

CYPRESS SCHOOL DISTRICT
REGULAR MEETING - BOARD OF TRUSTEES
August 10, 2017

MINUTES

1. CALL TO ORDER

President Nakamura called the meeting to order at 7:00 p.m. in the Board Room.

1.1. Roll Call

Board Present

Candi Kern
Sandra Lee
Donna McDougall
Brian Nakamura
Lydia Sondhi, Ph.D.

Staff Present

Anne Silavs, Superintendent
Tim McLellan, Ed.D., Assistant Superintendent, Business Services
Tracy Mouren-Laurens, Administrative Director, Human Resources
Tandy Taylor, Director, Instructional Services
Scott Adams, Director, Student Support Services
Lenette Brown, Director, Child Nutrition Services
Julie Gautreau, Coordinator, Assessment & Technology
Debra Parker, Executive Assistant to the Superintendent

1.2. Pledge of Allegiance

2. APPROVE AGENDA

Order #161 - Motion Passed: Passed with a motion by Candi Kern and a second by Sandra Lee.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

3. PUBLIC COMMENTS

There were no public comments.

4. PUBLIC RECOGNITION

Present were Isis Ortiz, President, ACT; Lynn Currin, Vice President, ACT; Vickie Ohlman, President, CSEA; and Pam Leshner, Vice President, CSEA.

5. APPROVE MINUTES FROM REGULAR MEETING OF JULY 27, 2017

Order #162 - Motion Passed: Passed with a motion by Candi Kern and a second by Sandra Lee.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

6. CONSENT ITEMS

Order #163 - Motion Passed: Passed with a motion by Sandra Lee and a second by Lydia Sondhi, Ph.D..

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

6.1. Approve Gifts to District

Approved acceptance of gifts received during the period June 1, 2017 - July 31, 2017. A math error was noted on the exhibit. The Board was provided with a revised exhibit, correcting the month cash total from \$10,973.10 to \$26,151.62 and the year-to-date cash total from \$140,234.89 to \$155,413.41.

6.2. Approve Grants Awarded to District

Approved acceptance of grants received during the period July 1-31, 2017.

6.3. Approve Human Resources Report, Certificated

Approved Human Resources Report, Certificated, listing transactions occurring since the July 27, 2017 report.

6.4. Approve Human Resources Report, Classified

Approved Human Resources Report, Classified, listing transactions occurring since the July 27, 2017 report.

6.5. Approve Check Report

Approved the Check Report listing all checks written during the period June 1, 2017 - July 31, 2017.

6.6. Approve Purchase Order Report

Approved the Purchase Order Report listing all purchase orders issued during the period June 1, 2017 - July 31, 2017.

6.7. Approve Renewal of Independent Contractor Agreements for the Districtwide Music Program for the 2017/18 School Year

Approved renewal of Independent Contractor Agreements with Brian Dennis and Arts & Learning Conservatory for consulting services related to the district's music program during 2017/18 school year at a total cost not to exceed \$20,000.

6.8. Ratify Renewal of Web-Based Educational Programs for 2017/18

Approved renewing annual agreements for web-based educational programs for 2017/18, as listed above, at a cost of \$72,861.66.

6.9. Ratify Renewal of Agreements for Contracted Services for 2017/18

Approved renewal of service agreements for the 2017/18 school year, as listed above, at a total cost not to exceed \$131,030.18.

- 6.10. Ratify Renewal of Independent Consultant Agreements for 2017/18**
Approved renewal of independent consultant agreements for the 2017/18 school year, as listed above, at a total cost not to exceed \$414,800.
- 6.11. Ratify Renewal of Network and Software Support Service Agreements with the Orange County Department of Education for 2017/18**
Ratified renewal of network and software support services agreements with the Orange County Department of Education for the 2017/18 school year, as listed above, at a total cost of \$57,850.

7. DISCUSSION/ACTION

- 7.1. Approve Agreement with the Orange County Department of Education for Professional Development in Cognitively Guided Instruction for the 2017/18 School Year**
Order #164 - Motion Passed: Approve Orange County Department of Education Agreement Number 44608 for professional development in Cognitively Guided Instruction for teachers at Arnold, King, Landell, and Luther during the 2017/18 school year at a cost of \$18,000. Passed with a motion by Sandra Lee and a second by Candi Kern.
- Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.
- 7.2. Approve Agreement with Educational Testing and Assessment, Inc. to provide Special Education Evaluation Services**
Order #165 - Motion Passed: Approve an agreement with Educational Testing and Assessment, Inc. to provide special education evaluation services for student #SE1718-09. Passed with a motion by Lydia Sondhi, Ph.D. and a second by Sandra Lee.
- Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

8. INFORMATION/DISCUSSION

- 8.1. First Reading of Updated Board Policies, Administrative Regulations, and Board Bylaws**
An error was noted on Board Policy 6161.1, Selection and Evaluation of Instructional Materials. The following sentence was inadvertently included: "The Board shall adopt instructional materials for grades 9-12 upon determining that the materials meet the criteria specified in law and administrative regulation. (Education Code 60400)" This statement will be removed before the Board Policy is presented for adoption at the next Board Meeting.

8.2. Review Mission, Vision, and Core Values

The Board reviewed the district's current Mission, Vision, and Core Values and reached consensus that no changes should be made at this time.

8.3. Review District Goals

After reviewing the current District Goals, the Board requested the addition of a fifth goal to address infrastructure management of the District Office. The present updated goals and strategies for Board approval at the next meeting.

9. ANNOUNCEMENTS OR REQUESTS FROM THE BOARD

Trustee Kern thanked staff for the fun Welcome Back Breakfast. She found this evening's leadership workshop very inspirational. She's excited about the start of the new school year.

Trustee Lee had a great time at the Welcome Back Breakfast. She appreciated the point that every student marches to their own drumbeat. She wished staff a great start to the school year. She is looking forward to visiting the school sites and asked the Superintendent to provide a schedule.

President Nakamura looks forward to a great school year. He offered kudos to staff for the Welcome Back Breakfast. He found the presentation very engaging. He reported that he was at the Boys & Girls Club on the first day of school when a district bus arrived to drop off students. He was impressed with how smoothly the system worked. He relayed thanks from Anne Hertz, the Executive Director for the Boys & Girls Club.

Trustee Sondhi reported on the Kiwanis book distribution over the summer. The last donation event fell on the same day as King's reregistration. Summer Harvest provided a number of new backpacks for distribution to students throughout the district. She attended the district's Welcome Back Breakfast as a Kiwanis member and served pancakes. Although outside, she was able to feel the energy inside the room.

Trustee McDougall echoed what her fellow trustees shared. She is looking forward to a good school year and the opportunity to visit the school sites.

10. ANNOUNCEMENTS OR REQUESTS FROM THE SUPERINTENDENT

Superintendent Silavs reported that the first day of school was a huge success. District administrators were at each school site in the morning to provide assistance. The benefits of this year's new online reregistration process were apparent. The first day was much smoother than in the past. The Superintendent advised the Board that a schedule of school visit opportunities has been posted on the Google Drive. There are four visits scheduled for each school.

11. ADJOURNMENT

The meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Anne Silavs, Superintendent

Sandra Lee, Clerk