

SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES

Regular Meeting - SRCS Board of Education

November 16, 2015 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

Attendance Taken at 5:15 PM:

Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

Natu Tuatagaloa

I. OPEN SESSION/ROLL CALL 5:00 PM

Minutes:

President Tuatagaloa convened the meeting to Open Session at 5:15 PM.

II. PUBLIC COMMENT on Closed Session

Minutes:

None.

III. CLOSED SESSION

Minutes:

Pursuant to Government Code sections 54957.6, 48900 and 54957, the Board adjourned to Closed Session at 5:16 pm.

III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:

Name of Agency Negotiator: Michael Watenpaugh, Robert Pasley, Chris Thomas

Employee Organization/Title: SRFT, SRTA, CSEA

III.2. Gov. Code 48900(b and c); Consideration of Student Expulsion Case # 15/16-1 (HSD)

III.3. Gov. Code 48900(b and c); Consideration of Student Expulsion Case # 15/16-2 (HSD)

III.4. GOV. CODE 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Superintendent (ESD/HSD)

IV. RETURN TO OPEN SESSION

Minutes:

President Tuatagaloa reconvened the meeting to open session at 6:03 PM.

Administrators in the audience were Kevin Kerr, Amy Goodwin, Christina Perrino Zecchini and Dan Zaich.

V. PLEDGE OF ALLEGIANCE

Minutes:

Cathy Falco led the Pledge of Allegiance.

VI. STUDENT BOARD REPORTS

Minutes:

Hei-Lee, Madrone HS:

- On October 26 students participated in a program with the Marin Employment Connection to prepare students for the workplace. Students who complete the program will receive a workability certificate.
- On November 4 students participated in Career Day at the Microsoft store in Corte Madera, learning about jobs in technology.
- Students attended a presentation on the College of Marin with 10,000 Degrees.
- Seniors are working on a writing a play which could be performed by the Marin Theater Company.
- Principal Jane Songer was just awarded a Principal of the Month Award by the US Army.

Jesseca Chung:

- November 4 was the student talent show "Jitters."
- She reported on AP computer and Science course offerings for next fall.
- She reported on posters that interim principal Katy Dunlap recently ordered as a visual reminder for students about expectations for following school rules and loss of privileges as a consequence for not following rules.
- KTVU shared a sports video of the TL football game against Sienna; it is on the TL website.
- AVID classes have teamed with Marine Toys for Tots program, collecting donated toys; deadline to drop off to one of the classroom teachers is tomorrow.
- The TL Advanced Drama class is putting on a show this week "Night of Theatrical Dysfunction."

VII. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)

Minutes:

Tracy Craig, spokesperson on behalf of the PG&E 999 3rd Street soil remediation project provided a brief update. She shared pictures of the tent that has been erected on the site and reported PG&E received no inquiries from the community to date. Upon request, site tours can be given prior to November 30 when the work will begin. Soil removal will likely begin in the 2nd week in December. She will come to a January board meeting to do a more detailed presentation. She provided her cell number for questions: 510-334-4866.

VIII. SPECIAL REPORT

VIII.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT

Minutes:

CSEA:

There was no report at this time.

SRTA:

Katie O'Donnell on behalf of membership expressed frustrations with district office staff and administration, citing areas in which more communication, follow through, clarity and support of teachers is needed.

SRFT:

Mark Lubermersky on behalf of membership thanked the community for their support of Measures A & B. He expressed TL staff sentiment that it is unacceptable for the district to propose that a mechanical engineer be consulted before committing to air conditioning on the first floor as part of a facilities project for the site. He expressed frustrations with short notices for teachers on interview panel this Friday, delays in purchase orders, and his view of duplication of efforts with administration; a problem for membership.

VIII.2. PRESENTATION/ACTION: (HSD) Approval of Memorandum of Understanding for College of Marin Providing Access & Supporting Success (COMPASS) between San Rafael High School District for 2015-2016 School Year

Motion Passed: Approval of the Memorandum of Understanding. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Dr. Zaich introduced Jonathan Eldridge, Vice President of Student Services at College of Marin who was present to provide background information for the proposed MOU between the College of Marin and the SRHSD.

Mr. Eldridge reviewed how the COMPASS program came about, stemming from the need to better prepare students for college and reduce the amount of remediation needed for incoming COM students and providing educational equity for students. He reviewed this is a pilot year beginning with a cohort of TLHS 9th graders in the program that began in August, and the addition of a second cohort at San Marin HS in the spring. With the assistance of the middle schools, the 21 TL students in the cohort were identified; most are eligible for the free and reduced lunch program and have parents with a high school diploma or less. These students are now enrolled in a college course earning transferrable units while still at TL. The program includes the creation of environmental and support services for the students with parents/students/the school site and COM signing a compact for expectations and responsibilities for all. College of Marin will guarantee that the students' first year of educational expenses will be covered by the college when they enter COM with their transferrable units. Parents are eager to receive academic counseling from COM. Through a partnership with Marin Transit, the students are eligible for a COM card with unlimited access to the local Marin transit to get to the college. A planning grant from the Marin Community Foundation is funding curriculum alignment efforts between the high schools and COM.

Mr. Eldridge provided additional information in response to trustee questions. He noted that stakeholders will be convening in January to share data from the pilot and discuss goals with the hopes to expand the program in March. He has also been in conversation with SRHS and Madrone principals about access to classes for students.

VIII.3. UPDATE: (ESD/HSD) Local Control and Accountability Plan (LCAP)

Minutes:

Dr. MacLean shared a Program Snapshot document that the Education Services staff developed to report on iTEAMs, My New Red Shoes program, restorative practices, DELAC, 360/365, and the PK-3 program. This information will be used to inform LCAP updates.

She also shared an article from ACSA's Leadership magazine on the adult education block grant, and reviewed a handout regarding updated SBAC scores, showing declines and increases in met and exceeded standards, which will be used for school site plans.

In response to trustee Llorens Gulati, Dr. Zaich confirmed that materials for the Dec. 9 LCAP PAC meeting will be provided in Spanish. A summary of the activities and timeline of the PAC will be provided for trustees.

VIII.4. UPDATE: (ESD/HSD) Facilities Report

Minutes:

CBO Thomas reported:

- RFQs for architectural engineering and CEQA for master facilities planning have been sent

with a deadline of December 2. Interviews will likely be scheduled the week of December 16. Site committees are being identified with principals. Contracts will come to the Board in January with hopes to begin the design process in February.

In response to questions from trustee Jackson, Ms. Thomas noted that to date there have not been a lot of questions that would require a bidders' conference.

IX. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)

Motion Passed: Approval of the Consent Agenda, with the exception of items # 6, 13, 14, 15 and 16, and noting revisions to items #2 and #4. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

President Tuatagaloa pulled item #13, noting a speaker card was received to address this item. He also noted revisions of the backup for items #2 and #4 were received after the agenda was posted.

Trustee Llorens Gulati requested that items #6, 14, 15 and 16 be pulled for discussion.

IX.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes: Regular Meeting of October 26, 2015

Motion Passed: Approval of the minutes for the regular meeting of October 26, 2015. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.2. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District, as revised. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

IX.3. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the High School District. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

IX.4. PERSONNEL (JOINT): Approval of Joint School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District, as revised. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

IX.5. PERSONNEL (ESD): Approval of 2015-2016 Salary Schedule for Preschool Permit Teachers of the San Rafael City Schools Elementary District

Motion Passed: Approval of the revised 2015-2016 salary schedule for preschool permit teachers. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

IX.6. PERSONNEL (ESD): Approval of the Stipends for Work with the California Math Science Partnership Grant (CaMSP)

Motion Passed: That the Board approves the list of stipends. Passed with a motion by Ms. Maika Llorens Gulati and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Dr. MacLean noted in response to trustee Llorens Gulati's questions that teachers were not selected for this work, they volunteered.

IX.7. SECOND READING: PERSONNEL (ESD/HSD) Approval of New Board Policy 4121 Temporary /Substitute Personnel

Motion Passed: Approval of new Board Policy 4121 Temporary/Substitute Personnel. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

IX.8. SECOND READING: PERSONNEL (ESD/HSD) Approval of New Administrative Regulation 4161.1/4361.1 Personal Illness/Injury Leave

Motion Passed: Approval of New Administrative Regulation 4161.1/4361.1 Personal Illness/Injury Leave . Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

IX.9. FINANCE: (ESD) Ratification of Warrant Register for Warrants Issued October 1, 2015 through October 31, 2015 by the San Rafael Elementary School District

Motion Passed: Ratify the Elementary District warrants for October 2015. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

IX.10. FINANCE: (HSD) Ratification of Warrant Register for Warrants Issued October 1, 2015 through October 31, 2015 by the San Rafael High School District

Motion Passed: Ratification of the warrants for October 2015. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.11. FINANCE: (ESD/HSD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City School District

Motion Passed: Approval of the disposal of obsolete equipment. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.12. FINANCE: (ESD) Approval of Purchase of New Discovery Office System TASKalfa 8001i Copier and TASKalfa 4551ci Copier for Davidson Middle School

Motion Passed: Approval of the purchase of two new copiers. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.13. EDUCATION SERVICES: (ESD) Approval of Overnight Field Trips to Age of Sail in San Francisco, CA for Short School Grade 4 Classes on December 15-16 and December 17-18, 2015

Motion Passed: Approval of overnight field trips to Age of Sail in San Francisco, CA for Short School Grade 4 Classes on December 15-16 and December 17-18, 2015. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Megan Johnson, 4th grade teacher at Short School spoke in support of the Age of Sail program.

IX.14. EDUCATION SERVICES: (ESD) Approval of Independent Contractor Agreement for Special Services for Marin Head Start's Pre K to 3rd Grade Initiative Support for the 2015-2016 School Year

Motion Passed: Approval of the Independent Contractor Agreement for Special Services for Marin Head Start to provide Pre K to 3rd Grade Initiative support for Bahia Vista Elementary School for the 2015-16 school year. Passed with a motion by Ms. Maika Llorens Gulati and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Dr. MacLean provided clarification on the funding from the Marin Community Foundation in response to trustee Llorens Gulati's question.

IX.15. EDUCATION SERVICES: (ESD) Approval of Revised Independent Contractor Agreement for Special Services with the Exploratorium, Gibson and Associates, Julie McNamara, Public Works, Inc. Eric Hsu, and San Francisco State University for work with the California Math Science Partnership Grant (CaMSP) entitled iTEAMS

Motion Passed: Approval of the revised Independent Contractor Agreement for Special Services with the Exploratorium, Gibson and Associates, Julie McNamara, Public Works, Inc. Eric Hsu, and San Francisco State University for work with the California Math Science Partnership Grant (CaMSP) entitled iTEAMS. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.16. STUDENT SUPPORT SERVICES: (ESD) Approval of Out-of-State Travel for Kate Cesare, Program Manager/Psychologist, to Attend the National Association of School Psychologists' Conference in New Orleans, LA, February 10-13, 2016.

Minutes:

In response to trustee Llorens Gulati's questions, Ms. Baer reviewed the separate focus of conferences that student services staff will be attending, noting that information Ms. Cesare brings back from this conference will be shared out with other district staff.

IX.17. SECOND READING:STUDENT SUPPORT SERVICES (ESD/HSD) Approval of Revisions to Board Policy and Administrative Regulation 5145.71, Sexual Orientation/Gender Identity Harassment

Motion Passed: Approval of s. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

X. DISCUSSION/ACTION SESSION

X.1. EXPULSION HEARING: (HSD) An Administrative Panel Hears Recommended Expulsion Cases and Then Makes Recommendations to the Board to Expel or Not to Expel. The Following Cases Have Been Heard.

Motion Passed: Uphold the panel's recommendation to expel (HSD) student case #15/16-1 for the remainder of the 2015-2016 school year. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

X.2. EXPULSION HEARING: (HSD) An Administrative Panel Hears Recommended Expulsion Cases and Then Makes Recommendations to the Board to Expel or Not to Expel. The Following Cases Have Been Heard.

Motion Passed: Uphold the panel's recommendation to expel (HSD) student case #15/16-2 for the remainder of the 2015-2016 school year. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

X.3. FINANCE: (ESD/HSD) Approval of Receipt of Donations to San Rafael City Schools District

Motion Passed: Acceptance of the donations. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

X.4. PERSONNEL: (ESD/HSD) Acceptance of California School Employees' Association (CSEA) Proposal of Negotiation Interests for the 2015-2016 School Year

Motion Passed: Acceptance of the proposal of negotiation interests submitted by the California School Employees Association for the 2015-2016 school year. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

X.5. PERSONNEL:(HSD/ESD) Presentation and Approval of the District's Sunshine Proposal for Negotiation Interests with the California School Employees Association (CSEA) for the 2015-2016 School Year

Motion Passed: Approval of the District's sunshine proposal of negotiation interests with the California School Employees Association for the 2015-2016 school year. Passed with a motion by Greg Knell and a second by Rachel Kertz.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

X.6. PERSONNEL: (ESD) Approval of Provisional Internship Permit Application

Motion Passed: Approval of the filing of an application for a Provisional Internship Permit for a Certificated Elementary staff member. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

CHRO Pasley provided background information for this request to approve the district's application on behalf of this teacher for a Provisional Internship Permit (PIP).

X.7. BOARD BUSINESS: (ESD/HSD) Approval of the Date for the Annual Organizational Meeting to be held at a Special Board Workshop on December 7, 2015

Motion Passed: Approval of the date for the Annual Organizational Meeting of the Board to

be held on December 7, 2015, at a Special Board workshop to begin at 2:00 pm, followed by the annual organizational portion of the meeting at 5:00 PM. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Trustee Jackson noted for the Board that MCSBA is holding a welcome event for new county trustees on Dec. 7, following this special board workshop.

President Tuatagaloa noted for the public that the workshop will begin at 2:00 pm with the annual organization part of the meeting at 5:00 PM.

XI. CONFERENCE SESSION

XI.1. Report Out Action from Closed Session

Minutes:

There was no reportable action taken in Closed Session.

XI.2. Agenda Items for Future Meetings

Minutes:

Trustee Jackson suggested a future agenda item on the Marin Municipal Water District's rate increase and an analysis of current district usage.

Trustee Llorens Gulati suggested a report on transportation issues at San Pedro.

President Tuatagaloa suggested making it a broader report on district transportation.

He reminded trustees that a sub-committee of the Board has met with Dr. Watenpugh to review past agenda items requests. He requested that the revised list be sent out to all trustees.

XI.3. Board Member Reports

Minutes:

Maika Llorens Gulati:

She noted she would be sending additional items for her report electronically, but highlighted:

- Her attendance at San Pedro Join the Conversation where the need for extra staff for Spanish interpreting during conference week, and problems with buses were discussed.

- Her attendance at the DMS Join the Conversation where technology needs were discussed.

- Her attendance at the Marin Promise Equity Retreat with the National Equity Project. She noted a desire to see a long term equity plan for the district.

Additional items:

- October 28 - Join the Conversations Short

- October 28 Attended Parent Leader group meeting

- October 29 Forecasting the future

- October 29 2nd elective task force

- October 30 Join the conversation at San Pedro

- November 3 Join the conversation at Davidson

- Awards ceremony 8th graders

- November 3 - DELAC meeting

- November 3 Election party Measures A&B

- November 7 and 14 Masters in Governance

- Financials, HR and Unions

- November 10 - Marin Promise College readiness action team

Greg Knell:

He noted he would be sending additional items for his report electronically, but highlighted:

- The county RX Safe committee will receive a Heart of Marin award.

- The San Pedro Road Coalition is interested in working with the district on the issue of speeding. There is interest in public transit out to Peacock Gap.

Linda M. Jackson:

- She participated in Join the Conversation visits to Short, Madrone, Glenwood, and San Pedro. She shared a survey that a San Pedro teacher put together regarding the impact on instructional time with bus delays.

- She met with Dr. MacLean and Oscar Medina regarding community schools in San Rafael.

- Together with trustee Knell, she worked to organize a community forum on human trafficking with Voces de Marin. Thanks to the community liaisons from the district who assisted with Spanish interpreting for this meeting.
- MCSBA will be hosting a welcome reception for new county trustees on Dec. 7 at 6:00 pm.
- Her term on the CSBA Delegate Assembly is coming to an end and she will not be running for another term.
- She recently met with incoming new Dixie trustee Marnie Glick.

Rachel Kertz:

- She highlighted the work that was done at the Parent Leaders meeting in October to present budget and finance information in an easy to understand format.
- She attended the HeadsUp Executive Board meeting.

She shared electronically:

- Attendance at the 10/27 City/Dixie/SRCS Liaison Meeting
- Attendance at the 10/28 SRCS Parent Leader Meeting
- Attendance at the 10/29 TL 101 event
- Attendance at the 11/3 Davidson Join the Conversation
- On 11/3 was interviewed by student Halle Morris for the TL Voice
- Attended the 11/10 HeadsUp Board Meeting
- Attended the 11/12 pre-planning facilities meeting with Chris Thomas and Board President Tuatagaloa.

Natu Tuatagaloa:

- He reported on girls' volleyball games.
- He attended a meeting with superintendent Watenpaugh and trustee Kertz regarding next steps for bond and facilities.

XI.4. Superintendent's Activity Report

Minutes:

President Tuatagaloa noted that superintendent Watenpaugh was ill and unable to attend this evening's meeting.

XII. READJOURNMENT to Closed Session (if necessary)

XIII. NEXT REGULAR MEETING - December 14, 2015

XIV. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)

Minutes:

There being no further business, President Tuatagaloa adjourned the meeting at 7:28 PM.

President

Superintendent