

Twin Rivers USD Minutes

Regular Board Meeting & Workshop

January 16, 2018 5:30 PM

Twin Rivers Unified School District Board Room

5115 Dudley Boulevard, Bay A

McClellan , CA 95652

Attendance Taken at 5:30 PM:

Present:

Michael Baker
Bob Bastian
Basim Elkarra
Linda Fowler
Ramona Landeros
Michelle Rivas
Rebecca Sandoval

A. 5:30 P.M. CALL TO ORDER by the President

Minutes:

President Michelle Rivas called the regular board meeting and workshop to order at 5:30 p.m. in the boardroom.

Administration Present: Steven Martinez, Ed.D., Superintendent; Bill McGuire, Deputy Superintendent, Administrative Services; and Sara Noguchi, Ed.D., Associate Superintendent, Innovation, Research and Design.

Trustee Basim Elkarra arrived at 5:31 p.m.

Trustee Ramona Landeros and Trustee Rebecca Sandoval arrived at 5:35 p.m.

B. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Minutes:

Trustee Michael Baker announced closed session items listed on the agenda as follows:

- 1. Conference with Labor Negotiators [Government Code Section 54957.6] TRUE, CSEA, TRSPA, and Unrepresented Employees - Management, Confidential; Agency Negotiator: Superintendent Possible Action**

C. OPPORTUNITY FOR PUBLIC TO ADDRESS BOARD ON CLOSED SESSION ITEMS

Minutes:

President Rivas provided an opportunity for members of the public to address the Board on closed session items.

There were no public comments pertaining to the closed session items.

D. CLOSED SESSION

Minutes:

President Rivas recessed the open session meeting at 5:30 p.m., at which

time the Board convened in closed session in the Walnut Room.

E. 5:45 P.M. RECONVENE

Minutes:

President Rivas reconvened the public meeting at 6:02 p.m.

1. Report Action Taken During Closed Session

Minutes:

Trustee Baker announced that no action was taken during the closed session meeting.

2. Pledge of Allegiance Led by Trustee Rebecca Sandoval

Minutes:

Trustee Baker led the flag salute.

3. Introduction of Interpreters

Minutes:

Paul Barajas, Spanish Interpreter, and Oliver Thor, Hmong Interpreter, introduced themselves.

4. Announce Opportunity for Public to Address the Board

Minutes:

Trustee Baker reported that there were no speaker cards submitted by members of the public.

F. PERSONNEL RECOMMENDATIONS

1. APPROVE - Personnel Recommendations

Motion Passed: A motion was made to approve the Personnel Recommendations. Passed with a motion by Michael Baker and a second by Michelle Rivas.

Yes Michael Baker
Yes Bob Bastian
Yes Basim Elkarra
Yes Linda Fowler
Yes Ramona Landeros
Yes Michelle Rivas
Yes Rebecca Sandoval

Minutes:

Approved - The Personnel Recommendations.

For the approved Personnel Recommendations matrix, contact the Human Resources Department.

G. CONSENT AGENDA

Motion Passed: A motion was made to approve the Consent Agenda. Passed with a motion by Michael Baker and a second by Michelle Rivas.

Yes Michael Baker
Yes Bob Bastian
Yes Basim Elkarra
Yes Linda Fowler

Yes Ramona Landeros
Yes Michelle Rivas
Yes Rebecca Sandoval

Minutes:

The Consent Agenda was approved as follows:

1. ADOPT Emergency Resolution No. 681 - Gas Line Repair/Replacement for 2035 North Avenue, Sacramento, California Also Known as Vista Nueva High School Pursuant to Public Contract Code Sections 1102 and 20113

Minutes:

Adopted - Emergency Resolution No. 681 for Gas Line Repair/Replacement for 2035 North Avenue, Sacramento, California also known as Vista Nueva High School Pursuant to Public Contract Code Sections 1102 and 20113.

With the detection of three (3) large gas line leaks located next to the bus loading zone and a small leak near a classroom located next to the boiler room on premises located at 2035 North Avenue, Sacramento California also known as Vista Nueva, the District's goal is to replace all of the defective gas lines to eliminate hazards to health and the environment.

Actions are consistent with Public Contract Code Sections 1102 and 20113, in an emergency, when any repairs, alterations, work, or improvement are necessary to permit the continuance of existing school facility and to avoid danger to life or property, the Board, by unanimous vote, with the approval of the County Superintendent of Schools, may make a contract in writing or otherwise on behalf of the District for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids.

2. ADOPT Resolution No. 682 Accelerate the Distribution of Proposition 51 School Facilities Bond

Minutes:

Adopted - Resolution 682, Accelerate the Distribution of Proposition 51 School Facilities Bond.

Proposition 51 was approved by California voters November 2016, the California Coalition for Adequate School Housing (CASH) is continuing to work to ensure Proposition 51 is implemented. CASH supports the acceleration of Proposition 51 bond sales so that school districts receive the resources voters promised to adequately serve students, families and their communities.

3. APPROVE Routine Administrative Contracts \$35,000 and Above

Minutes:

Approved - Routine Administrative Contracts \$35,000 and above.

For the spreadsheet of Routine Administrative Contracts \$35,000 and above, contact the Contracts and ERATE Department.

4. RATIFY Routine Administrative Contracts Below \$35,000

Minutes:

Ratified - Routine Administrative Contracts below \$35,000.

For the spreadsheet of Routine Administrative Contracts below \$35,000 for ratification, contact the Contracts and ERATE Department.

5. APPROVE Management Early Notification of Separation from District Incentive

Minutes:

Approved - Management Early Notification of Separation from District Incentive.

The District will offer Management employees a \$1,000 incentive if they notify Human Resources by January 31, 2018, of intent to separate service from the District with an effective separation date of June 30, 2018. Early notification supports more accurate staffing and recruitment for the 2018-19 academic year.

6. APPROVE Out-of-State Travel and Overnight School Sponsored Trips

Minutes:

Approved - Out-of-state travel requests of staff and overnight school-sponsored trips for students from various sites as listed on the travel logs, dated January 16, 2018.

H. BOARD WORKSHOP

1. Budget Development and Update on 2018-19 Governor's Budget Proposal

Minutes:

Mr. McGuire thanked the Board of Trustees and Dr. Martinez for having this annual workshop to present Twin Rivers' budget in relations to the Governor's budget. He reported that Kate Ingersoll, Executive Director of Fiscal Services, and he participated in the Governor's workshop today, along with Dr. Sara Noguchi and President Janet Edwards of TRUE in the morning and Vice President Rebecca LeDoux in the afternoon session.

Mr. McGuire and Ms. Ingersoll presented topics in detail pertaining to planning, goal setting, and financial policies, understanding California school budgeting; developing the budget; multiyear projections, monitoring the district's budget, Twin Rivers' evolving accountability system; the Governor's 2018-19 budget proposal presented January 16, 2018, the current status of Twin Rivers' budget and how to proceed in each area of the budget. They shared that planning and goal setting starts with the district's vision, an unwavering focus on powerful and engaging learning experiences that prepare students for college, career and life successes; long-term priorities are based on vision, TRUSD's core beliefs; strategic goals developed from priorities, and TRUSD's focus areas 40/40/40. Other topics discussed were short-term (one year) operational goals to implement strategic goals for next year; instructional priorities and goals embodied in the annual Local Control and Accountability Plan (LCAP); ensuring that actions, services, and goals for the year are included in the budget; adopting sound financial policies, balancing

the operating budget (BP 3100 & 3460), issuing and managing debt (AR 3460 coming soon), using one-time revenues for one-time purposes (BP 3100), General Fund reserves (BP 3100), prudent level contingency planning (BP 3460), maintenance and replacement of capital assets (BP 3517 & 7214); budget review and approval through these policies; local reserves policy, understanding that the definition of reserves is key to budget credibility, the reserve for economic uncertainties minimum established by the State Board of Education based upon district size (enrollment), TRUSD 3% of expenditures, the need for all districts to have higher reserves than the SBE minimum; unrestricted fund balance increase in 2015-16, statewide averages; local reserves policy to ensure reserves are higher than the SBE minimum to protect against economic downturns and state-level budget cuts, volatility in the Local Control Funding Formula (LCFF) gap closure funding, declining enrollment and loss of funding, unplanned expenses, carryover balances for schools and departments, cash shortages, layoffs and program reductions to provide lead time to make budget adjustments; TRUSD 2017-18 First Interim General Fund reserves, budget control, \$7.8 million on-going deficit spending, State Standardized Account Code Structure (SACS) reports, revenues, expenditures, other funds, district budget reports, periods covered, due dates, LCFF entitlement, 2017-18 fifth year, funding, gap closure, LCFF revenue 2017-18 First Interim, enrollment history, revenue sources, supplemental/concentration funds, revenue history, budget control by State, Federal Government, local, budget allocation to personnel, position control, staffing formulas, expenditure history, managing the total budget, details about what's involved in budget development, per ADA revenues, growth in revenues and expenditures, California school dashboard for accountability and significant change, technical assistance, system of support; themes for the 2018-19 Governor's budget, big three revenues of personal income tax, sales and use tax, and corporation tax; General Fund budget summary; Proposition 98 funding over time from 2008-09 to 2018-19; the Governor's proposed \$3.5 billion supplemental deposit into the State's Rainy Day fund above the \$1.5 billion required by law, bringing the total Rainy Day Fund to \$13.5 billion in 2018-19, the maximum allowed by the constitution; Proposition 98 and the major K-12 proposals; 2018-19 Local Control Funding Formula; 2018-19 highlights Twin Rivers LCFF COLA percentage 2.51%, LCFF gap closure percentage 2017-2018 at 97%, one-time funding \$295 per ADA \$7.3 million, categorical COLA percentage 2.51%, State Preschool \$2.8% per ADA increase; 2018-19 General Fund budget (2017-18 First Interim) key assumptions; next steps in budget development - finish staffing meetings with the sites and departments, incorporate Governor's January budget proposal, obtain sites' and departments' detailed budgets, incorporation of the LCAP, and plan for difficult times ahead.

Trustee Elkarra asked what was included in the \$735,000 cost for seven teachers listed in tonight's presentation.

Ms. Ingersoll and Mr. McGuire stated that salary, benefits, workers comp, unemployment insurance, etc., were included. This is mid-range and includes a salary of about \$60,000 per teacher. A detailed breakdown regarding what's included will be provided to the Board in a Board Communication. They also reported that the district is projecting an increase in ADA. There will be more students at Regency Park. Enrollment is being monitored on a monthly basis.

Trustee Fowler asked for clarity on a statement made regarding technical assistant stating, "We did this to ourselves."

Dr. Martinez explained that the API was based on an exam for Math, English, Social Science. Critics asked how can we tell the story about what the kids are doing based on one assessment. Now the movement is for multiple measures to measure students within a broad range to determine what they are learning. Technical assistance includes curriculum and other data, such as chronic absences, designation of kids in Special Education, suspensions and expulsions, and other multiple measures. All these things are being measured. Depending on how we do as a district will determine if we get technical assistance. There are 13 different indicators, which make things more difficult to concentrate on rather than the past two things. On the State dashboard we've been working on chronic absences for the last three years. The question is: "Are we getting the bang for our bucks or is there something we have to do differently in this area and how we allocate resources to ensure that we don't always end up getting assistance." Also, the question is what assistance can the County Office provide to us and so many other districts and schools.

President Rivas asked how much money we're spending on chronic absences; how we're holding parents accountable; whether or not we can hold parents accountable and if we can't, why not; what are parents required to do on their end; and what are we doing to address parent concerns.

Dr. Martinez stated that this information would also be provided to the Board in a Board Communication.

President Rivas also requested information pertaining to how much outreach has happened regarding enrollment and ADA; how much we're doing for the Regency Park community to get the word out to parents that they have options; the number of kids we continue to lose to secondary; what are we doing to prevent the loss of secondary students; and how much for resources are we spending to keep the kids.

I. ANNOUNCEMENT OF NEXT MEETING

Minutes:

President Rivas announced that the Board of Trustees would meet again, unless otherwise announced and approved by the Board of Trustees, on Tuesday, January 23, 2018, Regular Board Meeting 6:00 p.m. (closed session), 7:00 p.m. (public session) to be held at Twin Rivers Unified School District, 5115 Dudley Boulevard, Building A, McClellan, CA 95652.

J. ADJOURN

Minutes:

There being no further business, President Rivas adjourned the meeting at 7:05 p.m.

Respectfully submitted by,

Steven Martinez, Ed.D., Superintendent

Approved and ordered entered into the official proceedings of the school district on March 13, 2018.

K. JANUARY 16, 2018, MULTILINGUAL AGENDA

Minutes:

Note: Agendas for the January 16, 2018, regular board meeting and workshop were posted and made available to the public in English and in Spanish.

Clerk of the Board