



SPECIAL CONTRACTUAL AGREEMENT FOR Purchase of Consulting Services and Materials

Contract Number: 11091 (will appear on your invoices for these days)

This agreement entered into on 4/25/2018, by and between the Contractor, Thinking Maps Inc., and the Customer:

Cypress School District

9470 Moody Street

Cypress, CA 90630

The Contractor shall perform services for and provide materials to the Customer according to the enclosed proposal (if requested as an enclosure). The Customer will submit a purchase order to the Contractor for materials prior to shipment of materials and prior to consultative services being performed.

The Customer agrees to pay the Contractor within 30 (thirty) days upon receipt of an invoice for completion of each day of consultative service in the amount of **\$1,800.00** per day for a total of 1 day(s). The following dates are scheduled: **6/4/2018**. Please be aware that should any fraction of a contracted day be performed, the day will be billed as a full day.

The Contractor shall commence performance of this agreement on **6/4/2018** . Any changes to dates on this agreement must be performed no later than **4/25/2019**.

Cancellation / Date Change Policy

Ten (10) business days advance notice in writing via email (dan@thinkingmaps.com) or fax (919-678-8782) is required for any contract cancellations or date changes. If the Customer cancels the contract or changes a scheduled training date within 10 business days of the contracted date, the Customer will be billed for all consultant fees, unless the cancellation or change is the result of "acts of God" or *force majeure*.

**Special Contractual Agreement for
Purchase of Consulting Services and Materials**

Contract #: 11091
Consultant Name: Ms. Sarah McNeil
Description of Training: Thinking Maps: Follow Up with Critical Reading/Writing

_____	_____
Customer Name (Please print or type name of entity)	Federal Identification Number
_____	_____
Customer Address	Signature
_____	_____
City • State • Zip	Print Name and Title
_____	_____
Phone Number	Date

Email	

Thinking Maps Inc.
401 Cascade Pointe Lane
Cary, North Carolina 27513

Federal I.D. #: 56-1717372

Signature: Dan Courtney
Office Manager
dan@thinkingmaps.com
4/25/2018

There are no travel expenses associated with this contract

Please mail or fax a signed copy of this contract within 15 business days from (**4/25/2018**) to:

Thinking Maps Inc.
401 Cascade Pointe Lane
Cary, NC 27513
Fax: (919) 678-8782