

**LA CAÑADA UNIFIED SCHOOL DISTRICT
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent
FROM: Jeff Brookey
DATE: 4/10/18

Activity Name and Destination: 7/8 Vocal Ensemble Enrichment Tour
Address: Hotel: Ayres Hotel Orange: 200 N. The City Drive, Orange
Date(s) of Activity: May 10-11, 2018
School(s): LCCHS 7/8
Number of Students Attending and Grade Level or Group: 40 total: 35 8th graders; 5 7th graders
Supervising Certificated Employee(s): Jeff Brookey
How many administrators attending? 0 How many teachers attending? 1
Adult to Student Ratio: 1:8 Employee to Student Ratio: 2:20
How many substitutes? 1 How many days? 1 Charge Substitute to: DO

Rationale for activity:

A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy

1100.

The students will attend a professional musical production, have an exchange with an Orange County junior high school and/or university, and will participate in singing the National Anthem at a professional baseball game.

B) Explain impact on instructional time and justification for any time lost.

The students will be missing one day of school. Teachers will be given advance notice of this absence and students will be responsible in making up any missed work.

C) Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)

Please see attached proposed itinerary for specific schedule.

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Destination/Date(s): Orange County: May 10-11, 2018

COMPLETE COST BREAKDOWN

<u>Complete Cost Breakdown Per Student</u>	<u>Amount</u>	<u>Group Cost</u>	<u>Amount</u>
Registration: n/a	\$ 0	Registration	\$ 0
Housing: Hotel	\$ 55	Housing	\$ 2200
Transportation Method: Bus	\$ 60	Transportation	\$ 2400
Miscellaneous Expenses: Show/game	\$ 80	Miscellaneous Expenses	\$ 3200
Meals:	\$ 30	Meals	\$ 1200
Total Student Cost	\$ 225	Total Group Cost	\$ 9000

Source of Funds

Self-funded, fund raising activities, and scholarships provided to those in need.

How is financial assistance provided to students in need?

CPA (Choral Parents Association) scholarship funds available upon request. No student will be left behind due to financial reasons.

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

A substitute teacher will be provided an appropriate lesson plan. Please see attached.

Approved: Principal

Approved: Superintendent or Designee

4/10/18

Date

4/13/18

Date

To: Parents/Students of the LCHS 7/8 Vocal Ensemble
From: Dr. Jeff Brookey (559) 361-0845
jbrookey@lcusd.net
Re: Orange County Enrichment: Itinerary
Date: May 10-11, 2018

THURSDAY, MAY 10

2:00pm Load buses at LCHS
2:15pm Depart for hotel- Ayres Hotel Orange: 200 N. The City Drive, Orange
3:30pm Settle in rooms; prepare for dinner
4:15pm Depart for dinner; Maggiano's Little Italy: 333 Bristol St., Costa Mesa
5:00pm Dinner
6:30pm Depart for Segerstrom Center For the Arts: South Coast Plaza,
600 Town Center Dr, Costa Mesa
8:00pm An Evening with Audra McDonald (concert)
10:00pm Depart back to hotel
10:30pm Group meeting
11:00pm Room check- lights out!

FRIDAY, MAY 11

8:30am-9:30am Breakfast at hotel
10:30am Depart for local school or university (TBD)
11:00am Choral workshop/exchange (TBD)
12:30pm Lunch
1:30pm Group Activity
4:00pm Depart for Angels Stadium
5:00pm Arrival at stadium
5:15pm Dress rehearsal with all participating choirs
6:00pm Students line up to take field
6:57pm Perform National Anthem
7:07pm Game begins
10:15pm Depart for home
11:15pm Arrive at LCHS

MAY 11: FRIDAY

Dear Substitute teacher - thank you for watching my classes today.

NOTE: Students who need to use the restroom must sign-out/sign-in on the Restroom Log.

0 per: NO CLASS MEETING

1st per: Students will work in groups on their final performance project. Please supervise.

2nd per: PREP

3rd per: Students will work in sections on their graduation music. Please supervise and help keep students on task.

4th per: Students will work in sections or as a group on their final concert music.

5th per: The class is with me on tour.

6 per: Students will work in groups on their final performance project. Please supervise.

PLEASE HAVE 6th PER. STUDENTS STACK ALL CHAIRS BEGINNING AT 3:05pm

THANK YOU- Jeff Brookey