



## **CONFLICT OF INTEREST CODE**

### ***Incompatible Offices and Activities***

*Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)*

### ***Conflict of Interest under the Political Reform Act***

*The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. In accordance with law, Board members and designated employees shall disclose any conflict of interest and, as necessary, shall abstain from participating in the decision.*

## **BYLAW OF THE BOARD OF EDUCATION**

Pursuant to Resolution No. 09-10-58, adopted March 16, 2010, the Irvine Unified School District adopted the State's model code for Conflict of Interest (Title 2, California Code of Regulations, Section 18730) including a designated filer list and standard disclosure categories.

### **ATTACHMENT A** **Irvine Unified School District** **Conflict of Interest Code**

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Ca. Code of Regs. Section 18730) which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in any agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Irvine Unified School District.

*Board members and designated employees shall annually file Statements of Economic Interests with the Irvine Unified School District's Political Reform Act Filing Officer, the Superintendent or Designee, who will make the statements available for public inspection and reproduction (Government Code Section 82008). Upon receipt of the statements of the Board of Education, the Superintendent, Assistant Superintendents and Legal Counsel, the Filing Officer shall make and retain a copy and forward the original of these statements to the Clerk of the Orange County Board of Supervisors. Statements for all other designated employees will be retained by the Filing Officer. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or district employment.*

**EXHIBIT A**  
**List of Designated Positions**

<b>Designated Position</b>	<b>Disclosure Categories</b>
Board of Education	OC-01
Superintendent	OC-01
Assistant Superintendent	OC-01
Chief Technology Officer	OC-01
<i>Executive Director</i>	<i>OC-01</i>
<i>Director V</i>	<i>OC-02</i>
<i>Director IV</i>	<i>OC-02</i>
<i>Director III</i>	<i>OC-02</i>
<i>Director II</i>	<i>OC-02</i>
<del>Executive Director, Construction Services/Facilities Planning</del>	<del>OC-01</del>
<del>Executive Director, Special Education</del>	<del>OC-01</del>
<del>Director, Alternative Education</del>	<del>OC-02</del>
<del>Director, Educational Technology</del>	<del>OC-02</del>
<del>Director, Elementary Education</del>	<del>OC-02</del>
<del>Director, Elementary Special Education</del>	<del>OC-02</del>
<del>Director, Construction Services</del>	<del>OC-02</del>
<del>Director, Facilities Planning</del>	<del>OC-02</del>
<del>Director, Fiscal Services</del>	<del>OC-01</del>
<del>Director, Human Resources</del>	<del>OC-11</del>
<del>Director, Informal Dispute Resolution</del>	<del>OC-02</del>
<del>Director, Information Services</del>	<del>OC-02</del>
<del>Director, Literacy</del>	<del>OC-02</del>
<del>Director, Maintenance and Operations</del>	<del>OC-01</del>
<del>Director, Math, Science and CTE</del>	<del>OC-02</del>
<del>Director, Nutrition Services</del>	<del>OC-02</del>
<del>Director, Professional Learning and Curriculum Development</del>	<del>OC-02</del>
<del>Director, Risk Management</del>	<del>OC-01</del>
<del>Director, Secondary Education</del>	<del>OC-02</del>
<del>Director, Secondary Special Education</del>	<del>OC-02</del>
<del>Director, Student Support Services</del>	<del>OC-02</del>
<i>Assistant Director</i>	<i>OC-02</i>
<del>Assistant Director, Facilities Planning</del>	<del>OC-02</del>
<del>Assistant Director, Fiscal Services</del>	<del>OC-02</del>
<del>Administrator, Maintenance and Operations</del>	<del>OC-02</del>
<del>Administrator, Transportation</del>	<del>OC-02</del>
<i>Coordinator IV</i>	<i>OC-02</i>
<i>Coordinator III</i>	<i>OC-02</i>
<i>Coordinator II</i>	<i>OC-02</i>
<i>Coordinator I</i>	<i>OC-02</i>
<del>Coordinator, Adult Transition</del>	<del>OC-02</del>
<del>Coordinator, Alternative Education</del>	<del>OC-02</del>
<del>Coordinator, Beginning Teacher Support and Assessment</del>	<del>OC-02</del>
<del>Coordinator, Data and Assessment</del>	<del>OC-02</del>

Coordinator, Early Childhood Education	OC-02
Coordinator, Elementary Math and Science	OC-02
Coordinator, Fine Arts	OC-02
Coordinator, Guidance Resources	OC-02
Coordinator, Health Services	OC-02
Coordinator, Language Minority	OC-02
Coordinator, Mental Health Services	OC-02
Coordinator, Student Services	OC-02
Principal, ECLC	OC-02
Principal, Elementary	OC-02
Principal, K-8	OC-02
Principal, Middle School	OC-02
Principal, High School	OC-02
Preschool Principal	OC-02
Preschool Assistant Principal	OC-02
Assistant Principal, ECLC	OC-02
Assistant Principal, Elementary	OC-02
Assistant Principal, Middle School	OC-02
Assistant Principal, High School	OC-02
Program Specialist	OC-02
Public Information Officer	OC-02
Elementary Principal	OC-02
Secondary Principal	OC-02
Secondary Assistant Principal	OC-02
Legal Counsel	OC-01
Consultants	OC-30

**EXHIBIT B**  
**Standard Disclosure Categories**

<b>Disclosure Category</b>	<b>Disclosure Description</b>
OC-01	All interests in real property in Orange County or the District, as well as investments, business positions and sources of income (including gifts, loan and travel payments).
OC-02	All investments, business positions and sources of income (including gifts, loans and travel payments).
OC-11	All interests in real property in Orange County or located entirely or partly within district boundaries, as well as investments in, business positions with and income (including gifts, loans and travel payments) from sources that are engaged in the supply of equipment related to recruitment, employment search & marketing, classification, training, or negotiation with personnel; employee benefits, and health and welfare benefits.
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The Department Head/Director/General Manager/Superintendent/etc., may determine that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure

	requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection.
--	---

Policy adopted: December 6, 1994

Revised: October 5, 2004

Revised: March 16, 2010

Revised: August 21, 2012

Revised: February 18, 2014

Revised: September 16, 2014

Revised: