

**LA CAÑADA UNIFIED SCHOOL DISTRICT
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent
FROM: Jeff Brookey
DATE: February 7, 2018

Activity Name and Destination: Chamber Singers Performance Tour to New Orleans, Louisiana
Address: Hamptom Inn Garden District: 3626 St. Charles, New Orleans
Date(s) of Activity: March 21-25, 2018
School(s): LCBS
Number of Students Attending and Grade Level or Group: 34 total: 12th-24; 11th-7; 10th-3
Supervising Certificated Employee(s): Jeff Brookey and Jonathan Lyons
How many administrators attending? 1 How many teachers attending? 1
Adult to Student Ratio: 1:4.25 Employee to Student Ratio: 1:17
How many substitutes? 1 How many days? 3 Charge Substitute to: D.O.

Rationale for activity:

- A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy 1100.

The opportunity for students to sing and tour in a different region of the United States will provide musical memories that will last a lifetime. The educational value of this trip is enormous. The students will be exposed to local culture, visit some of New Orleans' historical landmarks, compete in a choral music national competition, and have a music clinic at Loyola University.

- B) Explain impact on instructional time and justification for any time lost.

Teachers will be given advanced notice of this absence and students will be responsible in making up any missed work.

- C) Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)

Please see attached.

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Destination/Date(s): Chamber Singers Performance Tour to New Orleans: March 21-25, 2018

COMPLETE COST BREAKDOWN

<u>Complete Cost Breakdown Per Student</u>	<u>Amount</u>	<u>Group Cost</u>	<u>Amount</u>
Registration:	\$ 200	Registration	\$ 6800
Housing:	\$ 300	Housing	\$ 10200
Transportation Method:	\$ 550	Transportation	\$ 18700
Miscellaneous Expenses:	\$ 250	Miscellaneous Expenses	\$ 8500
Meals:	\$ 100	Meals	\$ 3400
Total Student Cost	\$ 1400	Total Group Cost	\$ 47600

Source of Funds

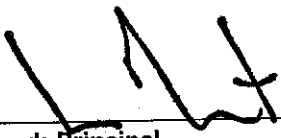
Self-funded, fund raising activities, and scholarships.

How is financial assistance provided to students in need?

CPA (Choral Parents Association) scholarship funds are available upon request. No student will be left behind due to financial reasons.

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

A substitute teacher will be provided an appropriate lesson plan. Please see attached.


Approved: Principal

Approved: Superintendent or Designee

February 7, 2018

Date

Date

To: Parents/Students of the La Canada High School Chamber Singers
From: Dr. Jeff Brookey
Cell phone: (559) 361-0845 (in case of an emergency)
Re: New Orleans Performance Tour
Date: March 21-25, 2018

WEDNESDAY, MARCH 21

7:30am Load buses at LCHS and depart for LAX
11:10am American Flight 2656 to New Orleans, LA
4:58pm Arrive in New Orleans, bus transfer to hotel
6:30pm Hotel check-in: **Hampton Inn, 3626 St. Charles Ave., New Orleans**
7:00pm Walk to dinner
8:30pm Group meeting/activity
10:30pm Room check and Lights out.

THURSDAY, MARCH 22

7:00am-8:30am Breakfast at Hotel
8:45am Load bus and depart for the French Quarter
9:00am Informal walking tour
11:00am Concert at Preservation Hall
12:00pm Lunch on own
1:00pm Group activity/sight-seeing
4:30pm Depart **Loyola University: 6363 St. Charles Ave.**
5:00pm Choral music clinic at Loyola
6:00pm Dinner
8:00pm Ghost and Spirits tour
10:00pm Return to hotel
11:00pm Room check and Lights out.

FRIDAY, MARCH 23

7:00am-8:00am Breakfast at hotel
8:30am Group activity/Airboat swamp tour
12:30pm Lunch on own
2:00pm Group activity
5:00pm Dinner
6:30pm Depart for **Trinity Episcopal Church: 1329 Jackson Ave.**
7:15pm Concert
8:00pm Depart back to hotel
8:30pm Group meeting/activity
10:30pm Room check and Lights out.

SATURDAY, MARCH 24

All day: choral competition and awards ceremony. Schedule will be posted soon.

SUNDAY, MARCH 25

8:00am-9:00am Breakfast at hotel
9:30am Check-out of hotel and depart for **St. George's Episcopal Church: 923 Napoleon Ave.**
10:30am Music performance for Palm Sunday
12:00pm Lunch and last sight-seeing
3:00pm Depart for airport
5:45pm American Flight 2656 to Los Angeles
8:16pm Arrive at LAX

SUBSTITUTE PLANS FOR MARCH 21-23, 2018
Dr. JEFF BROOKEY, LCHS INSTRUCTOR OF CHORAL MUSIC

Dear instructor, thank you for watching my classes today. Following is the schedule:

FOR ALL CLASSES:

Mrs. Atias, the staff accompanist, will be available to rehearse the choirs for the first half of each period. For the second half, students may work independently, or in a group, on preparation for:

- (1) Pop concert auditions
- (2) Sight-reading, and/or
- (3) Outside homework.

Thank you.

Jeff Brookey

