Officer

Mr. Evans thanked the Maintenance staff for working diligently through the recent rains.

He reported on some puddling on the new turf field stating that the water could not percolate enough on the field. The architects were on site and this will continue to be monitored.

Mr. Evans reported on two recent burglaries: one in the high school cafeteria and the other in Paradise Canyon Elementary's principal's office. Surveillance cameras are currently being reviewed. Property damage is being assessed and repaired.

The Governor's Budget Proposal was released on January 10th. The Governor has reduced revenue expectations. There will be no loss of funds for 2016-17 but there will be a slight reduction for 2017-18. The Second Interim Financial Report will come to the Governing Board in February.

4. Student Representative

Alex Zhao reported on recent and upcoming events at the elementary, 7/8 and 9-12 campuses. He reported on the Student of the Quarter and recent athletic events.

REVIEW OF AGENDA

None.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

David Haxton, LCUSD parent regarding the summer school and aquatics schedules;
Belinda Randolph, LCUSD parent expressed appreciation for Superintendent;
Leslie Baldwin, 8th Grade English Teacher expressed appreciation for the Governing Board and Superintendent;
Mandy Redfern, LCTA President thanked Leadership Team, Governing Board; and Superintendent for the exceptional climate change that has occurred this year.

PROPOSED ACTION ITEMS

PUBLIC HEARING

*CSEA Negotiation Proposal to LCUSD, R80-16-17

The Public Hearing was opened at 7:36 p.m. There being no public comment the Public Hearing was closed at 7:36 p.m.

*LCTA Negotiation Proposal to LCUSD, R81-16-17

The Public Hearing was opened at 7:36 p.m. There being no public comment the Public Hearing was closed at 7:37 p.m.

1. First Reading

- a. ***CSEA Negotiation Proposal to LCUSD, R80-16-17.** The Governing Board presented the CSEA Negotiation Proposal to LCUSD. Dr. Davis reported that CSEA has proposed to negotiate the following articles: Article XXIII Compensation; Article XXIV Health and Welfare; Article XV Evaluations; and Article XXI Grievance Procedures.
- b. ***LCUSD Negotiation Proposal to CSEA, R81-16-17.** The Governing Board presented the LCUSD Negotiation Proposal to CSEA and held a Public Hearing. Dr. Davis reported that LCUSD has proposed negotiating the following articles: Article XI

Reclassification; Article XVIII Leaves; Article XXIII Compensation; and Article XXIV Health and Welfare.

- c. ***LCHS Positive Coaching Alliance, R84-16-17.** Dr. Davis provided a brief background on the Positive Coaching Alliance and introduced LCHS Athletic Director Kristina Kalb. Mrs. Kalb thanked Boosters, PTSA and ASB for providing two-year funding for the Positive Coaching Alliance (PCA) program. Mrs. Kalb reported on the partnership with parents, coaches and PCA. PCA works with the district to set district goals and talks with administrators, coaches, parents and students on how to incorporate PCA into the district's athletic programs. Mrs. Kalb introduced Ray Lokar of PCA who presented on the program. Mrs. Kalb reported on the requirement of hiring and maintaining a positive coaching culture. Dr. Davis discussed a meaningful athlete experience which comes from the parent, coach and the athlete. He expressed the importance of setting a positive athletic environment. Mr. Lokar reported on the core principles of a development zone culture: redefining winning, filling the athlete's motivational tank, and honoring the game. Ms. Hazlett reported on the culture shift that is required to maintain the concepts of PCA. Three coaches were present to talk about their experience with PCA: Nick La Capria, Josh Rodriguez and Nicki Davidson. Each coach shared their experience with the PCA program. Mrs. Kalb reported that almost all of the district's coaches attended a PCA workshop. Although not all coaches attended the workshop, all were required to take the online version of the program. Ms. Hazlett reported on several consultants that will come to the district to talk to the students about positive sportsmanship. Ms. Puglia requested an update on the program later in the year.
- d. ***Changes to the Physical Education/CIF Athletics Credit Policy, R83-16-17.** LCHS Associate Principal James Cartnal and LCHS Assistant Principal Mary Hazlett were present to discuss the changes to the PE/CIF Athletics credit policy which will be put into effect for next year's freshmen. The following year the policy will be in place for freshmen and sophomores. The changes made to the physical education athletics program will bring equity and consistency to 8th and 6th period sports, will improve supervision and safety for students, incorporate off season athletic participation and will deliver upgrades to the health course content. It is anticipated that this change will increase the number of PE classes by .2 FTE. Athletes will have the opportunity to complete the Health requirement in PE class with an improved 4 week class taught by a credentialed teacher. Mr. Cartnal addressed the impacts to the Master Schedule. Consistent PE grading was briefly discussed.
- e. ***School Accountability Report Cards, R70-16-17.** It was moved and seconded (Puglia/Kuszyk) to approve the School Accountability Report Cards. Ms. Dreibelbis reported on the School Accountability Report Cards for La Canada High School, Palm Crest Elementary, Paradise Canyon Elementary and La Canada Elementary. Ms. Multari reported on the consistency throughout the reports. Dr. Davis reported that there are no staff misassignments this year. The motion to approve the School Accountability Report Cards for La Canada High School, La Canada Elementary School, Palm Crest Elementary and Paradise Canyon Elementary was approved unanimously.
- f. **Board Policy 6174 Revision: Education for English Learners –First Read, R79-16-17.** This is a First Reading item. Ms. Dreibelbis reported on the revisions to BP 6174. She reported on the changes to the reclassification guidelines. Ms. Dreibelbis commented on the fairly new Education Code 310-311 allowing a parent to opt out of the English Language Development program. This board policy will come back at the next regularly scheduled Governing Board meeting for adoption.
- g. **Adoption of Board Policy 3470 Debt Management Policy-First Read, R82-16-17.** Mr. Evans reported that under new law (SB 1029), any district that proposes to issue debt (bonds, notes, certificate of participation or other debt) will be required to certify that it has adopted a policy with specified components also demonstrating that the

proposed debt issuance is consistent with that policy. There currently is no AR associated with this BP. The Governing Board reviewed the proposed board policy. This board policy will come back at the next regularly scheduled Governing Board meeting for adoption.

- h. **License Agreement for Stadium Field at La Cañada High School – First Read, R76-16-17.** Mr. Evans reported on the license agreement being presented to the Governing Board for the stadium field. A lease agreement was established when the original artificial turf field was installed. There have been multiple amendments to the document over the year. At present, Los Angeles Premier Futbol Club (LAPFC) is the user group associated with the lease, and it is set to expire in 2018. After replacing the turf last summer, an interest arose from the District and LAPFC to reconsider the existing lease. This license agreement will replace the existing lease and will extend through June 30, 2020. Community member, Robert Friedland, discussed how this license agreement limits district income and other users from benefiting from the field. He made an offer to the district for field use. The Director of LA Premier reported on the La Premier Futbol Club and the 25 year history of the club. This item will come back at the next regularly scheduled Governing Board meeting for approval.
- i. **Ratification of Change Order for AFE Sports (field & track) Project, R83-16-17.** It was moved and seconded (Multari/Sagal) to ratify the change orders for AFE Sports (field & track) Project, R83-16-17. Mr. Evans reported on the change orders totaling \$2,737.87 on three open purchase orders to AFE Sports. These change orders were due to the cost of the bonds needed for the project which were not included in the original bid. Funding for the change orders will come from Fund 40.4. The motion to ratify the change orders for AFE Sports (track & field) project was approved unanimously.

2. **Second Reading**

- a. **High School Math Textbook Adoptions: LC Math3/LC Math 3 Advanced, R69-16-17.** It was moved and seconded (Puglia/Multari) to adopt McGraw Hill-Glencoe: Algebra 2, Common Core Edition for LC Math3/LC Math 3 Advanced. Mr. Cartnal was present to answer any questions from the Governing Board. The motion to approve the adoption of McGraw Hill-Glencoe: Algebra 2, Common Core Edition for LC Math3/LC Math 3 Advanced courses was adopted unanimously.
- b. **Additional Services Contract with LPA Architects, R75-16-17.** It was moved and seconded (Multari/Kuszyk) to approve the additional services contract with LPA Architects. The motion to approve the additional services contract with LPA was approved unanimously.

3. **Consent Agenda**

It was moved and seconded (Puglia/Multari) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was approved unanimously.

- a. **Personnel Report, P16-16-17.** The Governing Board approved the Personnel Report as follows: *Certificated*: New Hires: Jocelyn Finn, Kelly Gregg, Steve Sanchez, Valentin Sanchez. Leave of Absence: Lori Geuvjehizian, Brian McDermott. *Classified*: New Hires: Andrew Beckner, Valerie Foote, Lettie Ibarra, James Maturan, Khoren Simonyan, Derek Williams. Modification: Kelsey Crowther, Jaytiana Williams. Leave of Absence: Lisa Walker. Retirement: Richard Safe.
- b. **Extra Duty Report, P17-16-17.** The Governing Board approved the Extra Duty Report as presented.
- c. **Spec Acts: LCHS Lions Spring Baseball Tournament, R87-16-17.** The Governing Board approved the LCHS Special Activity request for the baseball team to attend the Lions Spring Baseball Tournament in Anaheim, California March 25, 27-29, 2017.
- d. **Correction to the Facility Use Fees for 2016-2017, R85-16-17.** The Governing Board approved the corrections to the 2016-2017 Facility Use Fees.
- e. **Purchase Order List 12-16-17.** The Governing Board approved Purchase Order List 12-16-17.

COMMUNICATIONS

Ms. Multari briefly reported on the newly formed 10% Coalition.

Ms. Kuszyk reported on a meeting with Tyler Wright of the YMCA and stated that Mr. Wright wants to provide YMCA memberships to staff.

Ms. Sinnette reported that the 7/8 middle school has been named as a “School to Watch”. This is the highest honor for middle schools. She asked if a Board member would be willing to travel to Sacramento on February 23rd to receive the award. Mrs. Puglia agreed to attend.

Ms. Sinnette announced that the ACSA Golden Apple award recipients for 2017 are Anthony and Ellen Portantino. They will be recognized at the Golden Apple awards ceremony in February.

Mrs. Lewsadder requested that the February 8th LCTV visit be rescheduled. She will reach out to the Governing Board with new dates.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 9:40 p.m. The Next Regular Meeting of the Governing Board will be held on Wednesday, February 15, 2017 at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

Wendy K. Sinnette, Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Brent Kuszyk, Clerk

Date