

Twin Rivers USD Agenda

Regular Board Meeting

June 20, 2017 6:00 PM

Twin Rivers Unified School District

5115 Dudley Boulevard, Bay A

McClellan, CA 95652

Please Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's at (916) 566-1745 at least 24 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]

A copy of the Board agenda and backup materials is available for inspection and review at the Twin Rivers Unified School District office located at 5115 Dudley Blvd., Bay A, McClellan, CA during regular business hours. In addition, this agenda has been posted on Twin Rivers Unified School District website at www.twinriversusd.org. An audio recording of Board Meetings may be made.

Noted on the agenda are approximate times. The Board may adjust the time or sequence of agenda items during the meeting.

Regular Board meetings shall be adjourned by 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and subsequently may be adjourned to a later date. (Board Bylaw 9323)

Interpreter Services are available in Spanish, Hmong, and Russian at Board meetings upon request.

Servicios de interpretación están disponibles en español, hmong, y ruso en las reuniones del consejo a petición

Muaj neeg txhais lus Mev, Hmoob, thiab Russian nyob rau lub koom txoos kev sib tham no yog thov txog.

PowerPoint presentations will not be accepted from members of the public at Board meetings without prior approval by the Superintendent or Board of Trustees.

A. 6:00 P.M. CALL TO ORDER by the President

B. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- 1. Conference with Labor Negotiators [Government Code Section 54957.6] – TRUE, CSEA, TRSPA, and Unrepresented Employees - Superintendent, Management, Confidential; Agency Negotiator: Superintendent, Board of Trustees – Possible Action**
- 2. Public Employee Discipline/Dismissal/Release/Resignation [Government Code Section 54957] – Multiple Cases – Possible Action**
- 3. Public Employment/Appointment – Government Code Section 54957 – Possible Action - a. Certificated Management, b. Classified Management**
- 4. Student Expulsion #A12-17, #A13-17, #A14-17 [Education Code Sections 35146 & 48918]**

C. OPPORTUNITY FOR PUBLIC TO ADDRESS BOARD ON CLOSED SESSION ITEMS

D. CLOSED SESSION

E. 7:00 P.M. RECONVENE

- 1. Introduction of Interpreters**
- 2. Report Action Taken During Closed Session**
- 3. Board Action by Separate Vote - Student Expulsion #A12-17, #A13-17, #A14-17**
- 4. Pledge of Allegiance Led by Trustee Michael Baker**

F. REPORTS

- 1. Board President**
- 2. Superintendent**

G. PERSONNEL RECOMMENDATIONS

1. APPROVE Personnel Recommendations

Included in the Board packet are the Personnel Recommendations.
Contact person: Gina Carreon, telephone number (916) 566-1600 ext. 50379

H. RECOGNITION

1. California Department of Education Announces Twin Rivers Unified School District's Designation as a State Attendance And Review Board (SARB) Model

California Department of Education Superintendent Tom Torlakson has recognized Twin Rivers Unified School District as a Model School Attendance Review Board (SARB). This is the fourth time that TRUSD has received this designation for applying innovative and effective practices to impact chronic absenteeism. David Kopperud with the California Department of Education will be presenting the Model SARB Award. During this presentation a student who has had perfect attendance during her entire K-12 educational career in the district will be recognized. Contact persons: Craig S. Murray, telephone number (916) 566-1600 ext. 50137, Jane Claar ext. 50852 or Tracey Wiltshire ext. 50854

2. Staff for Role in Federal Program Monitoring (FPN) Evaluation

The Board of Trustees will recognize staff who played critical roles in the Federal Program Monitoring (FPM) evaluation recently conducted by the California Department of Education. The FPM evaluation reviewed 7 departmental areas. Contact person: Teresa Rowan, telephone number (916) 566-1600 ext. 61011 or Cynthia Andrews ext. 63350

3. Budget Services for Receiving the Association of School Business Officials (ASBO) International Meritorious Budget Award

The Board of Trustees will recognize the Budget Services staff who, through hard work and dedication, was awarded the Association of School Business Officials (ASBO) International Meritorious Budget Award for 2016-2017, the 7th consecutive year. Contact person: Kate Ingersoll, telephone number (916) 566-1600 ext. 50124

4. Curriculum, Warehouse and Delivery Staff

The Board of Trustees will recognize staff members who have been instrumental in ensuring that the new English Language Arts curriculum materials were inventoried, organized, and delivered to all school sites prior to the end of the 2016-2017 school year. Contact person: Teresa Rowan, telephone number (916) 566-1600 ext. 61011 or Kimbely Barnett ext. 50330

I. RECESS/RECEPTION

J. RECONVENE

K. CONSENT AGENDA

1. APPROVE May 2, 2017, Regular Board Meeting Minutes

Copies of the minutes of each regular or special meeting of the Board of Trustees shall be distributed to Board members with the agenda for the next regular meeting, or as soon as reasonably possible. Contact person: Dr. Steven Martinez, telephone number (916) 566-1600 ext. 50902

2. RESCHEDULE July 11, 2017, Regular Board Meeting to July 13, 2017

The Superintendent recommends that the July 11, 2017, Regular Board Meeting (6:00 p.m. closed session; 7:00 P.M. open session) be rescheduled to Thursday, July 13, 2017. Contact person: Dr. Steven Martinez, telephone number (916) 566-1600 ext. 50902

3. ADOPT Resolution No. 653 to Approve Contract between TRUSD and SETA for 2017-2018

It is recommended that the Board of Trustees adopt Resolution No. 653, to approve the agreement contract between Twin Rivers Unified School District and Sacramento Employment and Training Agency (SETA) and to authorize the designated personnel to sign contract documents for fiscal year 2017-2018. Contact person: Dr. Tabitha Thompson, telephone number (916) 566-1600 ext. 62101 or Dr. Sara Noguchi ext. 50050

4. ADOPT Resolution No. 654 to Approve the Purchase of Frozen and Refrigerated Foods Under a Piggyback Contract with Gold Star Foods

Pursuant to Public Contracts Code Section 20118 and Section 20652, the Board of Trustees may authorize the District to enter into purchasing agreements to lease data processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, or other personal property without advertising for bids by utilizing another public agency's contract, if the Board of Trustees determines that it is in the best interest of the District to do so. Gold Star Foods is the supplier of frozen and refrigerated food items to Alhambra Unified School District through the San Gabriel Valley Food Co-Op, under a piggybackable contract awarded in May 2016 (RFP#1173015/16) and extended into 2017-2018 by Alhambra Unified School District. Supporting bid, award and contract documents are included with Resolution No. 654, attached hereto. Administration recommends that the Board adopt the attached Resolution No. 654, to approve the purchase of frozen and refrigerated foods under the piggybackable contract and bid issued by Alhambra Unified School District, and authorize the District to execute all related contract documents with the awarded vendor, Gold Star Foods. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138 or Jill VanDyke ext. 50500

5. ADOPT Resolution No. 655 - Close of Fiscal Year Budget Transfer for 2016/17

Resolution No. 655 - Close of Fiscal Year 2016/2017 is presented for Board review and adoption. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138 or Kate Ingersoll ext. 50124

6. ADOPT Resolution No. 656 - Termination of the California School Boards Association (CSBA) GASB 45 Solutions Program

Resolution No. 656, authorizing the termination of the California School Boards Association (CSBA) GASB 45 Solutions Program, is presented for

the Board's review and adoption. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138 or Kate Ingersoll ext. 50124

7. ADOPT Resolution No. 657 to Pay Absent Board Member

Board Members may be paid for any meeting when absent if the Board by resolution, duly adopted and included in its minutes, finds that at the time of the meeting he or she was performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board [Ed Code §35120(c)]. Resolution No. 657 states that Board Member Basim Elkarra was absent from the June 1, 2017, special Board meeting, performing school district business. Contact person: Dr. Steven Martinez, telephone number (916) 566-1600 ext. 50902

8. ADOPT Resolution No. 658 - Declaring an Emergency Facilities Project for Vineland/Heritage Peak Charter School Pursuant to Public Contract Code Sections 1102 and 20113

The District was notified on May 28, 2017, that there was serious and extensive fire damage to the site located at its 6450 20th Street, Rio Linda, CA 95660 campus. The proposed actions are consistent with Public Contract Code Sections 1102 and 20113, in an emergency, when any repairs, alterations, work, or improvement are necessary to permit the continuance of existing school facility and to avoid danger to life or property. The Board, by unanimous vote, with the approval of the County Superintendent of Schools, may make a contract in writing or otherwise on behalf of the District for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138 or Kimbely Barnett ext. 50330

9. ADOPT Second Reading of Revised Board Policies

The first reading of the following Board Policies was held May 16, 2017: BP 5030 Student Wellness, BP 5111 Admissions, BP 5111.1 District Residency, BP 5112.1 Exemptions from Attendance, BP 5116 Attendance Boundaries, BP 5116.1 Intradistrict/Open Enrollment, BP 5116.2 Involuntary Student Transfers, BP 5117 Interdistrict Attendance, BP 5118 Open Enrollment Act, BP 5119 Students Expelled from Other Districts, BP 5131.62 Tobacco, BP 5131.7 Weapons and Dangerous Instruments, BP 7310 Naming of Facility, and Exhibit 1312.4 Williams Uniformed Complaint Procedure. One recommendation for changes was received and acted on. The revised policies align with current district practices and recommendations from California School Boards Association (CSBA). Contact person: Dr. Steven Martinez, telephone number (916) 566-1600 ext. 50902

10. RATIFY Payment of Salaries and Bills for May 2017

Included in the Board packet, for review, is the expenditures report reflecting payments made May 1, 2017, through May 31, 2017. Details of expenditures are provided in the report. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138

11. APPROVE Routine Administrative Contracts \$35,000 and Above

Included in the Board packet is the spreadsheet of Routine Administrative Contracts \$35,000 and above. Contact person: Bill McGuire, telephone

number (916) 566-1600 ext. 50138

12. RATIFY Routine Administrative Contracts Below \$35,000

Included in the Board packet is the spreadsheet of Routine Administrative Contracts below \$35,000 for ratification by the Board of Trustees. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138

13. APPROVE Routine Construction Contracts

Included in the Board packet for review and approval are the Routine Construction Contracts. Contract person: Bill McGuire, telephone number (916) 566-1600 ext. 50138

14. APPROVE Twin Rivers Unified School District Police Department Excess Liability Insurance Proposal

Administration requests approval of the annual renewal of the Twin Rivers Unified School District Police Department excess liability insurance proposal for coverage due to inherent risks associated with the nature of the Department's duties and responsibilities. The premium for 2017-2018 is \$175,724.83. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138 or Greg Rash ext. 50121

15. AWARD Contract for WiFi Infrastructure Equipment and Services

On May 12, 2017, the District issued a Request for Proposals (RFP) for WiFi Equipment and Related Services to identify the solution best suited to the District's needs in terms of cost, ease of implementation, required training, and support. Proposals were received from six vendors by the due date of May 30, 2017. The proposals were evaluated and scored on the basis of the criteria published in the RFP: vendor's equipment cost proposal, ongoing maintenance costs, the ease of use and implementation; the amount of training required by District IT staff to configure and install the proposed solution. A summary of proposal scores is attached. Hula Networks attained the highest score and has been identified as the vendor whose proposed solution best meets District needs. Administration recommends award of contract to Hula Networks for \$617,292.00. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138 or Russ Selken ext. 55500

16. AWARD Contract for Fire Alarm Inspection and Testing Services

On June 2, 2017, the District issued a Request for Proposals (RFP) for Fire Alarm Inspection and Testing Services. Vendor questions were due and answers published after June 12, 2017. Proposals were due June 16, 2017, and were evaluated according to the criteria in the RFP, which included understanding and responsiveness to the District's needs; professional experience; past experience with school districts; familiarity with TRUSD facilities; quality of service; cost effectiveness; and references. A summary of the proposal results will be presented to the Board of Trustees at the June 20, 2017, meeting, along with administration's recommendation for contract award. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138, Kimbely Barnett ext. 50330 or Armando Orozco ext. 50480

17. APPROVE Disposal of Surplus Property to be Sold By Means of a Public Action

Attached, as Exhibit 'A' for Board review and approval, is a listing of property that District staff identified as not required for school purposes, to

be disposed of for the purpose of replacement, or as being unsatisfactory or not suitable for school use. Administration recommends that the Board of Trustees declare the items listed in Exhibit 'A' as being not required for school purposes, or to be disposed of for the purpose of replacement, or as being unsatisfactory or not suitable for school use and allow the disposal of said items by sale for cash by a public auction in accordance with the requirements of Education Code section 17545. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138

18. ADOPT Transitional Kindergarten (TK) through 12 Grade Core Curriculum List for 2017-2018

To keep the District in compliance with the Williams Case mandates, it is recommended that the Board of Trustees move to adopt the attached updated list of the TK-12 core curriculum materials for students in the Twin Rivers Unified School District for the 2017-2018 school year. Where a specific curriculum is not listed on the SDC core curriculum list, SDC students will have access to Board-adopted general education core curriculum at students' instructional levels. Contact person: Cynthia Andrews, telephone number (916) 566-1600 ext. 63350 or Kathleen Walker ext. 50192

19. APPROVE Renewal of the Agricultural Incentive Grant from the California Department of Education in the Amount of \$15,456.00 for Rio Linda High School Academy of Agriscience

Attached for Board review and approval is the Agricultural Career Technical Education Incentive Grant 2017-2018 Application for Funding from the California Department of Education in the amount of \$15,456.00, to be accepted by the Rio Linda High School Academy of Agriscience. The required grant match will be met from community partnerships funds. Contact persons: Dr. Sara Noguchi, telephone number (916) 566-1600 ext. 50050 or Jackie White ext. 50145

20. APPROVE Memorandum of Understanding between Sacramento County Office of Education and Twin Rivers Unified School District for the 1000 Strong Initiative Program

The 1000 Strong Initiative is a program that works to provide Twin Rivers Unified School District youth with workforce skills, training and internship opportunities. The program is a one-year pilot. Contact person: Dr. Sara Noguchi, telephone number (916) 566-1600 ext. 50050 or Jackie White ext. 50145

21. APPROVE Submission of Application to California School Boards Association to Highlight the District's Project Find'em Initiative for Golden Bell Award Consideration

Twin Rivers intends to highlight the success of its Project Find 'em Initiative by applying for a California School Boards Association (CSBA) Golden Bell Award. Project Find 'em Initiative reengages students who are in danger of not graduating or who have recently dropped out of school. This collaborative effort between the district and sites has been a significant driver in the increase of TRUSD's graduation rate and the decrease in the dropout rate over the past three years. Administration is recommending Board approval of the district's participation in the application process for the CSBA Golden Bell Award. Contact person: Craig S. Murray, telephone

number (916) 566-1600 ext. 50137

22. APPROVE Disposal of Obsolete Curriculum from School-Sites

Included in the Board packet is the list of obsolete curriculum. Contact person: Cynthia Andrews, telephone number (916) 566-1600 ext. 63350

23. APPROVE Additional Schools' Addendum to the 2016/2017 Single Plan for Student Achievement

The following Twin Rivers Unified School District school sites have revised their Single Plan for Student Achievement (SPSA) to match Consolidated Application and Reporting System (CARS): Foothill Ranch Middle School, Martin Luther King Jr., Ridgepoint, Rio Linda Prep., Smythe, Strauch, Oakdale, and Woodridge. These school sites have completed an Addendum to the 2016/2017 SPSA as shown on the attached matrix. The completed plans are also available for review. Contact person: Cynthia Andrews, telephone number (916) 566-1600 ext. 63350

24. ACCEPT Donation to Clear Overdue Lunch Balances at Sierra View Elementary

Mr. Lei Anderson of Delta Metro Realty Services, Inc. recently provided a generous donation in the amount of \$564.00 to clear the overdue lunch balances for Sierra View Elementary students. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138 or Kate Ingersoll ext. 50124

25. ACCEPT Donation of New Weights and Equipment to Rio Linda High School

In May 2017, Rio Linda High School received a donation of equipment from a former student, Michael Sanciprian, who had Paul Le Francois as a Physical Education teacher when he attended high school. Because of his respect for Mr. Le Francois and their lasting friendship, Mr. Sanciprian donated thousands of dollars of brand new weights and equipment to Rio Linda High School. Contact person: Paul Orlando, telephone number (916) 275-7222 or Bill McGuire (916) 566-1600 ext. 50138

26. APPROVE 2017/2018 Student Meal Price Increase

School districts are required to increase the cost of their paid lunch prices if the average weighted revenue per lunch is below the federal reimbursement rate, which is adjusted for inflation every year. Included in the Board packet is a schedule of the proposed 2017/2018 meal prices and how they will compare to other school districts in the Sacramento region. Administration recommends approval of the 2017/2018 student meal price increase for Twin Rivers Unified School District. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138 or Jill VanDyke ext. 50500

27. APPROVE Out-of-State Travel Requests and Overnight School Sponsored Field Trips for Various Sites

The Board of Trustees will consider approval of out-of-state travel by staff and/or overnight school-sponsored trips for students. Contact person: Dr. Anne Zeman, telephone number (916) 566-1600 ext. 50024 or Dr. Lori Grace ext. 50219

L. ORAL COMMUNICATIONS - ORGANIZATIONS

(PLEASE COMPLETE SPEAKER CARD) The representative of an organization addressing the Board under this section of the agenda is asked to complete and

submit his or her speaker card prior to the meeting. Speaker cards will not be accepted during a presentation.

- 1. Alumni Association**

- 2. Employee Organization**

M. ORAL COMMUNICATIONS - HEARING OF PUBLIC

Individuals who wish to address the Board on topics within the Board's subject matter jurisdiction, but not listed on this agenda may do so at this time. While all time limitations are at the discretion of the Board, generally members of the public will be limited to a maximum of two (2) minutes per speaker for a total of thirty (30) minutes of public comment as designated on this agenda. Any individual who has not had an opportunity to address the Board during this initial thirty (30) minute period may do so at the end of the meeting after the Board has addressed all remaining items on this agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer any formal requests to the Superintendent that are brought before them at this time. The appropriate staff member will furnish answers to questions. Please note that if you wish to address the Board on an agenda item, you should do so when the specific item is called. Speaker cards for agenda items must be brought forth at the beginning of the meeting. Speaker cards will not be accepted from members of the public during a presentation. PowerPoint presentations will not be accepted from members of the public at Board meetings without prior approval by the Superintendent or Board of Trustees.

N. PRESENT/DISCUSS/ACTION - SCHOOL/STAFF

- 1. FIRST READING of Revised Board Bylaw Section 9000 of the Policy Manual**

Attached is a first reading of revised Board Bylaws for the policy manual as recommended by California School Boards Association (CSBA) and District Administration. These Board Bylaws (BB), have been reviewed and updated by District Administration and the Board Policy Review Committee and include BB 9000 Role of the Board, BB 9005 Governance Standards, BB 9010 Public Statements, BB 9011, BB 9012 Board Member Electronic Communication, BB 9100 Organization, BB 9121 President, BB 9122 Secretary, BB 9123 Clerk, BB 9124 Attorney, BB 9130 Board Committees, BB 9140 Board Representatives, BB 9150 Student Board Members, BB 9200 Limits of Board Member Authority, BB 9220 Governing Board Elections, BB 9222 Resignation, BB 9223 Filling Vacancies, BB 9224 Oath of Affirmation, BB 9230 Orientation, BB 9240 Board Training, BB 9250 Remuneration, Reimbursement and Other Benefits, BB 9260 Legal Protection, BB 9270 Conflict of Interest, BB 9320 Board Meeting and Notices, BB 9321 Closed Session Purpose and Agendas, BB 9321.1 Closed Session Actions and Reports, BB 9322 Agenda Meeting Materials, BB 9323 Meeting Conduct, BB 9323.2 Actions by the Board, BB 9324 Minutes and Recordings, BB 9400 Self-Evaluation, and Exhibit 9012.1 TRUSD Technology System Use Agreement. Contact Dr. Steve Martinez, telephone number (916) 566-1600 ext. 50902

O. HEARING OF PUBLIC (If Needed)

- 1. PUBLIC HEARING and REVIEW Local Control Accountability Plan (LCAP)**

The TRUSD Board of Trustees is requested to hold a public hearing to

solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the TRUSD LCAP pursuant to California Education Code 52062(b)1. The public hearing shall be posted 72 hours before the meeting and be held at the same meeting that the Board holds a public hearing on the budget to be adopted pursuant to California Education Code 42127. Contact person: Cynthia Andrews, telephone number (916) 566-1600 ext. 63350

2. PUBLIC HEARING and REVIEW 2017-2018 Proposed Adopted Budget

For review and public hearing is the 2017/2018 Proposed Adopted Budget. Contact person: Bill McGuire, telephone number (916) 566-1600 ext. 50138 or Kate Ingersoll ext. 50124

P. BOARD/SUPERINTENDENT COMMUNICATION

This section of the agenda is for follow-up items directed by the Board to the Superintendent by consensus of 4 or more Board members.

Q. BOARD COMMENTS

R. BOARD MEET IN SECOND CLOSED SESSION (If Needed)

- 1. Announcement of Closed Session Items and Opportunity for Public to Address the Board on Closed Session Items**

S. CLOSED SESSION

T. RECONVENE IN PUBLIC SESSION

- 1. Report on Any Action Taken in Closed Session [Government Section 54957.1]**

- 2. Announcement of Next Meeting**

Board of Trustees to meet again, unless otherwise announced and approved by the Board of Trustees, Tuesday June 27, 2017, Regular Board Meeting 6:00 p.m. (closed session), 7:00 p.m. (public session) to be held at Twin Rivers Unified School District, 5115 Dudley Boulevard, Building A, McClellan, CA 95652

U. ADJOURN

V. JUNE 20, 2017, MULTILINGUAL AGENDA