



California
School
Employees
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October 14, 2015

Terra V Salazar
Chapter President 60
638 Manor Ln
Manteca, CA 95336-3812

RE: Memorandum of Understanding – Site Administrative Assistant –
Counseling Office Job Description

Dear President Salazar:

We have received the Memorandum of Understanding (MOU) regarding the Site Administrative Assistant-Counseling Office Job Description tentatively agreed to between the Piedmont Unified School District and California School Employees Association and its Piedmont Chapter #60.

It has been reviewed in accordance with Policy 610. I have found no apparent violations of law, CSEA's Constitution and Bylaws or policies of the Association.

Ratification for this MOU is required. Once ratified, please provide your Labor Relations Representative (LRR) with the date as to when this has been ratified so that we may update our records accordingly.

Sincerely,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Gabriela Echevarria
Field Director

GE/me

Attachment

Cc: Karen Keegan, Regional Representative 9; Marcos Gonzalez, Area C Director;
Ryan Apperson, Labor Relations Representative; Chapter 60 File