



Irvine Unified School District

2016 Budget Calendar

Fiscal Deadline	Activity / Event	Meeting/Responsibility
November / December	LCAP Phase I - Inform Stakeholders of Process and Opportunity to Participate	Various
January 12, 2016	Present 2014-15 Audit Report to School Board	Regular Board Meeting
January 14, 2016	Attend Governor's Budget Conference	Governor's Proposed Budget
January / February	LCAP Phase II – Gathering Input – Collaborative response opportunity for all stakeholders with optional online feedback	Gathering input and developing plan
February 1, 2016	Present 2014-15 Audit to Finance Committee	Finance Committee Meeting
February 1, 2016	Report on Governor's Proposed Budget to Leadership	Leadership Correspondence
February 16, 2016	Adopt 2016 Budget Calendar	Regular Board Meeting
March 15, 2016	Present 2015-16 2 nd Interim Report to School Board	Regular Board Meeting
March 21, 2016	Present 2015-16 2 nd Interim Report to Finance Committee	Finance Committee Meeting
March / April	Phase III – Stakeholders review and provide feedback on Draft LCAP	Board Study Session
April 12, 2016	Certificated Temporary Employee Layoff Notification to School Board	Regular Board Meeting/ Human Resources
May 10, 2016	Review Prelim Budget Data with Superintendent and Cabinet	Cabinet Meeting
May 16-20, 2016	Incorporate May Budget Revisions and Cabinet recommendations into the budget	Business Services
May 26, 2016	Report May Revised information to Leadership	Email to Leadership Team
June 10, 2016	Publish Notice of Budget Public Hearing / Budget available for public inspection [EC Sec. 42127 (a)(1)]	Business / Fiscal Services
June 14, 2016	Public Hearing of Local Control Accountability Plan (LCAP)	Regular Board Meeting
June 28, 2016	Public Hearing and Board Adoption of 2016-17 Budget and Adoption of LCAP	Regular Board Meeting
July 1, 2016	Submit 2016-17 Budget to Orange County Dept. of Education	Fiscal Services
July 5, 2016	Present 2016-17 Adopted Budget to Finance Committee	Finance Committee Meeting
July 1- Aug 15, 2016	Year End Closing	Fiscal Services
September 13, 2016	Present Unaudited Actuals to School Board	Regular Board Meeting
September 19, 2016	Present Budget and Unaudited Actuals to Finance Committee	Finance Committee Meeting
December 13, 2016	Present 2016-17 1 st Interim Report to School Board	Organizational/Regular Board Meeting
December 19, 2016	Present 2016-17 1 st Interim Report to Finance Committee	Finance Committee Meeting

School Board Meeting Calendar / Meeting Type

Jan. 12, 2016 - Regular Meeting	May 3, 2016 - Regular Meeting	Sept. 13, 2016 - Regular Meeting
Jan. 26, 2016 - Regular Meeting	May 17, 2016 - Regular Meeting	Oct. 4, 2016 - Regular Meeting
Feb. 16, 2016 - Regular Meeting	Jun. 14, 2016 - Regular Meeting	Oct. 18, 2016 - Regular Meeting
Mar. 1, 2016 - Regular Meeting	Jun. 28, 2016 - Regular Meeting	Nov. 15, 2016 – Regular Meeting
Mar. 15, 2016 - Regular Meeting	Jul. 12, 2016 - Regular Meeting	Dec. 13, 2016 – Organizational/Regular
Apr. 12, 2016 - Regular Meeting	Aug. 23, 2016 - Regular Meeting	