



CONSTRUCTION
PROGRAM
AND
MANAGEMENT
SERVICES

April 6, 2017

Ahmad Sheikholeslami
Chief Business and Operations Officer Menlo Park City School District
181 Encinal Ave Atherton CA - 94027
asheikholeslami@mpcsd.org

RE: Fee Proposal
Bid Document Preparation Hillview MS Photovoltaic Expansion Project

Ahmad,

We propose a budget of \$12,130 to provide assistance in the preparation of bid documents for the Hillview Middle School Photovoltaic Expansion Project. The Proposal includes bid document preparation, contractor outreach, cost estimates and constructability review services.

Respectively Submitted,

A handwritten signature in blue ink, appearing to read 'Ralph Caputo', is written over a horizontal line. The signature is fluid and cursive.

Ralph Caputo, President

Copy: Karen Uchacz, RGM and Associates

RGM and ASSOCIATES
3230 MONUMENT WAY
CONCORD, CA 94518

925.671.7717
FAX: 925.671.7788
www.rgmassociates.com

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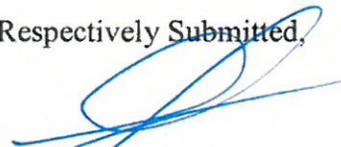
Ahmad Sheikholeslami
Chief Business and Operations Officer
Menlo Park City School District
181 Encinal Ave
Atherton CA - 94027
asheikholeslami@mpcsd.org

RE: Fee Proposal
Planning Support & Bid Document Preparation
Locker Room Reconfiguration, Hillview MS

Ahmad,

We are pleased to provide a proposed budget of \$25,000 to assist in planning support and preparation of bid documents for the Locker Room Reconfiguration at Hillview Middle School. The Proposal includes bid document preparation, contractor outreach, cost estimates and constructability review services.

Respectively Submitted,



Ralph Caputo, President

Copy: Karen Uchacz, RGM and Associates

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RE: Request for Contract Augmentation
Program and Construction Management Services
Laurel Upper Campus

Ahmad,

Pursuant to our conversation, our budget has depleted due to circumstances beyond our control, including construction time extensions, added scope, mitigating labor compliance matters and, moreover, the additional costs incurred in managing storm water compliance (SWPPP). Accordingly, we are requesting a fee increase of \$30,000.00 on a time and expense not-to-exceed basis. Any savings from extension to accrue fully to the District. Additionally, RGM will closeout the project at no additional expense beyond the requested augmentation.

Respectively Submitted,

A handwritten signature in blue ink, appearing to read 'Ralph Caputo', is written over the typed name below.

Ralph Caputo, President

Copy: Karen Uchacz, RGM and Associates
Eric Scheuermann, RGM and Associates

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asheikholeslami@mpcsd.org

RE: Fee Proposal
Bid Document Preparation
Laurel Upper Campus
Modernization

Ahmad,

We propose a budget of \$10,000 to provide assistance in the preparation of funding applications to the Office of public School Construction.

Respectively Submitted,

A handwritten signature in blue ink, appearing to read 'Ralph Caputo', is written over a horizontal line. The signature is fluid and cursive.

Ralph Caputo, President

Copy: Karen Uchacz, RGM and Associates

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