

General Fund Budget Priorities and Reductions



Berkeley Public Schools
2018-2019

February 7, 2018 (Meeting #2)

Pauline Follansbee, Assistant Superintendent, Fiscal Services
Pasquale Scuderi, Associate Superintendent, Educational Services

General Fund: Proposed Budget Reductions and Priorities

Overview

- Review of current proposed reductions from Superintendent/Staff and Budget Advisory Committee
- Summarize proposals for ongoing and one-time expenditures
- Obtain direction or additional questions
- Discussion on proposed one-time and limited term expenses resumes on 2/21


More Complex Budget Development Cycle Than in Recent Years

Discussing reductions and new expenditures concurrently.

Timeline and process has been moved up this year

Responsibility to look at the long-term budget through multiple lenses.

*\$3.7 mil in new ongoing revenue leads to a question.	Why is BUSD proposing reductions of \$1.8 million?	Revenue can't just be allocated without looking at things through several lenses	Uncertain multi-year revenue; structural deficit concerns	Growing pension costs	Rising Special ed costs	Fair consideration of employee compensation	Annual and/or unexpected program needs	DECISIONS



(In Millions)	FY 2018-19
Base Grant Increase	\$ 3.4
Additional STRS	(0 .9)
Additional PERS	(0.3)
Special Ed Cost Increase (est)	(1.3)
Proposed new ongoing expenditures and Structural Deficit	(0.9)
Net	\$ 0.0

Questions for the Board

1. Are you comfortable with the “consensus” reductions?

This group of proposals can be found on the slides labeled “Group B”

2. What other reductions do you support?

3. What costs that can be reassigned to BSEP do you support?

Reference the slides labeled “Group C”

4. Are there any new ongoing expenses you would support?

General Fund: Proposed Budget Reductions and Priorities

Budget Development Process

Began discussions with cabinet and budget advisory committee Spring '17

Series of 7 advisory committee meetings between May 2017 and January 2018

Board Discussions on January 24, **Tonight**, and February 21 of 2018

Summary of Proposed Budget Reductions

Staff and Superintendent Recommendations

Budget Advisory Committee Recommendations

Proposed Reductions Placed in 4 Groups

Group A: Board Approved

Group B: Proposed Reductions w/ Staff & Committee Consensus

Group C: Reassignment of Costs from GF to BSEP (proposed)

Group D: Items/Expenses Still Under Consideration and Discussion

Group A: Board Approved	Amount
Eliminate base grant contribution to Child development including increase in benefits. Board approved recommendation to combine two part day classes into one full day class.	\$127,404
Consolidate BTA Principal/Coordinator of Independent Study	\$127,347
Teacher Staffing Reduction BTA - 1.0 FTE	\$102,000
Safety Officer Reduction - 1.0 FTE	\$67,500
Total of Board Approved Reductions (GROUP A)	\$424,251

Group B: Consensus Reductions (slide 1)	Staff Recommendation	Committee Recommendation	Superintendent Recommendation
Peer Assistance and Review	\$18,000	\$18,000	\$18,000
Reduction in Homeless (0630) non-salary budget	\$50,000	\$50,000	\$50,000
Gate Program	\$15,000	\$15,000	\$15,000
Central BHS Graduation Budget	\$15,000	\$15,000	\$15,000
Transportation Repairs and Supplies	\$75,000	\$75,000	\$75,000
Central Office Supply and Services	\$45,000	\$45,000	\$45,000

Group B: Consensus Reductions (slide 2)	Staff Recommendation	Committee Recommendation	Superintendent Recommendation
Transfer \$153,600 in ROP staffing cost to restricted CTE grant. Elimination of CTE Coordinator if there is no Grant Funding in 2019-20	\$139,000	\$139,000	\$139,000
Downgrade of Director of Student Services to Manager Student Services	\$25,000	\$25,000	\$25,000
District TSA (Teacher on Special Assignment) .4 FTE TSA - District	\$39,494	\$39,494	\$39,494
0 .4 FTE TSA - BHS	\$39,464	\$39,464	\$39,464

Group B: Consensus Reductions (slide 3)	Staff Recommendation	Committee Recommendation	Superintendent Recommendation
Electricity - Prop 39 projects	\$60,000	\$60,000	\$60,000
TOTAL of Consensus Reductions (GROUP B)	\$520,958	\$520,958	\$520,958

Group C: Proposed Re-assigning of General Fund costs to BSEP

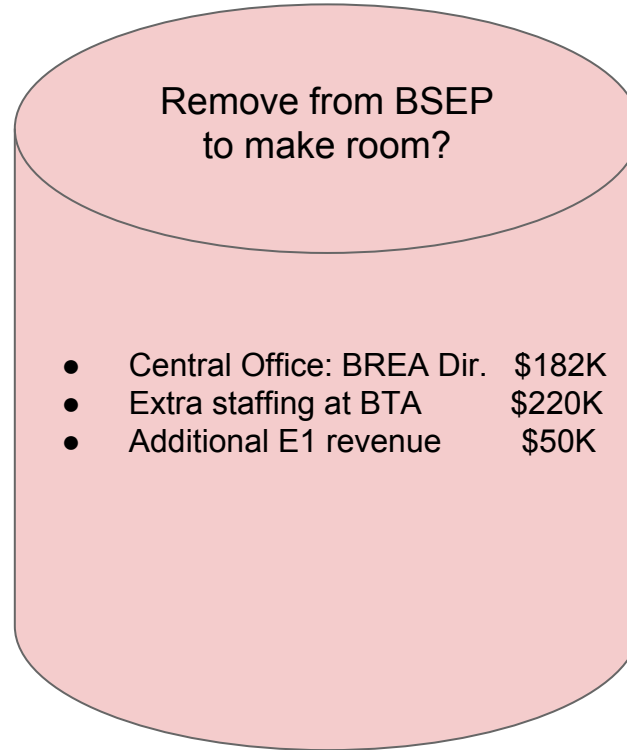
\$450K

Subject to additional discussion and recommendation from the Planning and Oversight Committee (P&O).

Examples/Preliminary Possibilities:

- transfer teacher lead staffing BHS to BSEP \$264K
- transfer tech tsa \$102,000

Ideas for BSEP (E1) Support and Adjustments



SUBTOTAL - GROUPS A, B, and C

Staff Recommendation	Committee Recommendation	Superintendent Recommendation
\$1,399,389	\$1,399,389	\$1,399,389

Following last Board meet Committee recommendations were tallied and finalized

Items/Expenses Still Under Consideration and Discussion

Group D: Other Potential Reductions (Slide 1)	Staff Recommendation	Committee Recommendation	Superintendent Recommendation
Special Ed - Clerical Specialist III	\$61,000		\$61,000 Removed since 2/2
Behavior Specialist .6			\$62,000 New since 2/2
Reduce "Roving Custodian"	\$68,000		\$68,000
Reduce Legal Costs		\$100,000	
Consulting Fees	\$50,000	\$100,000	\$50,000

Group D: Other Potential Reductions (Slide 2)	Staff Recommendation	Committee Recommendation	Superintendent Recommendation
Reduce 4 FTE Safety Officer positions at BHS in FY 2018-19. One was reduced in FY 2017-18	\$270,000		\$135,000*
Dean of Attendance at BHS	\$134,387		\$134,387 Removed since 2/2**
VP at Malcolm X Elementary School	\$124,000		\$124,000 Removed since 2/2**

**additional explanation and related information on slide 27*

***new proposed reductions making room for these proposals on slides 22 and 23*

Group D: Other Potential Reductions (Slide 3)	Staff Recommendation	Committee Recommendation	Superintendent Recommendation
ATOD Counselor (one time)		\$70,000	
Moving Transitional Kinder Program Back to K-5 Campuses		\$100,000	\$50,000
Reduce Noon Supervision budget \$30,000			
Eliminate School Campus monitor \$55,000			
Reduce VAPA Budget by \$100,000, increase CSR and Classroom Support by \$100,000, transfer RTI from General Fund to BSEP			

Group D: Other Potential Reductions (Slide 4)	Staff Recommendation	Committee Recommendation	Superintendent Recommendation
Eliminate 2 additional BHS academic counselors and reduce General Fund \$192,000			
Reduce Admin Assistant II (suggestion made Nov 14 as part of new positions added) \$61,000			
Additional Revenue from projected Enrollment increase in 2017-18 \$300,000			\$300,000
Rental fees from renting the boardroom to City of Berkeley - (currently negotiating with COB) - TBD			

Summary

	Staff Recommendation	Committee Recommendation	Superintendent Recommendation
Subtotal groups A,B, and C	\$1,399,389	\$1,399,389	\$1,399,389
Subtotal Potential Reductions	\$707,387	\$370,000	\$665,000
Total Reductions/Savings 18-19	\$2,106,776	\$1,769,389	\$2,064,389
Cut Target	\$1,800,000	\$1,800,000	\$1,800,000
Amount Over Target	306,776	(30,611)	\$264,389

Overall Proposed Ongoing and One-Time Expenditures for 2018-2019	Proposed On-Going Base Grant Funding 2018-19	
Bilingual Support Teacher at LeConte Elementary	\$102,000.00	
Additional Safety Officer for King Middle School	\$67,500.00	
Clerical Support Title IX Office	\$60,000	
Clerical Support K-8 Director's Office	\$60,000	
Personnel Cost Variance (3%)	\$8,685.00	
Indirect Costs (6.5%)	\$19,382.03	
Common Core Implementation and Professional Learning		
Thousand Oaks Program Transition Support (.6 through 20-21)		
Structured Literacy Instruction Program Model and Accompanying Materials and Professional Development K-8		
9th Grade Mathematics Coordinator (.6 through 19-20)		
BHS 2018-2019 Accreditation Visit Coordination (WASC)		
Disaster Preparedness/Safety Equipment		
Technology Improvements		
***Clerical Support for Title IX and K-8 Director/Professional Learning Department		
MEET Program		
BAS older Adults Program		
Sexual and Racial Harassment Awareness and Training Funds		
Screening Tools and Classroom Technology Supports for Mathematics		
NGSS /Science Transition Costs at Secondary Schools		
Personnel Cost Variance (3%)		
Indirect Costs (6.5%)		23
Total	\$317,567.03	

Summary of Proposed Ongoing Expenditures 18-19

Proposed New Ongoing Expenditures 18-19

<p>Bilingual Support Teacher at LeConte Elementary</p> <p>\$102,000</p> <p><i>Estimated offset of 50K in reduced sub costs</i></p>	<p>School Safety Officer King Middle</p> <p>**\$67,500</p>	<p>Clerical Support and Services for K-8 Schools Director</p> <p>\$60,000</p>	<p>Clerical Support and Services for Title IX Office</p> <p>\$60,000</p>
---	---	--	---

*Total projected amount with personnel variance and indirect costs = **\$222,000***

Detail on Revised Safety Officer Proposals/Shifts

Original proposal: **Reduce** BHS Safety Staff by 4.0 FTE

Original proposal: **Add** Safety Staff to MLK Middle 1.0 FTE

Net reduction = 3.0 FTE

New proposal: **Reduce** BHS Safety Staff by 2.0 FTE

New Proposal: **Transfer** BHS Safety Staff to MLK 1.0

Net reduction = 2.0 FTE

Reduce requests for new ongoing expenditures by \$67,000

- BHS retains 1 more safety officer than in original proposal
- MLK gains needed coverage
- Staff can reduce overall amount of requests for new ongoing expenses

Additional Priority Considerations Should Additional Funding Become Available

- **Technology Server Specialist - \$120,000 ongoing**
- **Second Nurse (RN)- \$60,000 ongoing**
- **Occupational Therapist (OT) - \$50,000 ongoing**
- **Human Resources Generalist - \$128,000 ongoing**

Questions for the Board

1. Are you comfortable with the “consensus” reductions?

This group of proposals can be found on the slides labeled “Group B”

2. What other reductions do you support?

3. What costs that can be reassigned to BSEP do you support?

Reference the slides labeled “Group C”

4. Are there any new ongoing expenses you would support?

What additional information do you need to make a decision on whether to approve/reject these reductions and priorities on February 21, 2018?

End of Tonight's Presentation

Discussion of one-time or limited term expenditures will resume on 2/21

Slides with that information and/or items are included after this slide for reference.

Summary of Proposed One-Time and Limited Term Expenditures 18-19

Proposed One-Time and Limited Term Expenditures 18-19

ONE TIME OR LIMITED TERM ITEM	COST
Common Core Implementation and Professional Learning	\$509,000.00
Thousand Oaks Program Transition Support (.6 through 20-21)	\$180,000.00
Structured Literacy Instruction Program Model and Accompanying Materials and Professional Development K-8	\$300,000.00
9th Grade Mathematics Coordinator (.6 through 19-20)	\$144,000.00
BHS 2018-2019 Accreditation Visit Coordination (WASC)	\$21,000.00
Disaster Preparedness/Safety Equipment	\$200,000.00
Technology Improvements	\$100,000.00
***Clerical Support for Title IX and K-8 Director/Professional Learning Department	\$120,000.00
MEET Program	\$30,000.00
BAS older Adults Program	\$60,000.00
Sexual and Racial Harassment and Bullying Awareness Training Funds	\$100,000.00
Screening Tools and Classroom Technology Supports for Mathematics	\$40,000.00
NGSS /Science Transition Costs at Secondary Schools	\$50,000.00
Subtotal	\$1,854,000.00
Personnel Cost Variance (3%)	\$55,620.00
Subtotal	\$1,909,620.00
Indirect Costs (6.5%)	\$124,125.30
TOTAL	\$2,033,745.30

10

<p>Common Core Implementation and Professional Training</p> <p>\$509,000</p> <p>reduction of approximately 500k from 17-18</p>	<p>Thousand Oaks Program Transition Support</p> <p>\$180,000</p> <p>60K per year over three years</p>	<p>Structured Literacy Instruction Program Model and Accompanying Materials and Professional Development K-8</p> <p>\$300,000</p>
<p>9th Grade Mathematics Coordinator (.6 through 19-20)</p> <p>\$144,000</p> <p>.6 FTE through 19-20</p>	<p>Proposed One-Time and Limited Term Expenditures 18-19</p>	<p>BHS WASC Accreditation Support</p> <p>\$21,000</p>
<p>District-Wide Disaster Preparedness and Safety Planning</p> <p>\$200,000</p>	<p>Technology Improvements</p> <p>\$100,000</p>	<p>***Clerical Support for Title IX and K-8 Office</p> <p>\$60,000/\$60,000</p>

<p>Contribution to MEET Program</p> <p>\$30,000</p> <p>reduction of approximately 500k from 17-18</p>	<p>BAS Older Adult program</p> <p>\$60,000</p>	<p>Sexual and Racial Harassment and Bullying Training Fund</p> <p>\$100,000</p>
<p>Screening Tools and Classroom Technology Supports for Mathematics</p> <p>\$40,000</p>	<p>Next Generation Science Standards Transition and Equipment Costs</p> <p>\$50,000</p>	<p>Proposed One-Time and Limited Term Expenditures 18-19</p>

Total projected amount with personnel variance and indirect costs = \$2,033,745.30