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## **Coastline ROP Memorandum of Understanding (MOU)**

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### **Memorandum of Understanding (MOU) for a Joint Powers Authority for participation in the Career Technical Education Incentive Grant (CTEIG)**

#### **Participating Local Educational Agencies (LEAs):**

Irvine Unified School District (IUSD)  
Huntington Beach Union High School District (HBUHSD)  
Newport-Mesa Unified School District (NMUSD)  
Saddleback Valley Unified School District (SVUSD)  
Tustin Unified School District (TUSD)

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#### **Background**

The California Career Technical Education Incentive Grant was established as a state education, economic, and workforce development initiative with the goal of providing pupils kindergarten and grades 1 to 12, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of the grant is to encourage new career technical education programs and maintain the delivery of current career technical education programs during implementation of the District's Local Control Funding Formula.

#### **Purpose**

In consideration of the shared goals associated with this agreement, and in recognition of the benefit to be derived from the effective implementation of the program, the parties agree that their responsibilities under this agreement shall be as follows:

#### **LEAs shall:**

Each member of the JPA will release ten percent of the 7-12 P2 ADA from 2014-15. The JPA will report only those students' ADA that the member has released for the purpose of determining the grant allocation award. Each member and fiscal agent will submit data on CTE students according to what they are claiming or releasing of ADA for the grant funding structure of ADA, as outline in Education Code (EC) Section 53071, (B), i-v.

#### **Coastline ROP shall:**

As the administrative agency for the JPA, Coastline Regional Occupational Program (ROP) will receive and administer a proportional percentage of the JPA's allocated funds, and submit the necessary plans, applications, and all fiscal claims to the California Department of Education (CDE). Each of the LEAs participating in the JPA will cooperate in the development of these documents and will provide timely responses to the JPA fiscal agent's request for information and data.

Meet all of the eligibility standards required of the CTEIG, as follows:

1. Offer high quality curriculum and instruction aligned with the California Career Technical Education Model Curriculum Standards, including, but not limited to, providing a coherent sequence of career technical education courses that enable pupils to

- transition to postsecondary education programs that lead to a career pathway or attain employment upon graduation from high school.
2. Provide pupils with quality career exploration and guidance.
  3. Provide pupil support services, including counseling and leadership development.
  4. Provide for system alignment, coherence, and articulation, including ongoing and structural regional or local partnerships with postsecondary educational institutions, documented through formal written agreements.
  5. Form ongoing and structural industry and labor partnerships, documented through formal written agreements and through participation on advisory committees.
  6. Provide opportunities for pupils to participate in after school internships, competitions, and other work-based learning opportunities.
  7. Provide programs that reflect regional or local labor market demands and focus on current or emerging high-skill, high-wage, or high-demand occupations.
  8. Provide programs that lead to an industry-recognized credential or certificate, or appropriate postsecondary training or employment.
  9. Provide skilled teachers with appropriate credentials, as well as skilled administrators and support staff who provide professional development opportunities.
  10. Report data, as a program participation requirement, to allow for evaluation of the program. Data elements shall include, but not be limited to metrics aligned with the core metrics required by the federal Workforce Innovation and Opportunity Act and the quality indicators described in the California State Plan for Career Technical Education required by the federal Carl D. Perkins Career and Technical Education Improvement Act of 2006, and the following core metrics:
    - a. The number of pupils completing high school.
    - b. The number of pupils completing career technical education coursework.
    - c. The number of pupils obtaining an industry-recognized credential, certificate, license, or other measure of technical skill attainment on an industry recognized assessment.
    - d. The number of pupils employed and the types of businesses in which they are employed.
    - e. The number of former pupils enrolled in a postsecondary educational institution, a state apprenticeship program, or another form of job training.

### **Duration**

This MOU may be modified by the mutual written consent of authorized officials from Coastline ROP and LEAs. This MOU shall become effective upon signature by the authorized officials from the LEAs and will remain in effect until modified or terminated by any one of the partners by mutual written consent. In the absence of mutual agreement by the authorized officials from LEAs and Coastline ROP this MOU shall end on June 30, 2019.

Coastline ROP may claim indirect costs incurred based on the approved state rate.

As evidenced by the accompanying Superintendent or Authorized Designee signatures, each of the JPA's participating LEAs agrees to the conditions set forth in this Memorandum of Understanding.

**Approved by:**  
**Coastline Regional Occupational Program**

(Signature) \_\_\_\_\_ Date:  
Name/Title: Carol Hume, Superintendent

**Irvine Unified School District**

(Signature) \_\_\_\_\_ Date:  
Name/Title: Terry L. Walker, Superintendent

**Huntington Beach Union High School District**

(Signature) \_\_\_\_\_ Date:  
Name/Title: Dr. Gregory Plutko, Superintendent

**Newport-Mesa Unified High School District**

(Signature) \_\_\_\_\_ Date:  
Name/Title: Dr. Frederick Navarro, Superintendent

**Saddleback Valley Unified High School District**

(Signature) \_\_\_\_\_ Date:  
Name/Title: Dr. Clint Harwick, Superintendent

**Tustin Unified High School District**

(Signature) \_\_\_\_\_ Date:  
Name/Title: Dr. Gregory A. Franklin, Superintendent