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March 28, 2018

Mr. Harold Pierre  
Program manager  
**LINIK CORP.**  
P.O. Box 803040  
Santa Clarita, Ca. 91380-3040

Re: **La Canada Unified School District**  
Architectural Consulting Services  
Elementary School Fencing Projects  
LPA Project No. 16111.20

Dear Harold,

LPA, Inc. is pleased to submit the following Scope of Services and Fee Proposal to provide the La Canada Unified School District (DISTRICT) with design services for various fencing enhancements at the three elementary schools, La Canada ES, Palm Crest ES and Paradise Canyon ES. These fencing projects are based on our meeting held on March 13 and subsequent tours earlier this week depicting strategy for new and replacement chain link and tube steel fencing.

We understand our Scope of Services to be as follows:

#### **CONCEPT DESIGN**

LPA will provide Schematic Design level documentation to depict the full scope of the fencing at each elementary school. LPA will produce a PowerPoint type presentation depicting the proposed fencing scope for review and approval by the Board of Trustees. Meeting currently scheduled for April 17, 2018.

#### **CONSTRUCTION DOCUMENTS**

Upon DISTRICT approval of the Schematic Design Documents, LPA will provide the final Construction Documents to define the full fencing scope of each Elementary School. As LPA has advised, per the DSA IR A-22, the portions of the fencing scope that crosses any accessible path of travel will require DSA Access review. For this effort, LPA will need ground survey data for areas where path of travel must be upgraded and documented for DSA review.

Each Elementary School site will include details/ documentation for both chain link fencing and or mesh replacement and tube steel fencing as depicted on the attached site scope documents. Additional engineering requirements for civil and structural engineering are included as part of this fee proposal as follows:

La Canada ES: Structural engineering included for fence/gate footings. Civil engineering design included for pavement replacement, new path of travel pavement at front entrance.

Palm Crest ES: Structural engineering included for fence/gate and retaining wall footings, civil engineering design included for pavement replacement and new catch basin, new path of travel concrete ramps and pavement.

Paradise Canyon ES: Structural engineering included for fence/gate footings, civil engineering design included for pavement replacement, new path of travel concrete ramps and pavement at front entrance.



#### **DSA/ AGENCY PROCESSING**

LPA will submit for review and processing the fencing scope that is triggered by DSA IR A-22. A separate package and application will be prepared for each elementary school.

#### **BIDDING/ CONSTRUCTION ADMINISTRATION SERVICES**

In the Bidding Phase, LPA, following the District's and DSA approval of the Construction Documents shall provide the services designated necessary for LPA to assist the District in obtaining bids. In the Construction Contract Administration Phase, LPA, INC. shall provide the services designated necessary for the administration of the construction contract as set forth in the General Conditions of the Contract for Construction. This fee proposal includes a maximum of four (4) on site construction meetings and one (1) final punch list site visit. LPA will assist with final DSA Close Out activities. Our services assume that all three projects will be bid and awarded to a single contractor.

#### **EXCLUSIONS / QUALIFICATIONS**

The services and items described below are specifically not included in the Architect's Fixed Fee.

Exclusions include the following:

- Topographic Survey/ Boundary Mapping
- Cost Estimating Services
- Storm Water/ SWPPP Design
- Electrical Engineering/ Fire Alarm Design
- DSA Processing for Fire/ Life Safety scope
- Access Upgrades limited to Path of Travel associated with fencing scope only
- Structural Engineering except as noted above

#### **COMPENSATION**

LPA offers the following lump sum fixed fee schedule:

<b>La Canada ES</b>	
Concept Design	\$ 6,000
Construction Documents	\$ 9,500
DSA	\$ 4,000
Bidding/ Construction	\$ 3,500
<b>Total Fee</b>	<b>\$ 23,000</b>
<b>Palm Crest ES</b>	
Concept Design	\$ 7,000
Construction Documents	\$ 14,500
DSA	\$ 5,500
Bidding/ Construction	\$ 4,500
<b>Total Fee</b>	<b>\$ 31,500</b>
<b>Palm Canyon ES</b>	
Concept Design	\$ 7,000
Construction Documents	\$ 14,500
DSA	\$ 5,500
Bidding/ Construction	\$ 4,500
<b>Total Fee</b>	<b>\$ 31,500</b>
<b>Grand Total</b>	<b>\$ 86,000.</b>



LPA proposes a Lump Sum Fixed Fee of Eighty-Six Thousand Dollars,

LPA will establish individual project numbers for each Elementary School site. Reimbursable expenses are additional to the fixed fees quoted above and include cost for reproductions as specifically requested by the District and fees required to be paid for this project. Expenses such as travel to project sites and cost for Internal printing is included as part of the fixed fee.

We appreciate the opportunity to serve LCUSD for this important project.

Sincerely,  
LPA, Inc.

Rick Musto, AIA, LEED AP BD+C  
Managing Director

cc: Mark Evans, LCUSD  
Jim Kisel, LPA