

ELK GROVE UNIFIED SCHOOL DISTRICT

CLASS TITLE: SPEECH LANGUAGE PATHOLOGY ASSISTANT (SLPA)

BASIC FUNCTION:

Under the direction of the Director or assigned designee, provide direct and consultative speech/language therapy services to designated students according to goals contained in an individualized education plan (IEP) or 504 plan.

ESSENTIAL FUNCTIONS:

Provide direct treatment to students identified by supervising speech-language pathologist (SLP).

Conduct speech-language and hearing screening (without interpretation) following specified screening protocols developed by the supervising speech-language pathologist.

Follow documented treatment plans or protocols developed by the supervising speech-language pathologist.

Document student progress toward meeting established objectives as stated in the treatment plan, and report this information to supervising speech-language pathologist.

Assist with informal documentation (e.g. tallying notes for the speech-language pathologist to use), prepare and maintain materials, and assist with other clerical duties as directed by the speech-language pathologist.

Schedule activities, prepare charts, records, graphs, or otherwise display data.

Prepare teaching aids, including charts and transparencies.

Perform checks and maintenance of equipment.

Type and duplicate material for classroom use.

Assist with scheduling as directed by the speech-language pathologist.

Maintain professional standards and confidentiality.

DEMONSTRATED KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Speech and language development theories and practices.

Language, articulation and hearing disorders.

General methods and techniques of individual and group speech therapy.
Principles of child development and behavior.
Laws, rules and regulations related to assigned program and activities.
Operation and maintenance of augmentative communication devices and equipment.
Record keeping procedures and practices.
Operation of office methods, supplies and equipment.
Correct English usage, grammar, spelling, punctuation and vocabulary.
Oral and written communication skills.
First Aide techniques.

ABILITY TO:

Assist in providing speech therapy service for identified students.
Assist with conducting speech-language and hearing screenings.
Operate and maintain augmentative communication devices and equipment under supervision of a Speech Language Pathologist.
Monitor and assist in evaluating student progress.
Perform a variety of record keeping and clerical assistance tasks.
Speak and write clearly and effectively.
Follow oral and written directions.
Operate a computer terminal and its applications.
Work cooperatively and effectively with students, parents and school staff in a variety of situations.
Enough sight, hearing, speech and mobility to complete data for reports, attend meetings and exchange information.
Dexterity of the hands and fingers to operate computer terminal and other office equipment.
Sitting and standing for extended periods of time.
Kneeling, bending at waist and reaching overhead, above the shoulders and horizontally to retrieve and store files and supplies.
Willingness to clean up bodily fluids.

EDUCATION AND EXPERIENCE REQUIRED:

Associate of Arts degree from an accredited college or university or completion of 2-years in a college certification program for Speech/Language Pathologist Assistant License; or possession of a Bachelor of Arts degree from an accredited college or university in Speech and Language Pathology with 80 hours of clinical supervision.

Note: SLPA must be supervised by SLP each month and must renew license every two (2) years.

LICENSES AND OTHER REQUIREMENTS:

Possession of valid State Speech/Language Pathologist Assistant Certification upon completion of educational requirements.
Valid certification issued by the National Board for Certification.
Possession of a valid California Class C driver's license.

ENVIRONMENT:

Classroom cafeteria playground environment.

Personal transportation for job related travel.

Possible severe behaviors related to some disabilities