

CYPRESS SCHOOL DISTRICT
REGULAR MEETING - BOARD OF TRUSTEES
May 11, 2017

MINUTES

1. CALL TO ORDER

President Nakamura called the meeting to order at 5:31 p.m. in the Board Room.

1.1. Roll Call

Board Present

Candi Kern
Sandra Lee
Donna McDougall
Brian Nakamura
Lydia Sondhi, Ph.D.

Staff Present

Anne Silavs, Superintendent
Tim McLellan, Ed.D., Assistant Superintendent, Business Services
Tracy Mouren-Laurens, Administrative Director, Human Resources
Tandy Taylor, Director, Instructional Services
Scott Adams, Director, Student Support Services
Marcos Rojas, Director, Technology Services
Lenette Brown, Director, Child Nutrition Services
Julie Gautreau, Coordinator, Assessment & Technology
Debra Parker, Executive Assistant to the Superintendent

2. APPROVE AGENDA

Order #89 - Motion Passed: Passed with a motion by Sandra Lee and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

3. PUBLIC COMMENTS - CLOSED SESSION

There were no public comments.

4. RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:32 p.m.

4.1. Conference with Labor Negotiators (Government Code 54957.6)

Also participating were Anne Silavs, Tim McLellan, and Tracy Mouren-Laurens.

4.2. Public Employee Performance Evaluation (Government Code 54957)

Participating were consultants Paul Mercier and Alan Rasmussen from Educational Support Services.

5. RECONVENE TO OPEN SESSION - 7:00 P.M.

The meeting reconvened to Open Session at 7:06 p.m.

5.1. Closed Session Report

President Nakamura reported that no action was taken during Closed Session.

5.2. Pledge of Allegiance

Cub Scout Pack 683 shared a recipe for creating the American Flag, stirring together a cup of red for courage, a dash of blue for loyalty, and a pinch of stars. After presenting the flag, the Scouts led the Pledge of Allegiance. Scouts participating were: Antonio Brasil, Nicholas Castro, Jacob Gadsden, Eric Gersjes, Cody Kellogg, Nico Roberts, and Jason Stanley.

6. SPECIAL ACTIVITIES

6.1. School Presentation: Clara J. King Elementary School

Students performed two songs from the upcoming musical production of Alice in Wonderland Jr. Songs were Zippity Doo Dah, featuring the Caterpillar and Small Alice, and Simon Says, featuring Alice and the Queen of Hearts. Performing were: Maise Al-Sadi, Alexa Alcantar, Zoe Chung, Jade Dagondon, Addison Digby, Niall Dunagan, Gabrielle Garcia, Madison Jun, Joanne Kwon, Megan Lloren, Ryna Nguyen, Ariana Ramsfield, Eryn Riley, and Sidney Rosenstein.

King parent Sung Yoon addressed the Board regarding his positive experiences at King School.

The meeting was recessed from 7:32 to 7:42 p.m. to dismiss students.

7. PUBLIC COMMENTS

Theresa Frankel, Special Education Teacher at King, spoke regarding the new Learning Center model and described the positive and supportive attitude of King teachers.

Lianne Osendorf, Cypress resident since 1974, whose children attended school in Cypress and granddaughter now attends Arnold, praised teachers and stated her support for higher salaries. She also suggested the district establish a mentor program.

Gina Martinez, fifth grade teacher at Arnold, shared ways in which she has felt supported this school year, including support from STEM TOSA Adam Kelley, Principal Carol Erbe, Instructional Learning Coach Tracy Holbert, fellow teachers, and Administrative Director Tracy Mouren-Laurens.

Andrea O'Gara, sixth grade teacher at Vessels, reflected on special things that have taken place at Vessels this year, including Kindness Week and reinstatement of music. She feels honored and grateful to be a teacher.

Laurie Sooter, fifth grade teacher at Morris, explained that the purpose behind teachers wearing blue and attending the meeting is to show their support for one another and encourage community support. She described how the Friends of Morris nonprofit foundation, IMPACT student organization, and Math Club are all supported by teachers outside regular work hours.

Isis Ortiz, Instructional Learning Coach at Morris and ACT President, reviewed ways in which teachers have helped the district attain numerous accolades. Teachers taught the Common Sense Media curriculum so the district could receive Common Sense Media certification; a number of teachers developed gardening, recycling, and composting programs which contributed to the district receiving a Green Ribbon award; Vessels teachers developed a system to help nonverbal students communicate which won a CSBA Golden Bell award; and teachers provided daily classroom instruction which helped improve outcomes for students and contributed to five of the district's six schools being named to the 2016 California School Honor Roll.

Megan Fox, parent of kindergarten and sixth grade students at Vessels, commended the teachers at Vessels and stated her support for salary increases for teachers.

8. PUBLIC RECOGNITION

In attendance were Vickie Ohlman, CSEA President; Pam Leshner, CSEA Vice President; Isis Ortiz, ACT President; Lynn Currin, ACT Vice President; Jacki Teschke, King Principal; Lori Hernandez, Morris Principal; Rena Gibbs, Landell Principal; and Carol Erbe, Arnold Principal.

9. APPROVE MINUTES

9.1. April 13, 2017 Regular Meeting

Order #90 - Motion Passed: Passed with a motion by Sandra Lee and a second by Donna McDougall.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

9.2. April 25, 2017 Special Meeting

Order #91 - Motion Passed: Passed with a motion by Sandra Lee and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

9.3. April 26, 2017 Special Meeting

Order #92 - Motion Passed: Passed with a motion by Lydia Sondhi, Ph.D. and a second by Donna McDougall.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

9.4. April 27, 2017 Special Meeting

Order #93 - Motion Passed: Passed with a motion by Sandra Lee and a second by Donna McDougall.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

10. CONSENT ITEMS

Order #94 - Motion Passed: Passed with a motion by Candi Kern and a second by Lydia Sondhi, Ph.D.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

10.1. Approve Gifts to District

Approved acceptance of gifts received during the period April 1-30, 2017.

- 10.2. Approve Grants Awarded to District**
Approved acceptance of grants received during the period April 1-30, 2017.
- 10.3. Approve Human Resources Report, Certificated**
Approved Human Resources Report, Certificated, listing transactions occurring since the April 13, 2017 report.
- 10.4. Approve Human Resources Report, Classified**
Approved Human Resources Report, Classified, listing transactions occurring since the April 13, 2017 report.
- 10.5. Approve Check Report**
Approved the Check Report listing all checks written during the period April 1-30, 2017.
- 10.6. Approve Purchase Order Report**
Approved the Purchase Order Report listing all purchase orders issued during the period April 1-30, 2017.
- 10.7. Approve Student Teaching Affiliation Agreement with Grand Canyon University**
Approved the Student Teaching Affiliation Agreement with Grand Canyon University, effective upon approval and continuing through June 30, 2019.
- 10.8. Approve Agreement with Children and Families Commission of Orange County for School Readiness Grant Funding for 2017-2020**
Approved Agreement FCI-SD3-06 with the Children and Families Commission of Orange County for School Readiness grant funding in the amount of \$281,325 for the period July 1, 2017 through June 20, 2020.
- 10.9. Renew License to Use Agreement with Grace Christian School for 2017/18**
Approved renewal of a License to Use Agreement with Grace Christian School for use of facilities at Cawthon School, to include the school office, kitchen, multipurpose room, 27 classrooms, and playground and field, for the period July 1, 2017 through June 30, 2018 at a rate of \$28,467.73 per month, totaling \$341,612.76 for the 12-month period.
- 10.10. Renew License to Use Agreement with Cypress Recreation and Park District for 2017/18**
Approved renewal of a License to Use Agreement with the Cypress Recreation and Park District for use of facilities at Swain School, to include three classrooms and the playground and field Monday through Friday, for the period July 1, 2017 through June 30, 2018, at a rate of \$626.67 per month, totaling \$7,520.04 for the 12-month period.
- 10.11. Renew License to Use Agreement with Apple Tree Early Intervention Center, Inc. for 2017/18**
Approved renewal of a License to Use Agreement with Apple Tree Early Intervention Center, Inc. for use of facilities at Swain School, to include two kindergarten classrooms, the main office area, and playground and field Monday through Friday, for the period July 1, 2017 through June 30, 2018 at a rate of \$3,171.03 per month, totaling \$38,052.36 for the 12-month period.

10.12. Renew License to Use Agreement with Wisdom Mission School and Chapel for 2017/18

Approved renewal of a License to Use Agreement with Wisdom Mission School and Chapel for use of facilities at Swain School, to include the kitchen, multipurpose room, 13 classrooms, and playground and field for the period July 1, 2017 through June 30, 2018 at a rate of \$8,080.56 per month, totaling \$96,966.72 for the 12-month period.

11. DISCUSSION/ACTION

11.1. Conduct Public Hearing Regarding Draft Trustee Area Maps and Proposed Sequence of Elections

President Nakamura opened the Public Hearing at 8:18 p.m. There were no speakers, and the hearing was closed at 8:18 p.m.

Order #95 - Motion Passed: Move forward with the selection of a final map and sequence of elections for presentation to the Orange County Committee on School District Organization. Passed with a motion by Sandra Lee and a second by Lydia Sondhi, Ph.D..

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.2. Adopt Resolution No. 167-21 Approving a Trustee Area Map and Proposed Sequence of Elections, and Authorizing the Presentation of the Selected Map to the Orange County Committee on School District Organization

Order #96 - Motion Passed: Select Map 2b and corresponding sequence of elections. Passed with a motion by Sandra Lee and a second by Lydia Sondhi, Ph.D..

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

Order #97 - Motion Passed: Adopt Resolution 167-21 adopting Map 2b and sequence of elections and authorizing submission to the Orange County Committee on School District Organization as part of the District's proposal for implementing by-trustee area elections pursuant to Education Code section 5030(b). Passed with a motion by Sandra Lee and a second by Lydia Sondhi, Ph.D.

Yes Candi Kern
Yes Sandra Lee
Abstain Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

- 11.3. Adopt Resolution No. 167-16: Reduction in Classified Service Due to Lack of Work Order #98 - Motion Passed:** Approve Resolution No. 167-16 for the layoff of classified service equivalent to two 3.75-hour and one 3.5-hour Instructional Aide/Special Educations positions due to lack of work, effective July 14, 2017. Passed with a motion by Lydia Sondhi, Ph.D. and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

- 11.4. Approve Contracting with Orange County Department of Education for Next Generation Science Standards Professional Development and District Support During the 2017/18 School Year**

Order #99 - Motion Passed: Approve contracting with the Orange County Department of Education for Next Generation Science Standards professional development and district support during the 2017/18 school year at a cost of \$2,400. Passed with a motion by Sandra Lee and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

- 11.5. Approve Contracting with Tiger Woods Foundation for STEM Professional Development During the 2017/18 School Year**

Order #100 - Motion Passed: Approve contracting with the Tiger Woods Foundation for STEM professional development during the 2017/18 school year at a cost not to exceed \$1,600. Passed with a motion by Lydia Sondhi, Ph.D. and a second by Donna McDougall.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

- 11.6. Approve Agreement with Thinking Maps, Inc. for Professional Development During the 2017/18 School Year**

Order #101 - Motion Passed: Approve Contract #10593 with Thinking Maps, Inc. for professional development for Trainers of Teachers during the 2017/18 school year at a cost of \$2,250. Passed with a motion by Donna McDougall and a second by Sandra Lee.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.7. Approve Agreement with Speech & Language Premiere Staffing Inc. to Temporarily Fill the Speech-Language Pathologist Position at Luther for the Remainder of the 2016/17 School Year

Order #102 - Motion Passed: Approve an agreement with Speech & Language Premiere Staffing Inc. to temporarily fill the Speech-Language Pathologist position at Luther for the remainder of the 2016/17 school year at a not-to-exceed cost of \$32,000. Passed with a motion by Sandra Lee and a second by Donna McDougall.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.8. Approve Additive Change Order No. 1 for the Landell STEM 500 Building Renovation Project by M.P. South (CSSTg, #05-2016/17)

Order #103 - Motion Passed: Approve Additive Change Order No. 1 in the amount of \$42,794.93 for the Landell STEM 500 Building Renovation Project by M.P. South (CSSTg, #05-2016/17). Passed with a motion by Lydia Sondhi, Ph.D. and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.9. Approve Filing a Notice of Completion for the Landell STEM 500 Building Modernization E-Rate Project by ICS Services, Inc. (#03k/2014-15)

Order #104 - Motion Passed: Approve filing a Notice of Completion for the Landell STEM 500 Building Modernization E-Rate Project by ICS Services, Inc. (#03k/2014-15) at a final cost of \$24,863.86. Passed with a motion by Sandra Lee and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.10. Approve Filing a Notice of Completion of the 2017 Cawthon Daycare Painting and Cawthon/Swain Roofing Project by M.P. South (CSUB #02a/2016-17)

Order #105 - Motion Passed: Approve filing a Notice of Completion for the 2017 Cawthon Daycare Painting and Cawthon/Swain Roofing Project by M.P. South (CSUB #02a/2016-17) at a cost of \$108,333.16. Passed with a motion by Sandra Lee and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.11. Approve Filing a Notice of Completion for the Low Voltage Work for the Landell STEM 500 Building Renovation Project (#03I-2014/15)

Order #106 - Motion Passed: Approve filing a Notice of Completion for the low voltage work for the Landell STEM 500 Building Renovation Project (#03I-2014/15) performed by ICS Services, Inc. at a cost of \$47,974.80. Passed with a motion by Sandra Lee and a second by Donna McDougall.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.12. Approve Contracting with M.P. South for the 2017 Arnold and Vessels Paving Project (CSUB #02c/2016-17) based on the 2016 Maintenance/Construction Unit Price Bid Master Agreement

Order #107 - Motion Passed: Approve contracting with M.P. South for the 2017 Arnold and Vessels Paving Project (CSUB, #02c/2016-17), based on the 2016 Maintenance/Construction Unit Price Bid Master Agreement, at a cost of \$175,597.30. Passed with a motion by Donna McDougall and a second by Sandra Lee.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.13. Approve Amendment to the Software Licensing Agreement with Colbi Technologies, Inc. (CSPM #M0092)

Order #108 - Motion Passed: Approve Amendment 1 to the Software Licensing Agreement with Colbi Technologies, Inc., at an annual cost of \$5,000 (CSPM #M-0092). Passed with a motion by Lydia Sondhi, Ph.D. and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.14. Adopt Resolution No. 167-17 in Support of Applications for Eligibility Determination and Funding for Projects Including the 2017 Landell STEM Modernization Project

Order #109 - Motion Passed: Adopt Resolution No. 167-17 authorizing the district's designated representatives to submit all required applications for funding to the State Allocation Board under the School Facility Program for projects including the 2017 Landell STEM Modernization Project. Passed with a motion by Candi Kern and a second by Sandra Lee.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.15. Adopt Resolution No. 167-18 Acknowledging that Applications for Funding by the State School Facility Program, including those for the 2017 Landell STEM Modernization Project, are Beyond Bond Authority

Order #110 - Motion Passed: Adopt Resolution No. 167-18 acknowledging that applications for funding by the state School Facility Program, including those for the 2017 Landell STEM Modernization Project, are beyond bond authority. Passed with a motion by Candi Kern and a second by Sandra Lee.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.16. Adopt Resolution No. 167-19 Approving the Spending Determination of the 2016/17 Education Protection Account

Order #111 - Motion Passed: Adopt Resolution No. 167-19 approving the Spending Determination of the Education Protection Account for 2016/17. Passed with a motion by Sandra Lee and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.17. Adopt Resolution No. 167-20 Authorizing the Distribution of a Request for Proposals Regarding the Exchange of a Portion of the District Office Property, Declaring Intention to Consider Proposals for Exchange of a Portion of the District Office Property, and Authorizing Negotiation on Terms of Exchange

Order #112 - Motion Passed: Adopt Resolution No. 167-20 authorizing distribution of a Request for Proposals regarding the exchange of a portion of the District Office property, declaring intention to consider proposals, and authorizing negotiations on the terms of an exchange. Passed with a motion by Sandra Lee and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.18. Approve 2016/17 Comprehensive School Safety Plans

Order #113 - Motion Passed: Approve each school's 2016/17 Comprehensive School Safety Plan. Passed with a motion by Sandra Lee and a second by Donna McDougall.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.19. Approve Revision to the 2017 Regular Meeting Schedule of the Board of Trustees

Order #114 - Motion Passed: Approve revisions to the regular meeting schedule of the Board of Trustees for the remainder of the 2017 year as follows: July 27 meeting moved from 10:00 a.m. to 4:00 p.m. and November 9 meeting moved to November 13 at 7:00 p.m. Passed with a motion by Sandra Lee and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.20. Adopt Updated Board Policies and Administrative Regulations

Order #115 - Motion Passed: Adopt the updated Board Policies and Administrative Regulations listed above effective May 11, 2017. Passed with a motion by Lydia Sondhi, Ph.D. and a second by Sandra Lee.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

12. ANNOUNCEMENTS OR REQUESTS FROM THE BOARD

Trustee McDougall attended the Arnold and Morris PACE graduations, Landell Open House, ACSA Administrator of the Year Awards dinner for Tracy Mouren-Laurens, and the Council PTA Honorary Service Awards dinner. As a member of the Kennedy High School Scholarship Foundation, she attended the annual awards dinner where 17 scholarships were awarded.

Trustee Sondhi visited classrooms at Morris, Vessels, and Landell, and appreciated the opportunity to observe active evidence of the caring teachers as well as the outcome of the professional development teachers have received. She also attended the ACSA Administrator of the Year dinner where Tracy Mouren-Laurens was recognized and the Council PTA Honorary Service Awards dinner. She thanked each school and PTA for partnering with the Kiwanis Club to collect book donations for their partnership with the Summer Harvest program.

Trustee Lee commended King School for its commitment to arts education. She offered special thanks to staff for making this opportunity available to students. She attended the Arnold PACE graduation and expressed her gratitude to the Cypress Police Department for their partnership. She also recognized Cypress Police Community Outreach Officer Julie Marquez for her efforts. She attended the GASELPA Community Advisory Committee awards ceremony where Sarah Anderson, Psychologist from Arnold, and Margaret Vento-Wilson, Speech Therapist from Vessels, were honored. She also attended the ACSA Administrator of the Year dinner honoring Tracy Mouren-Laurens and the PTA Honorary Service Awards dinner. She thanked the teachers who addressed the Board this evening and shared that she has observed their hard work during her school site visits and commended them all.

Trustee Kern attended An Afternoon with Sal Khan and learned about OCDE's partnership with Khan Academy. She attended the PACE graduations at Arnold and Morris and Open House at Landell. She also visited classrooms at Morris. She attended the Council PTA Honorary Service Awards dinner where not only parents, but staff, were recognized for their support. As part of PTA, she attended the state PTA convention in San Jose. She reported

that of the 100 Orange County delegates, 10 were from Cypress School District, demonstrating the level of PTA's commitment to training parent leaders. She also thanked teachers for attending the meeting tonight and stated she was touched by all of their comments.

Trustee Nakamura attended the ACSA Administrator of the Year dinner recognizing Tracy Mouren-Laurens. He also attended the PTA Honorary Service Awards dinner. He will be volunteering at the Morris Carnival tomorrow night. As both a Board Member and parent, he shared his appreciation for teachers going above and beyond the norm. He expressed his respect for the teachers who attended the meeting tonight.

13. ANNOUNCEMENTS OR REQUESTS FROM THE SUPERINTENDENT

Superintendent Silavs thanked the Board for their support and participation in the numerous district events. She also thanked the teachers who attended the meeting tonight.

14. ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

Respectfully Submitted,

Anne Silavs, Superintendent

Sandra Lee, Clerk